



# Meeting of the Recreation & Parks Commission

## AGENDA

Wednesday, August 16, 2023  
at City Hall- Chambers 6:00 pm  
350 Main St. El Segundo, CA 90245

### COMMISSIONERS

Bob Motta	Chairperson
Kelly Watson	Vice-Chairperson
Dave Lubs	Commissioner
Julie Stolnack	Commissioner
Jeanette Gant	Commissioner

Aly Mancini	Recreation, Parks & Library Director
Arecia Hester	Recreation Superintendent
Santos Haro	Acting Parks Superintendent
Brandee Thornton	Senior Administrative Specialist

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The Recreation and Parks Commission can only take action upon items that have been properly posted and listed on the Agenda. Any writings or documents given to a majority of the Commission regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the Recreation and Parks Department office during normal business hours. Additional copies will be available at the Commission meeting.

Members of the public may place items on the Agenda by submitting a Written Request to the Recreation Parks and Library Director at least ten (10) days before the meeting of the Recreation and Parks Commission (by 2:00 p.m. Monday, the week prior to the meeting). The request must include a brief general description of the business to be transacted or discussed at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandee Thornton, 310-524-2774. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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### PUBLIC COPIES & POSTINGS

Agenda Only

Posted at City Hall

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE** – Commissioner Lubs

**C. ROLL CALL**

**D. PRESENTATION**

1. Employee Spotlight – Eduardo Franco, Tree Maintenance Worker  
Aly Mancini, Recreation, Parks and Library Director
2. Recreation Park Renovation Presentation  
Arash Izadi, Director of Sports + Recreation, Principal

**E. PUBLIC COMMUNICATIONS** - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

**F. CONSENT CALENDAR**

1. Approval of the Minutes of the Recreation & Parks Commission meeting of June 21, 2023. (Commission Action Required)

**Recommendation:** Approval

2. Approval of the Minutes of the Recreation & Parks Commission meeting of July 19, 2023. (Commission Action Required)

**Recommendation:** Approval

**G. UNFINISHED BUSINESS - None**

**H. NEW BUSINESS - None**

**I. REPORTS**

**1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee
- b. Transportation Subcommittee
- c. Youth Sports Council
- d. Recreation Park Renovation Subcommittee

**2. DIRECTOR REPORTS**

- a. Aly Mancini, Recreation, Parks & Library Director

**J. COMMISSIONERS COMMENTS**

Commissioner Lubs  
Commissioner Stolnack  
Commissioner Gant  
Vice Chairperson Watson  
Chairperson Motta

**K. STAFF COMMENTS**

Arecia Hester, Recreation Superintendent

Santos Haro, Acting Parks Superintendent  
Aly Mancini, Recreation, Parks & Library Director

**L. ADJOURNMENT**

Adjourn to the September 20, 2023, Meeting

Posted by: Brandee Thornton

Date: August 9, 2023

Time: 5:00 pm



# Employee Spotlight

## Eduardo Franco

Eduardo Franco joined the Parks Division as a Tree Maintenance Worker on January 17, 2017, with knowledge and experience acquired from his previous employer, West Coast Arborist. He is a certified tree worker and is currently obtaining the status of Certified Arborist. With a can-do personality and impressive work ethic, Eduardo is an excellent employee and asset to the City of El Segundo.

# City Of El Segundo

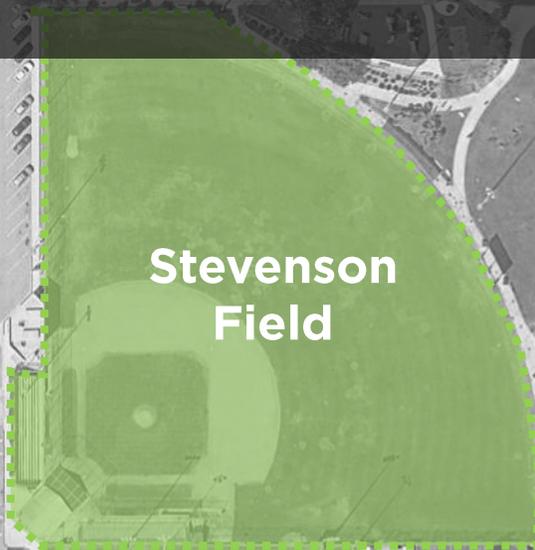
Recreation Park Renovation – Project Phase One

