

MEETING MINUTES OF THE CAPITAL IMPROVEMENT ADVISORY COMMITTEE (CIPAC)

HELD WEDNESDAY, MARCH 22, 2023
CITY OF EL SEGUNDO, HUMAN RESOURCES CONFERENCE ROOM
350 MAIN ST, EL SEGUNDO CA 90245

CALL TO ORDER – Eric Kari called to order at 6:07 PM

ROLL CALL

City Staff:

Lifan Xu (City Engineer) - Present

CIPAC Members:

Eric Kari (Chair) - Present

Jerome Scott (Vice Chair) - Present

Mike Rotolo (committee member) - Present

Leif Johnson (committee member) - Present

Conni Pallini-Tipton (committee member) - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None.

REPORTS – PUBLIC WORKS CITY ENGINEER

1. Status update of current year CIPs

City Engineer, Lifan Xu, and Committee Members review the proposed Four-Year Capital Improvement Program (53 total projects). The projects below are the ones that were discussed:

No. 1 – 6 Water & Wastewater Fund

Grand Ave. Water projects is finished. Citywide CCTV Inspections for Wastewater project are completed for the entire city.

No. 7 – Park Place Extension Transportation (Design)

Discussions of Park Place project and the need for property owner cooperation. Committee members and City Engineer take note that the project may need to go to City Council due to many conditions being set by the property owners.

No. 8 – Roadway Rehabilitation

Roadway Rehabilitation is scheduled to start in April. The West portion will be simple grand overlay, while the area of Illinois past Aviation will be more substantial. Douglas to Imperial is projected to take 1 year from start to finish. El Segundo Blvd improvements will be broken up into two portions, East and West, due to different funding sources.

No. 12 – Alondra Park (Regional Project)

Alondra Park was originally budgeted \$1,000,00 for construction and the project received a regional grant. As a result of the grant, the city does not need to contribute to the construction. The city is only liable for maintenance at a projected cost of \$50,000/year.

No. 13 – Imperial Hwy Median Improvements

Imperial Hwy’s Median Improvements project budget is approved, and LAWA contributed \$4,000,000. A grant from the City of LA also funded the project, and the City of El Segundo is only required to partially contribute.

Committee Chair, Eric Kari, mentions that Community Outreach trees should be taken into consideration regarding the improvements of Imperial Hwy. Committee Member Conni Pallini-Tipton discusses the Olympics and the amount of visitation the event would bring to from people worldwide.

No. 16 – Civic Center Remodel (CIP Fund Carryover & Fund 708)

Civic Center Remodel project expected to be more than the projected \$350,000. IT department and El Segundo Media will be relocating their workspaces. The scope of work will be greater, and the project will go to City Council.

No. 50 – Main & Imperial Entryway

Main and Imperial Hwy Entryway project is going out for bid.

No. 32 – Plumbing Citywide

There will be an 18–24-month delay for the Citywide Plumbing project. Design is projected to finish in April, and it will be submitted to Community Development for plan check.

No. 19 – ADA Improvements (CDBG Funds)

ADA Improvements for City Hall almost completed, and the restroom at the entrance of City Hall is waiting for a partition to get installed for ADA compliance.

No. 20, 21, 22, & 31 – Fire Dept. Projects

Fire Station carpet is complete. Fire Station gym remodel and concrete floor painting projects have been removed from scope. Fire Alarm Panels project is in the final stages of phase I and focused on bringing everything up to compliance.

No. 47 – Recreation Park Projects (TBD)

Rec and Parks project is still being assessed. The department of Rec and Parks is still understanding what they want in the long-run so that they can put together an itemized master-plan. The funding source is not an issue. CIPAC members may have to review more Rec and Park projects next year. The Library Activation Project is canceled.

No. 51 – Brett Field Restroom

Brett Field Restroom project is close to finishing design and will go out for bid once completed. The restroom and snack bar area is required by building code to be brought up to ADA compliance. Project will cost more than expected.

No. 53 – Downtown Beautification

Downtown Beautification project subjected to further Council direction.

