



AGENDA

EL SEGUNDO ARTS & CULTURE ADVISORY REGULAR MEETING

TUESDAY, JULY 25, 2023

5:30 PM – 8:00 PM

EL SEGUNDO PUBLIC LIBRARY
SUE CARTER COMMUNITY ROOM
111 W. MARIPOSA AVENUE, EI SEGUNDO, CA 90245

**Chairperson John Pickhaver
Vice Chairperson Maureen Kingsley**

**Jane Burrell
Brian Mitchell
Joan Palmer
Tanya Taylor
Ioana Urma
Neal Von Flue
Michael Schepps
Brett Goodwin**

CITY COUNCIL LIASON
Councilmember Lance Giroux

CITY STAFF
Aly Mancini, Recreation, Parks & Library Director
Brandee Thornton, Sr. Administrative Specialist

The Arts and Culture Advisory Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Arts and Culture Advisory Committee, and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is five (5) minutes per person, maximum 30 minutes.

Before speaking to the Arts and Culture Advisory Committee, please state: your name, residence, and the organization you represent, if desired. Please respect the time limits. While comments are welcome, the Arts and Culture Advisory Committee may not take action on any matter not on this Agenda. Arts and Culture Advisory Committee members may respond to comments after the Public Communications is closed.

Members of the Public may provide comments electronically by sending them to Senior Administrative Specialist, Brandee Thornton (bthornton@elsegundo.com/310-524-2774) with a limit of 150 words and accepted up until 30 minutes prior to the meeting. The emails will be read to the Arts and Culture Advisory Committee during public communications and are subject to disclosure under the Public Records Act.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

A. CALL TO ORDER / ROLL CALL

B. PUBLIC COMMUNICATION – (RELATED TO ARTS & CULTURE ADVISORY COMMITTEE BUSINESS – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the Arts & Culture Advisory Committee on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing Committee. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow the Arts & Culture Advisory Committee to take action on any item not on the agenda. City Staff will respond to comments after Public Communications is closed.*

CITY STAFF FOLLOW-UP COMMENTS – (Related to Public Communications)

C. PRESENTATIONS

1. Welcoming New Arts and Culture Advisory Committee Members Michael Schepps and Brett Goodwin
John Pickhaver, Chairperson
2. El Segundo Art Walk 2023 Updates
John McCullough, Event Producer
3. Juneteenth Festival Review
Tanya Taylor, Member

D. CONSENT CALENDAR

1. Approval of the Revised Minutes of the Arts & Culture Advisory Committee meeting of May 23, 2023. (Committee Action Required)

Recommendation:

1. Approval of the May 23, 2023 Arts & Culture Advisory Committee meeting minutes.
2. Alternatively, discuss and take other action.

2. Approval of the Minutes of the Arts & Culture Advisory Committee meeting of June 27, 2023. (Committee Action Required)

Recommendation:

1. Approval of the June 27, 2023 Arts & Culture Advisory Committee meeting minutes.
2. Alternatively, discuss and take other action.

E. NEW BUSINESS

1. Approval of Land Acknowledgement language to be presented to City Council for consideration to be included in the Arts & Culture Advisory Committee Agendas.
John Pickhaver, Chairperson

Recommendation:

1. Approve language to be presented to City Council for consideration to be included in the Arts & Culture Advisory Committee agendas.
 2. Alternatively, discuss and take other action.
2. Procedures and Agenda Item Review
John Pickhaver, Chairperson

Recommendation:

1. Receive and file.
 2. Alternatively, discuss and take further action.
3. Creation of a Community/Public Engagement Fund Subcommittee.
John Pickhaver, Chairperson

Recommendation:

1. Vote to create a new subcommittee, nominate and elect two ACC members to the new subcommittee.
2. Alternatively, discuss and take other action.