LPA

Recreation and Parks Commission Meeting

August 16, 2023

# Scope of Work



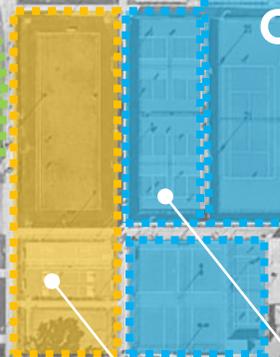
Stevenson  
Field



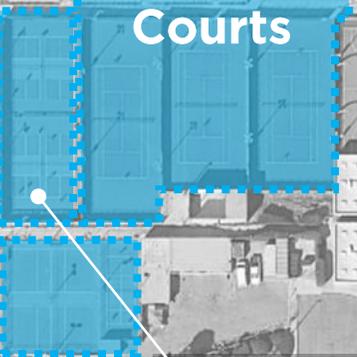
George Brett  
Field



Softball  
Field



Tennis  
Courts



Pickleball Courts

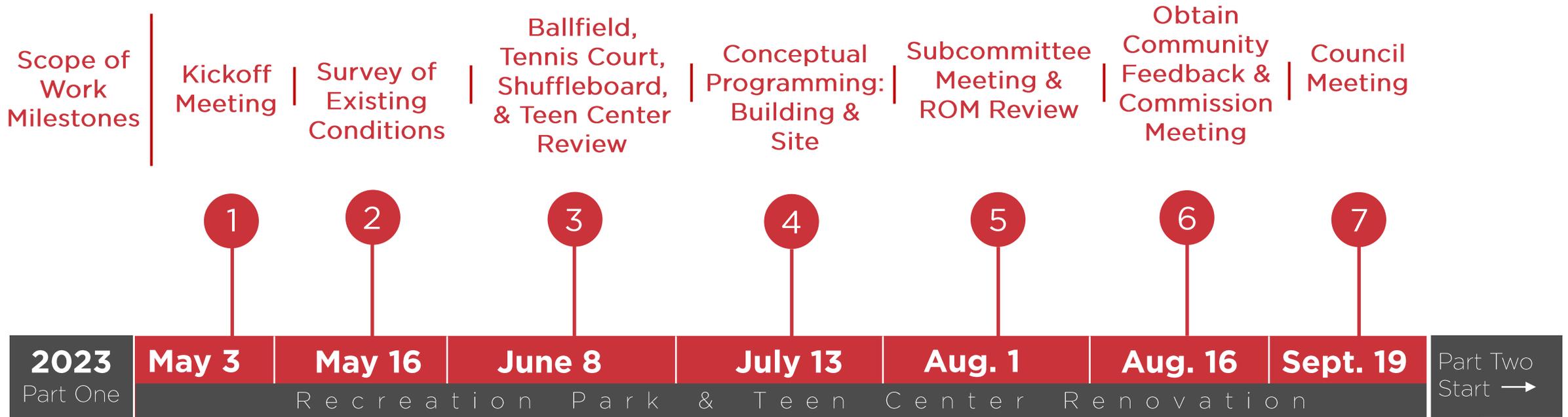
Shuffleboard Area



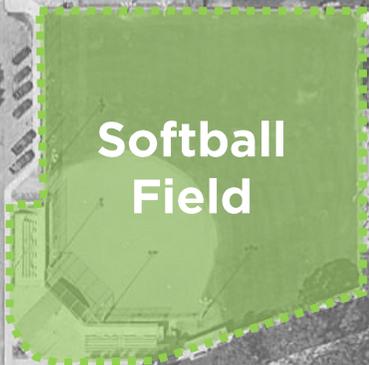
Teen Center  
& Plaza



# Project Scope/Schedule Overview: Part One



Softball Field & George Brett Field



Softball  
Field



George Brett  
Field



# Softball Field & George Brett Field | Renovation Options



## Drainage

- Option 1: Regrade the field and add subdrain system. Keep field as natural sand-based Bermuda grass and brick dust infields. Replace the irrigation system. Keep the existing backstops, fencing, bleachers and dugouts in place.