COMMITTEE MEMBER FOLLOW-UP QUESTIONS:

Committee member Conni Pallini-Tipton asked for a status update on the Plunge. City Engineer Lifan Xu stated that the project's design is 30-40% completed. Project is set to be funded and City Council will approve any necessary items.

NEW BUSINESS

1. Review of CIPAC Meeting Minutes, 01-25-2023

Committee Chair Eric Kari and Committee Members approve meeting minutes with spelling edits to be made.

2. Evaluation of Capital Projects under Consideration for Infrastructure Funding

Eric Kari calls for review of the CIPAC rating criteria before scoring the projects. All the Committee members agree on the criteria as follows: Health & Safety from 1-10, System Condition 1-5, Return on Investment 1-5, Joint Agreement/Legal Requirement 0-3, Coordination Opportunity 1-5, and Community Interest up to 10.

CIPAC Members score Capital Improvement projects based on the CIPAC rating criteria. The projects below are the ones that were discussed and scored.

A. EV Charging Stations – SCORE: 11

HS = 1	SC = 1	ROI = 1	JL = 3	CO = 1	CI = 4	Total = 11
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COMMENTS

The Committee acknowledges that the state mandate for EV Charging Stations make this project necessary. City Engineer and the Committee members discuss the logistics of more EV Charging Stations in El Segundo. The budget for the Fiscal Year of 2023/24 is \$50,000 for research purposes. Fiscal Year of 2024/25 budget for design is \$100,000. 2025/26 Fiscal Year budget is \$350,000 for implementation.

B. City’s Parks and Median Irrigation Reclaimed Water Conversion – SCORE: 16

HS = 1	SC = 3	RI = 3	JL = 3	CO = 3	CI = 3	Total = 16
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COMMENTS

The Budget for Fiscal Year of 2023/24 is \$50,000 for feasibility study purposes.

C. Citywide Facilities Access Control Project – SCORE: 17

HS = 5	SC = 5	RI = 1	JL = 0	CO = 3	CI = 3	Total = 17
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COMMENTS

Expenses to date are \$25,000 and the budget for Fiscal Year 2023/24 is projected to be \$800,000 based on the vendor.

D. Center Street Storm Drain Improvements – SCORE: 19

HS = 5	SC = 5	RI = 1	JL = 0	CO = 1	CI = 7	Total = 19
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COMMENTS

Community interest is what triggered this project after a hydraulic analysis was conducted and shows that the existing catch basins on Center St between Oak and Maple appear to be undersized.

City Engineer Lifan Xu states that the project is already designed. The total estimated cost of the project is \$216,00 (\$23,000 allocated funds for design and budget for Fiscal Year 2023/24 is \$193,000).

E. Smoky Hollow Parking Pilot – SCORE: 16

HS = 1	SC = 3	RI = 1	JL = 0	CO = 3	CI = 8	Total = 16
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COMMENTS

The goals and objectives for the Smoky Hollow Parking are to convert two-way streets to one-way and provide angled parking which would increase parking capacity. Committee member Leif Johnson questions if a traffic study was done to measure the effectiveness of the lane conversions on existing traffic. Certain streets such as Eucalyptus and Arena were proposed by Committee members to be switched as Arena St can be one-way instead of Eucalyptus. Mike Rotolo states that most of the streets included in the parking pilot do not host a lot of traffic. The Fiscal Year budget for 2023/24 is \$200,000 and the later years are TBD.

- F. Infiltrations Projects – Pump Station #18, Sandhill Basin Improvement Project, and Infiltration Projects (Carryover from FY 21/22).

COMMENTS

CIPAC agrees to all projects to be done with Measure W funds. All members note that the Community Interest is low and that there is no need to score these projects, however all projects should be included in the budget.

REPORTS – CIPAC – None

PUBLIC COMMUNICATIONS – Closed

CIPAC review the scheduling for future meetings and vote to cancel April meeting. All members agree to not meet in April and meet May 10th (0/5).

Adjourned at 8:36 PM