



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 20, 2023

4:00 PM CLOSED SESSION
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Council Member
Lance Giroux, Council Member
Ryan W. Baldino, Council Member

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Darrell George, City Manager
Barbara Voss, Deputy City Manager
Jaime Bermudez, Police Chief
Michael Allen, Community Development Dir.
Jose Calderon, IT Director
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney
David Cain, Interim CFO
Robert Espinosa, Interim Fire Chief
Rebecca Redyk, HR Director
Elias Sassoon, Public Works Dir.

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

When a Council Member duly requires AB 2449 teleconferencing to attend the City Council meeting the public will also be able to access the meeting and provide public comment via Zoom. To access Zoom from a PC, Mac, iPad, iPhone, or Android device, use URL <https://zoom.us/j/81951332052> and enter PIN: 903629 or visit www.zoom.us on device of choice, click on "Join a Meeting" and enter meeting ID: 81951332052 and PIN: 903629. If joining by phone, dial 1-669-900-9128 and enter meeting ID and PIN. *To reiterate, attending a City Council meeting by Zoom will only be used when AB 2449 is used.*

NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial *67 BEFORE dialing in to remain anonymous. Members of the public will be placed in a "listen only" mode and your video feed will not be shared with City Council or members of the public.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

4:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV’T CODE §54956.9(D)(1): -1- MATTER(S))

1. City of El Segundo v. Wiseburn Unified School District, Los Angeles Superior Court Case No. 23TRCV01031

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Threats of or Significant/ - exposure to litigation pursuant to (Government Code §54956.9(d)(2) or (d)(3)): -2- matter(s).

1. Government Tort Claim by Keith Puckett
2. Claim by Charles Mallory (former employee - Information Systems Director)

INITIATION OF LITIGATION PURSUANT to (Government Code §54956.9(d)(4)): -1- matter(s).

PUBLIC EMPLOYMENT (GOV’T CODE § 54957) -1- MATTER(S)

1. City Manager
Performance Review

**CONFERENCE WITH CITY'S LABOR NEGOTIATOR (GOV'T CODE §54957.6): -4-
MATTER(S)**

1. Employee Organizations: Police Management Association (PMA), Police Support Services Employee Association (PSSEA), Management Confidential (Unrepresented Employee Group)
Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk
2. Unrepresented Employee: City Manager
City Negotiator: City Attorney

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Pastor Jared McKenna, The Bridge Church

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS

1. Introduction of Crime Prevention Analyst

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

Hyperion Water Reclamation Plant Update

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title Only

Recommendation -

Approval

B. CONSENT

2. City Council Meeting Minutes

Recommendation –

1. Approve Special City Council meeting minutes of May 16, 2023 (Strategic Planning Session) and Regular City Council meeting minutes of June 6, 2023.

2. Alternatively, discuss and take other action related to this item.

3. **Warrant Demand Register for May 15, 2023 through May 28, 2023**

Recommendation –

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 22B and 22C: warrant numbers 3045670 through 3045829, and 9002929 through 9002931.
3. Alternatively, discuss and take other action related to this item.

4. **Ongoing Service Agreements and Blanket Purchase Orders for FY 2023-24 in Excess of \$50,000 for Various Departments**

Recommendation -

Waive the formal bidding process and approve the following:

1. Authorize the City Manager to execute an amendment to Agreement No. 5861 with **Riester Pacific, Inc.** for the City's economic development and hospitality and tourism marketing services to (1) extend the term of the agreement to June 30, 2024; and (2) authorize payment for services up to **\$350,000** (General Fund – City Manager's Office - \$275,000; and Chevron Grant Fund - \$75,000)
2. Authorize the City Manager to execute an amendment to Agreement No. 6062 with **Vincent Benjamin Group, LLC** to provide on-call temporary staffing services for use by various City departments for an amount not to exceed **\$350,000** in FY 2023-24. (General Fund – Various City Departments)
3. Authorize the City Manager to amend Agreement No. 5346 with **Prosum, Inc.** to provide project management and technical services for the Information Technology Services Department for an amount not to exceed **\$300,000** in FY 2023-24 (General Fund – Information Technology Services).
4. Authorize staff to continue to purchase **gasoline and diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed **\$254,500** in FY 2023-24 (General Fund - \$190,000; Asset Forfeiture Fund - \$13,000; Prop "A" Fund - \$30,000; Water Enterprise Fund - \$12,500; Wastewater Enterprise Fund - \$9,000).