Sample photo – sand based Bermuda ballfield

# Softball Field & George Brett Field | Renovation Options



## Drainage

- Option 2: Regrade the field and add subdrain system. Change field to synthetic turf with green outfields and brick dust colored synthetic turf infields. Include quick coupler water distribution system for clean cleaning. Keep the existing backstops, fencing, bleachers and dugouts in place, and minor repair of existing fencing to close any gaps.

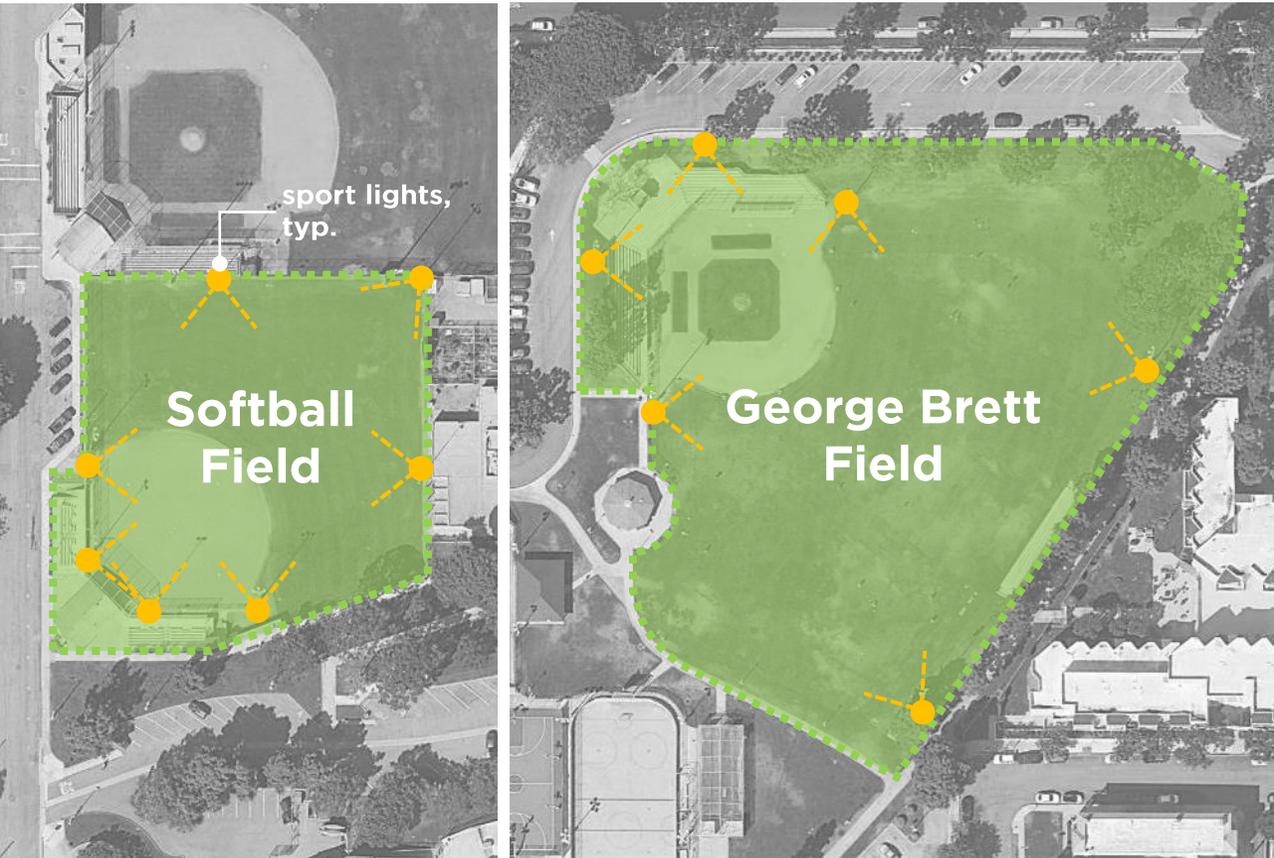


Field drainage system



Sample photo – synthetic turf ballfield

# Softball Field & George Brett Field | Renovation Options



## Electrical

- Sports Lighting Option 1: Leave existing HID fixtures, ensuring all light are in working order or repair as necessary.
- Sports Lighting Option 2: Replace HID fixtures with all new poles and LED system. Controller will need to be replaced for compatibility issues.