F. UNFINISHED BUSINESS –

1. Request from the Recreation, Parks & Library Department for support of City events.
Aly Mancini, Recreation, Parks & Library Director

Recommendation:

1. Approval of request from the Recreation, Parks & Library Department for support of City events.
 2. Alternatively, discuss and take other action.
2. Create and Appoint Two ACC Members to the Ad Hoc Grants Subcommittee
John Pickhaver, Chairperson

Recommendation:

1. Approval of request from the Recreation, Parks & Library Department for support of City events.
2. Alternatively, discuss and take other action.

G. ARTS & CULTURE ADVISORY COMMITTEE BUDGET REVIEW

1. Fiscal Year 2023/2024 Budget Review
Aly Mancini, Recreation, Parks & Library Director

Recommendation:

1. Receive and file.
2. Alternatively, discuss and take further action.

H. ARTS & CULTURE INITIATIVE UPDATES

1. Fiscal Year 2023/2024 Initiative Updates
Aly Mancini, Recreation, Parks & Library Director

Recommendation:

1. Receive and file.
2. Alternatively, discuss and take further action.

I. ADVISORY COMMITTEE MEMBER COMMENTS

Jane Burrell	Tanya Taylor
Brian Mitchell	Neal Von Flue
Joan Palmer	Ioana Urma
John Pickhaver	Michael Schepps
Vice Chairperson Maureen Kingsley	Brett Goodwin

J. CITY COUNCIL LIASON COMMENTS

Councilmember Lance Giroux

K. DIRECTOR'S COMMENTS

1. Director's Report
Aly Mancini, Recreation, Parks & Library Director

L. ADJOURNMENT

Next Regular Meeting – Tuesday, August 22, 2023 – 5:30pm-8:00pm

POSTED:

DATE: July 21, 2023

TIME: 4:00 PM

BY: Brandee Thornton, Senior Administrative Specialist



City of El Segundo Arts and Culture Advisory Committee

Meeting Minutes
for May 23, 2023, 5:30 p.m.

Land Acknowledgement: We acknowledge that we are holding this meeting on the traditional, ancestral, and unceded territory of the Tongva. We recognize the Tongva people as the traditional land caretakers of Tovaangar (Los Angeles basin, So. Channel Islands). We also acknowledge that Los Angeles County is home to the largest Indigenous populations in the U.S.

A. CALL TO ORDER

1. The meeting was called to order at 5:30 p.m. by Chairperson Eva Sweeney.

B. ROLL CALL

1. Members present: Chairperson Eva Sweeney, Joanna Bowe, Jane Burrell, Vice Chairperson Maureen Kingsley, John Pickhaver, Natalie Strong, Ioana Urma, and Neal Von Flue.

City Council Liaisons:

Councilmember Lance Giroux – absent

2. City Staff Liaisons present: Recreation, Parks and Library Director, Aly Mancini, Senior Librarian Julie Todd, Cultural Arts Coordinator Sam Lee, Senior Administrative Specialist Brandee Thornton.

C. PRESENTATIONS

1. City Attorney Updates on Items Related to the Arts and Culture Advisory Committee.

Joaquin Vazquez presented information about service on the ACC, ethics, bylaws, government speech, conflict of interest, and the Brown Act. Committee member Neal Von Flue asked that everyone receive training on the Brown Act.

2. Ioana Urma presented *Our Parks* and *Art to Connect* projects.

Ioana shared an idea about adding more public art, specifically murals around the City including art on privately owned walls. *Director Mancini recommended Ioana return with more research and present a proposal to the committee and that she would help her with the proposal for the agenda and that there would need to be further research about privately owned walls.* Neal Von Flue motioned to have Ioana return to the ACC with a presentation. Ioana also shared about the Art to Connect project that would connect El Segundo to the other beach cities. Staff then suggested Ioana share her ideas for this project during public comment to City Council *as the projects fall out of the purview of the Arts and Culture Advisory Committee.*

D. PUBLIC COMMUNICATIONS – NONE

E. APPROVAL OF MINUTES for April 17, 2023

1. Approval of minutes of the Arts and Culture Advisory Committee Meeting of April 17, 2023.

A verbal vote was taken by Sam Lee.