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5. Authorize the City Manager to amend the ongoing service agreements with **J. Lee Engineering, JAS Pacific, and CSG Consultants** to provide plan check, inspections services in the amount not to exceed a combined total of **\$247,000** in FY 2023-24 (General Fund – Building Safety).

 6. Authorize the City Manager to amend Agreement No. 6441 with **The Centre for Organization Effectiveness** to provide Citywide employee training for a total not to exceed contract amount of **\$175,000** in FY 2023-24 (General Fund – Human Resources Department).

 7. Authorize the City Manager to amend Agreement No. 3881 with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed **\$142,750** in FY 2023-24 (General Fund – Finance Administration/ non-departmental).

 8. Authorize the City Manager to amend Agreement No. 6063 with **JL Group, LLC** to perform confidential personnel investigations for a total not to exceed contract amount of **\$125,000** in FY 2023-24 (General Fund – Human Resources Department).

 9. Authorize the City Manager to amend a professional service Agreement No. 6423 with **Charles Abbot Associates Inc.** to provide solid waste and recycling compliance support services for the Public Works Department for an amount not to exceed **\$100,000** in FY 2023-24 (General Fund – Public Works/Contractual Services).

 10. Authorize the City Manager to amend Agreement No. 6379 with **Dennis Grubb and Associates, LLC** for professional plan check services to (1) extend the term of the agreement to June 30, 2024; and (2) authorize payment for services up to **\$100,000** for FY 2023-24 (General Fund – Fire Department – Fire Prevention Division).

 11. Authorize the issuance of a blanket purchase order to **Hinderliter De Llamas & Associates** (Agreement No. 3313) to provide professional services related to sales and use tax for an amount not to exceed **\$100,000** in FY 2023-24 (General Fund – Finance Department – Business Services Division).

 12. Authorize the City Manager to amend Agreement No. 6048 with **Koff & Associates** to provide human resources consulting services to include classification studies for a total not to exceed contract amount of **\$100,000** in FY 2023-24 (General Fund – Human Resources Department).

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13. Authorize the issuance of a blanket purchase order to **Metron Farnier** for an amount not to exceed **\$100,000** in total for the purchase of single jet AMR water meters for the City's water system in FY 2023-24 (Water/Wastewater Enterprise Fund).
 14. Authorize the City Manager to amend services Agreement No. 6467 with **Waterline Technologies, Inc.** for the purchase of all pool chemicals needed to maintain the City's recreational aquatic facilities for an amount not to exceed **\$100,000** in FY 2023-24 (General Fund – Public Works).
 15. Authorize the City Manager to execute an amendment to Agreement No. 6016 with **KNB Consulting, LLC.** For strategic public relations services and support to the Communications and Economic Development Divisions to (1) extend the term of the agreement to June 30, 2024; and (2) authorize payment for services up to **\$96,000** in FY 2023-24 (General Fund – City Manager – Communications & Economic Development Divisions).
 16. Authorize the City Manager to amend Agreement No. 6114 with **Norman A. Traub & Associates, LLC** for providing public safety pre-employment background investigation services and workplace investigations for the Police Department and Human Resources for an amount not to exceed **\$85,000** in FY 2023-24 (General Fund – Police Department and Human Resources).
 17. Authorize the issuance of a blanket purchase order to **Wittman Enterprises, LLC** (Agreement No. 2772) to provide ambulance transport and fire prevention billing and collection services, and distribution of City notices of privacy practices to the Fire Department for an amount not to exceed **\$80,000** for FY 2023-24 (General Fund – Fire Department – Fire Paramedic and Fire Prevention Divisions).
 18. Authorize the City Manager to amend Agreement No. 6120 with **Four Star Investigations, LLC** to conduct administrative investigations for a total not to exceed contract amount of **\$75,000** in FY 2023-24 (General Fund – Human Resources Department).
 19. Authorize the City Manager to amend Agreement No. 6010 with **Crowdstrike, Inc.** to provide cybersecurity services and software for an amount not to exceed **\$71,500** in FY 2023-24 (General Fund – Information Technology Services).
 20. Authorize the issuance of a blanket purchase order to **Tyler Technologies/Eden Financial Management Systems** (Agreement No. 3516) for annual software licensing, maintenance, and support for an amount not to exceed **\$68,500** in FY 2023-24 (General Fund – Information Technology Services).