Stevenson Field

LPA

Stevenson  
Field





## Drainage

This field is challenged by inundation with storm water during periods of heavy rain volume due to its low elevation relative to the rest of the park, and even has drain inlets covered with temporary plates in the outfield that, during large storm events, excess water flows backwards out of the inlets to flood the field during intense storm events. There is a sump pump in a pumphouse building on the west edge of the field that the City has indicated to be undersized, that pumps water uphill to another storm outfall. A major overhaul of this drainage system may trigger a regional watershed study that is not within the scope of this work.

City staff directives obtained at a follow-up meeting include addressing the improvements as follows:

- Install a series of dry wells to provide a combination of stormwater percolation into the subterranean aquifer and add temporary supplemental storage quantity to manage the inundation. This may improve but will probably not completely eliminate the presence of nuisance water on the field during intense storm events.
- Remove the weep plates in the outfield to improve player safety; these will likely need to be capped underground or the pipe rerouted to the new dry wells.
- Recondition the field and replace the natural turf with a new subsurface drainage sand-based Bermuda turf system and irrigation.
- A maintenance and operation can be added to the final scope of work if desired by the city.

# Tennis and Pickleball Courts

LPA

Tennis  
Courts

Pickleball Courts



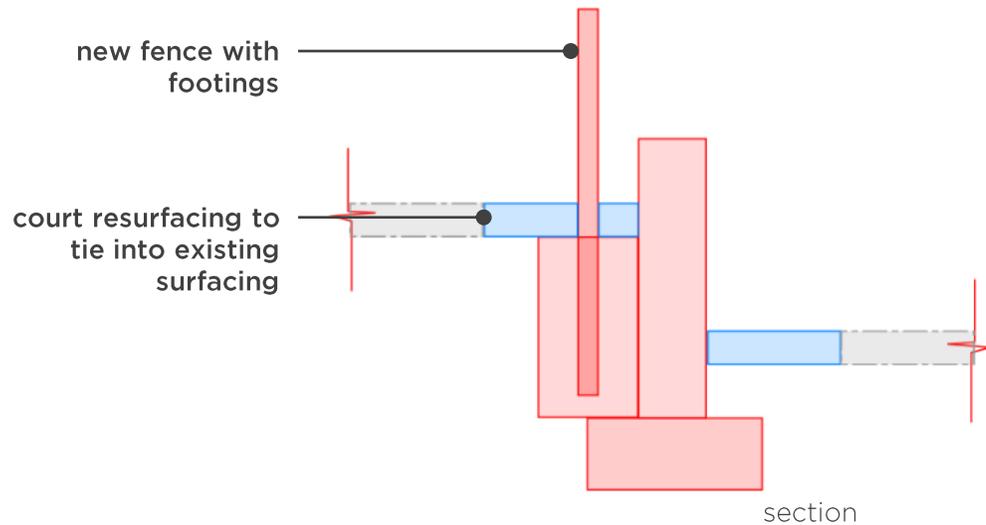
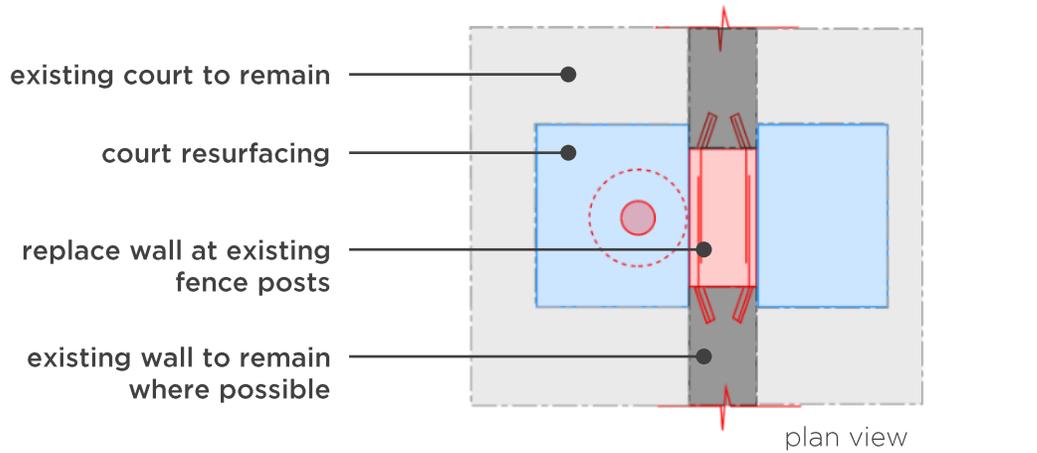
# Tennis and Pickleball Courts | Plan View