MOTIONED by Brian Mitchell and SECONDED by Eva Sweeney to approve the minutes. Motion CARRIED 10-0.

F. SPECIAL BUSINESS – NONE

G. UNFINISHED BUSINESS

1. Tanya Taylor presents Juneteenth's Budget Breakdown
Black in Mayberry representatives asked the ACC for \$5,600 for their Juneteenth festival to fund arts related programming. Director Mancini advised that the ACC funding for this year has already been allocated to other projects and suggested including grants in the FY 23/24 budget. She also requested the ACC create policy and protocol around offering grants to non-profits and other organizations in the future. The ACC overwhelmingly supported the grant for Black in Mayberry and instructed staff to proceed with supporting the event.
2. Ioana Urma's *Public Art Archive* and *We Paint* programs
Committee member Ioana Urma shared two projects she would like to ACC to engage. Staff recommended she present her ideas to City Council during public communications.
3. Recreation Park Subcommittee Appointments
Natalie Strong was nominated to be the ACC representative for the Recreation Park Subcommittee. Ioana Urma was selected as the alternate appointee to the subcommittee. Staff will confirm with the city attorney if Natalie has any conflict of interest.

A verbal vote was taken by Sam Lee.

MOTIONED by Eva Sweeney and SECONDED by John Pickhaver. Motion CARRIED 10-0.

4. Summary Update for the Gateway Project (Main and Imperial Highway)
Sam Lee shared that there was an RFP that went out without any interest from firms to work on the project. The Public Works department is currently seeking firms to complete the approved project.

H. NEW BUSINESS

1. Discussion regarding the administrative and budget changes for the position of Cultural Arts Coordinator.

Julie Todd shared with the committee that the library transitioned one of their librarian positions to the Cultural Arts Coordinator role to cover 25% of that salary. She requested that the ACC fund 100% of the Cultural Arts Coordinator salary. Committee members suggested that the City cover the 25% of the Coordinator role the library budget currently covers. Director Mancini informed that this conversation would continue at another date.

I. GOVERNANCE – NONE

J. ADVISORY COMMITTEE MEMBER COMMENTS

Joanna Bowe – no comments.

Jane Burrell – no comments.

Vice Chairperson Maureen Kingsley – no comments.

Brian Mitchell – absent

Joan Palmer – absent.

John Pickhaver requested moving public communications on the agenda to before presentations.

Natalie Strong requested an update about Library Activation funding that was allocated from the ACC budget.

Chairperson Eva Sweeney resigned from the ACC. She thanked everyone for their continued service on the ACC.

Tanya Taylor – absent.

Ioana Urma – she requested the ACC start a conversation to look at grants for public art.

Neal Von Flue – thanked Eva for her contributions.

CITY COUNCIL LIAISON COMMENTS –

Councilmember Lance Giroux – no comment

K. DIRECTOR COMMENTS

L. CITY LIAISON UPDATES

Cultural Arts Coordinator, Sam Lee shared that he was applying for a grant. Sam was recommended to hire the City's contracted grant writer. However, he was told that it would be approximately \$4,000 for this service, so he decided to do the grant himself.

M. ADJOURNMENT – Meeting adjourned at 8:09 PM.

A verbal vote was taken by Sam Lee.

MOTIONED by Eva Sweeney and SECONDED by Natalie Strong to adjourn the meeting. Motion CARRIED 10-0.

NEXT MEETING: on Tuesday, June 27, 2023, at 5:30 p.m.



City of El Segundo
Arts and Culture Advisory Committee
Meeting Minutes
for June 27, 2023, 5:30 p.m.

A. CALL TO ORDER

1. The meeting was called to order at 5:30 p.m. by Vice Chairperson Maureen Kingsley.

B. ROLL CALL

1. Members present: Jane Burrell, Vice Chairperson Maureen Kingsley, John Pickhaver, Tanya Taylor, Ioana Urma, Natalie Strong, and Neal Von Flue.