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21. Authorize the City Manager to amend Agreement No. 3912 with **Westchester Medical, Inc.** to extend the term to June 30, 2024, and authorize the issuance of a purchase order for professional medical services for an amount not to exceed **\$60,000** in FY 2023-24 (General Fund – Fire Department; Police Department & Human Resources).
 22. Authorize the issuance of a blanket purchase order to **Baker & Taylor Information Services** for supplying books and other library materials for an amount not to exceed **\$57,509** in FY 2023-24 (General Fund – Recreation, Parks and Library Department).
 23. Authorize the issuance of a blanket purchase order to **Marc Cohen** (Agreement No. 6424) for Medical Director consulting services for the El Segundo Fire Department for an amount not to exceed **\$54,000** in FY 2023-24 (General Fund – Fire Department).
 24. Authorize the City Manager, or designee, to execute any agreements, amendments, or other documentation necessary to effectuate the approvals referenced above and described in this report.
 25. Alternatively, discuss and take other action related to this item.

5. **Acceptance and Appropriation of the U.S. Department of Justice Bulletproof Vest Partnership Program Grant and Officer Wellness and Mental Health Grant**

Recommendation –

1. Authorize acceptance of a \$4,765.56 award from the U.S. Department of Justice (USDOJ), Bulletproof Vest Partnership (BVP) Program to support the El Segundo Police Department (ESPD). The purpose of the BVP Program is to reimburse local jurisdictions up to 50 percent of the cost of body armor vests purchased for law enforcement officers. The award is valid from April 1, 2022, to August 31, 2024.
2. Authorize acceptance of the Officer Wellness and Mental Health Grant award for \$37,912.46 from the Board of State and Community Corrections (BSCC) to support the ESPD. The Officer Wellness grant is for the purpose of improving officer wellness and expanding mental health sources. The award is valid from January 1, 2023, to October 31, 2024.
3. Appropriate USDOJ BVP Program grant and Officer Wellness and Mental Health grant revenues and expenditures for fiscal year 2022-2023, and carry over the unspent balances to fiscal year 2023-2024.
4. Alternatively, discuss and take other action related to this item.

6. Acceptance for the Community Development Block Grant Project/City Hall ADA Public Restrooms Improvements Project No. PW 21-08

Recommendation –

1. Accept the Construction of CDBG Project 602294-20 City Hall Public Restrooms ADA Improvements Project No. PW 21-08 by Corral Construction & Development, Inc.
2. Authorize the City Clerk to file a Notice of Completion with the County Recorder's Office.
3. Alternatively, discuss and take other action related to this item.

7. Award Public Works Construction Contract to Hardy and Harper, Inc. for the FY 2023-24 Pavement Rehabilitation Project No. PW 23-01

Recommendation –

1. Authorize the City Manager to execute a standard Public Works construction contract with Hardy and Harper, Inc. for \$1,635,000 for the award of the FY 2023-24 Pavement Rehabilitation Project, Project No. PW 23-01, and authorize an additional \$163,500 as contingency funds for potential unforeseen conditions
2. Authorize the City Manager to execute a standard Professional Services Agreement with Anser Advisory Management, LLC in the amount of \$81,663 for construction inspection and testing services and authorize an additional \$8,166 for construction related contingencies.
3. Appropriate \$388,329 from Measure R Fund for FY 2023-24.
4. Alternatively, discuss and take other action related to this item.

8. Design and Plans for George Brett Field Restroom Improvements Project PW 23-10

Recommendation –

1. Adopt a resolution to approve the design and plans for the George Brett Field Restroom Improvements Project PW 23-10.
2. Authorize staff to advertise the project for construction.
3. Alternatively, discuss and take other action related to this item.

9. Fire Engineer Revised Classification Specification and Examination Plan

Recommendation –

1. Approve the revised classification specification and examination plan for the Fire Engineer position.
2. Alternatively, discuss and take other action related to this item.