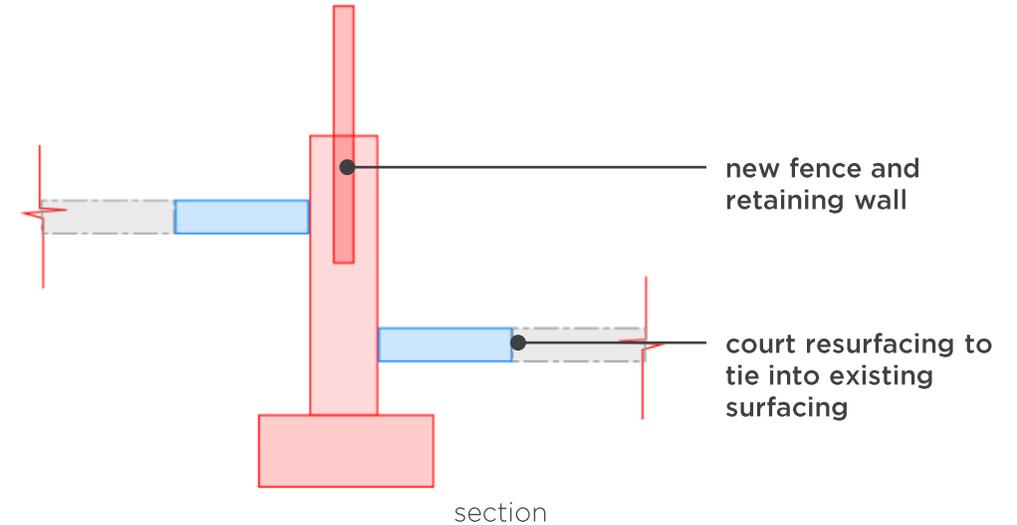
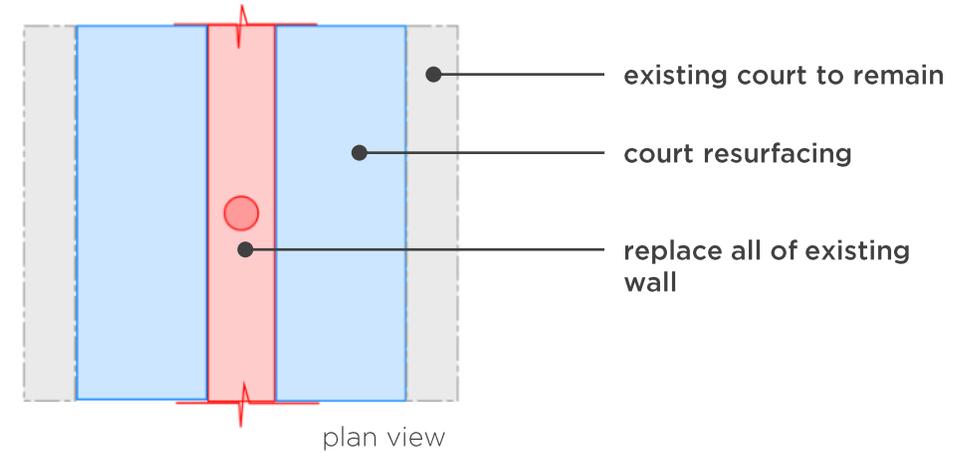
# Tennis and Pickleball Courts | Existing Site Photos



# Tennis and Pickleball Courts | Renovation Options



Option 1: Relocate replacements for damaged posts away from retaining wall / resurface courts



Option 2: Selected replacements of the retaining walls and fencing / resurface courts