City Council Liaisons:

Councilmember Lance Giroux – Present

2. City Staff Liaisons present: Recreation, Parks and Library Director, Aly Mancini, Cultural Arts Coordinator Sam Lee, Joaquin Vazquez, City Attorney.

C. PRESENTATIONS - NONE

D. PUBLIC COMMUNICATIONS

John McCullough, El Segundo Art Walk Event Producer, provided an update on the Art Walk layout, the artists, and other aspects of the event. Art Walk will focus their marketing to a local audience this year. Mr. McCullough also mentioned the Augmented Reality art map he is working on with Snap. Mr. McCullough is working on a contract with the City for the event. He also shared that he is working with the Library for the Diamond Jubilee.

Denise Harris, Black in Mayberry Board Secretary, shared her experience in the non-profit sector and her past positive experiences organizing events and fundraising. Ms. Harris expressed displeasure in her experience organizing the Juneteenth Festival with the City and City staff.

Lee Tonks, Black in Mayberry CFO, and ACC member Taylor's husband shared his negative experience working with City staff to organize the Juneteenth Festival. Mr. Tonks indicated that he felt there were gatekeepers whose objective was to shut down the event.

E. APPROVAL OF MINUTES

1. Approval of minutes of the Arts and Culture Advisory Committee Meeting of May 23, 2023.
ACC members requested updates to the May 23, 2023, minutes.

MOTIONED by Neal Von Flue and SECONDED by Jane Burrell to approve the minutes. Motion CARRIED 7-0.

F. NEW BUSINESS

1. Appoint a New Arts & Culture Advisory Committee Chair
Sam Lee, Cultural Arts Coordinator

The committee selected John Pickhaver to be their Chairperson.

MOTIONED by Neal Von Flue and SECONDED by Vice Chairperson Maureen Kingsley to approve the minutes. Motion CARRIED 7-0.

2. Create and Appoint Two ACC Members to the Ad Hoc Grants Subcommittee
Ioana Urma, Member

Member Taylor volunteered to be a member of the ad hoc grants subcommittee. Member Strong shared her experience of trying to apply for grants in the past and experiencing some resistance from the City. Member Strong suggested getting permission from the City for project ideas prior to looking into grants. The committee agreed to bring this item back to the July meeting.

MOTIONED by Maureen Kingsley and SECONDED by Tanya Taylor. Motion CARRIED 7-0.

3. Communication Procedure for Arts & Culture Advisory Committee Members
Ioana Urma, Member

Member Urma asked for clarification about how the ACC is run. Director Mancini shared that the City is working to streamline processes and bring consistency to all commissions, committees, and board meetings. Director Mancini also shared that there is a workplan of initiatives for the Arts and Culture Committee that is approved by Council every year and the goal of the Arts & Advisory Committee is to carry out those initiatives. Councilmember Giroux shared how the Cultural Development Program is funded.

City Attorney Vazquez moved the City Council Liaison Comments.

G. CITY COUNCIL LIASON COMMENTS

Councilmember Lance Giroux commented that the Arts & Culture Committee will need to line item their budget in the future to promote clarity of how Cultural Development Program / Community Engagement funding is being used. Chairperson Pickhaver, Member Strong, and Member Von Flue all asked for additional training for new members and a more streamlined meeting process. Councilmember Giroux suggested the ACC give clear plans to Council on their annual workplan in the next fiscal year. He requested the committee focus on their workplan.

Director Mancini suggested a 5-minute recess.

H. UNFINISHED BUSINESS

1. Update on the Public Art Archive
Maureen Kingsley, Vice Chairperson & Ioana Urma, Member
Provided an update on their research on the Public Art Archive. They are observing and collecting information currently. If any committee members wish to add to the Public Art Archive documents, they should reach out to Coordinator Lee.
2. Update on the We Paint Program
John Pickhaver, Chairperson & Ioana Urma, Member
Provided an update that Public Works Director, Elias Sassoon, was contacted and indicated that he was not in favor of painting the utility boxes in town. Member Urma mentioned an idea about a booklet she would like to create related to murals. Attorney Vasquez asked that she save those comments for staff later.