10. Plan Adoption for City Hall Phase 2 Improvements Project PW 23-09

Recommendation –

1. Adopt a resolution to approve plans and specifications for the City Hall Phase 2 Improvements Project PW 23-09.
2. Authorize staff to advertise the project for construction.
3. Alternatively, discuss and take other action related to this item.

11. Grant from CalEPA in the Amount of \$30,000 to Support the Second Year of the California Green Business Network Program within the City of El Segundo

Recommendation –

1. Authorize the City Manager to accept grant funds in the amount of \$30,000 for the California Green Business Network Program.
2. Appropriate grant funding of \$30,000 to the CalEPA Green Business Grant Account 125-400-4801-3755 in FY 2022-23.
3. Alternatively, discuss and take other action related to this item.

12. Resolution Approving Continued Participation in the Los Angeles Urban County Community Development Block Grant Program by Entering into a Three-Year Cooperation Agreement with the County of Los Angeles.

Recommendation –

1. Adopt a Resolution approving continued participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program by entering into a three-year Cooperation Agreement effective July 1, 2024 through June 30, 2027 with the County of Los Angeles.
2. Authorize the City Manager, or designee, to execute all contracts, in a form approved by the City Attorney, with the Los Angeles County Development Authority (LACDA), and to execute any and all documents necessary for participation in the Los Angeles Urban County CDBG Program.

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3. Alternatively, discuss and take other possible action related to this item.

C. PUBLIC HEARINGS

13. Public Hearing for the Adoption of a New Private Instructor Permit Fee and Policy for Instructors Utilizing City Recreation Areas and Facilities

Recommendation -

1. Conduct a public hearing on the proposed private instructor permit fee.
2. Approve the proposed resolution establishing a \$15 per hour private instructor fee.
3. Approve the proposed private instructor permit policy.
4. Alternatively, discuss and take other action related to this item.

D. STAFF PRESENTATIONS

14. El Segundo Police Department Overview Presentation and Request for Additional Staffing

Recommendation -

1. Receive and file the El Segundo Police Department overview presentation.
2. Approve request for additional staffing.
3. Alternatively, discuss and take other action related to this item.

15. El Segundo Connect Pilot Transportation Program

Recommendation -

1. Review and approve proposed pilot public transportation program for residents, including the associated agreement amendment with Swoop, Inc.
2. Alternatively, discuss and take other action related to this item.

16. Solid Waste Proposition 218 Ballot Initiative

Recommendation -

1. Approve a Proposition 218 notice of public hearing and protest ballot for setting new customer rates for residential (one- and two-unit) solid waste collection and disposal services.

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2. Set a public hearing date for September 5, 2023.
 3. Authorize the City Manager or designee to execute a contract with Koppel & Gruber Public Finance for the printing and mailing of the Proposition 218 Notices and ballots for an amount not to exceed \$20,000.
 4. Alternatively, discuss and take other action related to this item.

17. Establish the Communications Coordinator (Part-time) Classification, Adopt Classification Specification and Resolution to Establish the Basic Salary Range

Recommendation -

1. Approve establishment of the Communications Coordinator (Part-time) classification.
2. Adopt the classification specification for the Communications Coordinator (Part-time).
3. Adopt a resolution establishing the basic salary range for the Communications Coordinator (Part-Time) position.
4. Alternatively, discuss and take other action related to this item.

18. Urho Saari Swim Stadium (“The Plunge”) Project Status Update Regarding the Design, Estimated Construction Costs and Schedule

Recommendation -

1. Receive and file the Urho Saari Sim Stadium “The Plunge” Update.
2. Alternatively, discuss and take other action related to this item.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

19. Appointment to the Recreation and Parks Commission

Recommendation -

1. Announce the appointment.
2. Alternatively, discuss and take other action related to this item.

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

H. REPORTS - COUNCIL MEMBERS

COUNCIL MEMBER BALDINO
COUNCIL MEMBER GIROUX
COUNCIL MEMBER PIRSZTUK
MAYOR PRO TEM PIMENTEL
MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: June 15, 2023

TIME: 2:00 PM

BY: Tracy Weaver, City Clerk