Teen Center

LPA

Teen Center



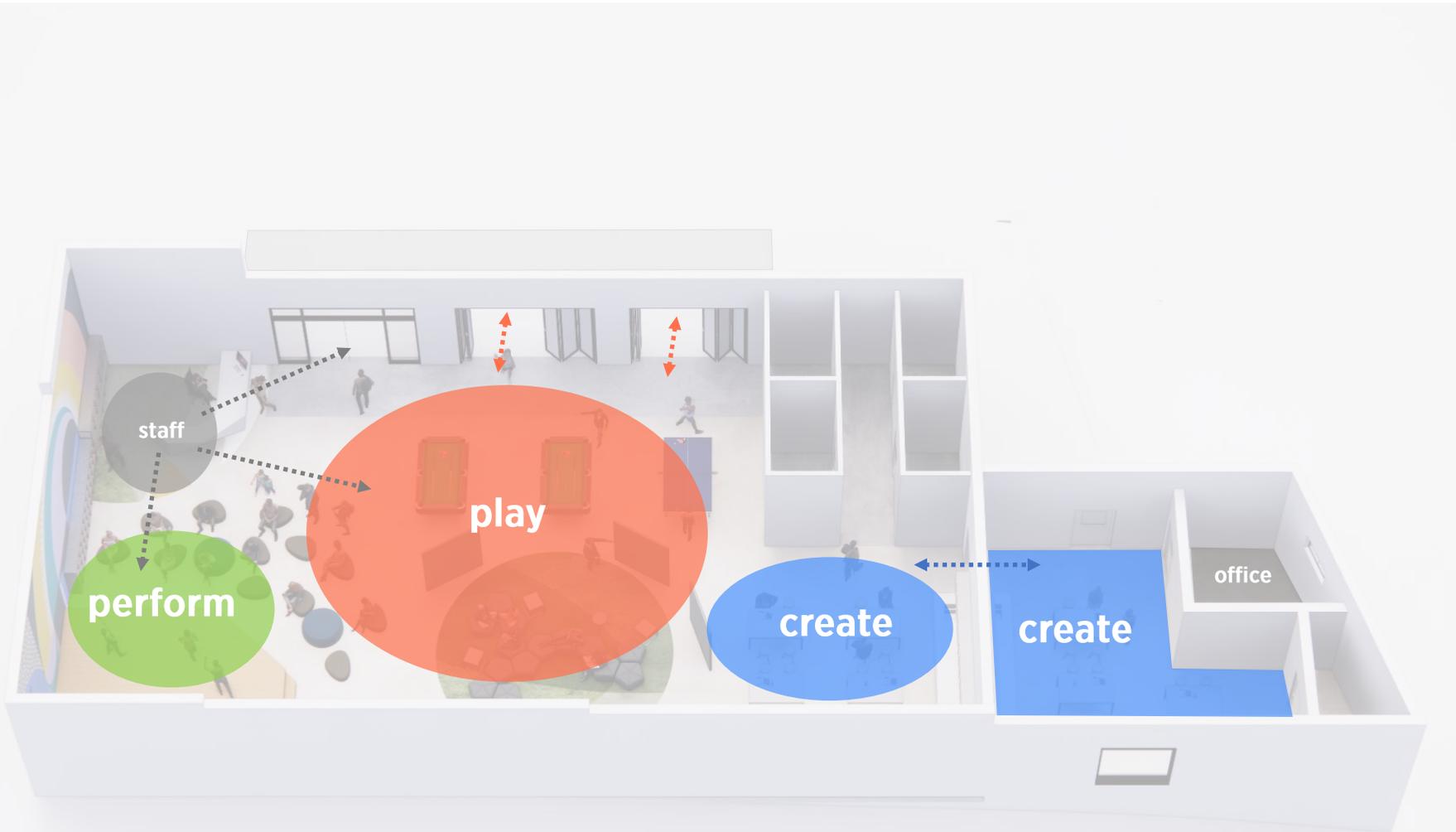


- Video games
- Pool tables
- Foosball
- Table tennis
- Dungeons & Dragons
- Board games
- Role playing games
- TV Sports (NBA, etc.)