I. GOVERNANCE

1. Director Mancini will set up a meeting with the Chair and Vicechair to review the ACC processes relating to the agenda.

J. ADVISORY COMMITTEE MEMBER COMMENTS

Member Burrell share that the Women's Club has been added to the national register of historic places. They will do an unveiling ceremony on September 18, 2023, at 4:00 pm.

Vice Chairperson Kingsley confirmed that governance is going to take place via Zoom with Chairperson Pickhaver, Director Mancini, Vice Chairperson Kingsley, City Attorney Vasquez and Coordinator Lee.

Member Mitchell - none

Member Palmer - none

Chairperson John Pickhaver mentioned the removal of the Land Acknowledgement. He is asking to have it included in the next meeting agenda. He also commented about attending the Juneteenth Festival and thanked Member Taylor for providing the opportunity to the community as well as the event vendors. Sweat Equity Alliance held a picnic event at Library Park a few days after the Juneteenth event. Lastly, he is looking forward to his new role as Chairperson.

Member Taylor voiced her concerns about the ACC meetings for the last few months, citing difficulties getting items on the agenda and a lack of clarity on the process to do so. She also asked for an update on the reasoning of why the Land Acknowledgement was removed from the agenda. The City Attorney informed that he has been tasked with streamlining the agenda processes. The legal issue he noticed with the land acknowledgement is the portion related to the "unceded territory of the Tongva". He informed that the Council would need to approve the language before it could be added to the agenda in the future. Member Taylor shared that Juneteenth was removed from the June meeting agenda and thanked the Arts & Culture Committee for partially funding the event. Member Taylor shared the importance of Juneteenth as well as the wonderful turnout for the event and shared the difficulty faced in organizing the event. Member Taylor expressed that the difficulties faced were "case studies in institutional

racism". Lastly, she shared issues relating to the generators on the morning of the event and confusion about if the generators had been included in the application or not.

Member Urma requested updates on what the Cultural Arts Coordinator is working on. Several members weighed in stating that the Cultural Arts Coordinator gives updates during governance. Member Urma apologized for her comments earlier in the meeting. Ms. Urma also shared that she volunteered at the Juneteenth event with her neighbor. Lastly, member Urma shared that she posted Juneteenth event flyers in her apartment complex and that they were taken down. Member Urma subsequently filed a police report.

Member Von Flue shared gratitude for everyone that showed up to the meeting.

K. CITY COUNCIL LIASON COMMENTS (cont.)

Councilmember Giroux indicated to the Juneteenth event producers that they hosted the largest event Recreation Park has seen and that there was no ulterior motive behind the difficulties Black in Mayberry faced. He also asked for a meeting with Black in Mayberry and staff. Councilmember Giroux also mentioned staff creating an event permit packet for the future to help event planning processes.

L. DIRECTOR'S COMMENTS UPDATES

Director Aly Mancini shared her appreciation for the Juneteenth event and that she understands the frustration of the Black in Mayberry event organizers. Director Mancini indicated that moving forward there will be one person on staff that will lead and manage the Special Event permitting process. Director Mancini apologized for the negative feelings that the event organizers had in working with the City and City staff. Lastly, Director Mancini shared that she enjoys working with the ACC and is looking forward to working with everyone in the future.

M. CITY STAFF LIASON COMMENTS (cont.)

Coordinator Lee shared that he will no longer be working with the City of El Segundo. He shared his appreciation for his time with the ACC.

ADJOURNMENT – Meeting adjourned at 8:36 PM.

MOTIONED by Vice Chairperson Maureen Kingsley and SECONDED by Tanya Taylor. Motion CARRIED 7-0.

NEXT MEETING: on Tuesday, July 25, 2023, at 5:30 p.m.