- Local bands
- Open mics
- Stand-up
- Community events
- Joint-use
- Rental venue

- Painting
- Drawing
- Sculpture
- Murals
- Music lab
- Comics/anime
- Digital art stations

*One open space, many flexible functions*



*centrally located,  
large open space,  
flexible furniture solutions,  
connection to plaza,  
skatepark and basketball*

**play**

*updated stage,  
accessible ramp,  
AV and sound system,  
stage backdrop = art  
opportunity*

**perform**

*colorful, active and vibrant  
lower ceiling for focus,  
places to sit and make,  
art sink for cleanup  
natural light*

**create**

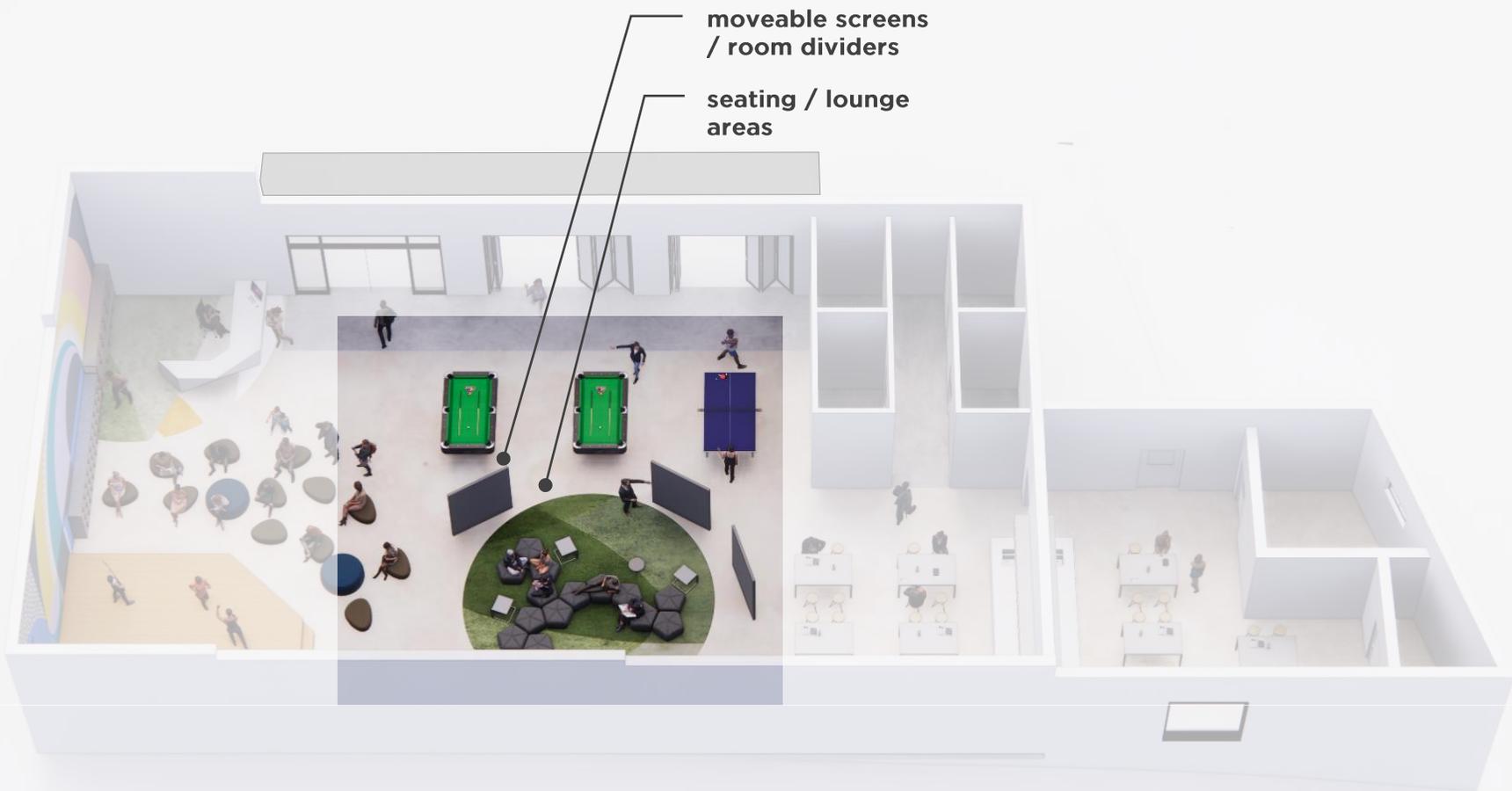


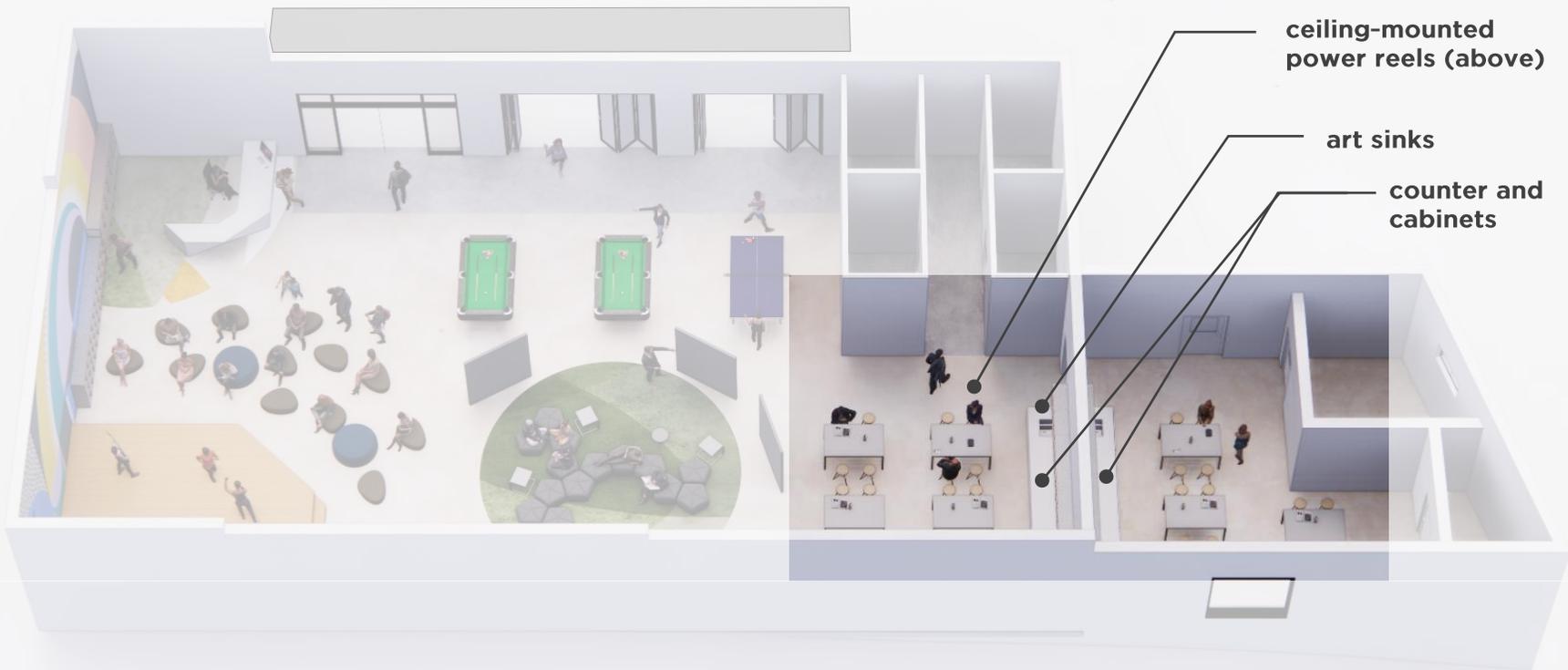
## *Renovation Options:*

1. Updated storefront doors and windows at entry.
2. New indoor / outdoor connections with folding glass walls (NanaWall) or glass roll up doors.
3. Modernized, gender-neutral restrooms.
4. New window at existing wall opening for added daylight (translucent or fritted glass).
5. New stage and stage ramp.
6. New staff desk / check-in counter.
7. Flexible furniture
8. New ceiling, floor and wall finishes
9. New roofing material and insulation.
10. New doors and door hardware..
11. Interior and exterior paint.

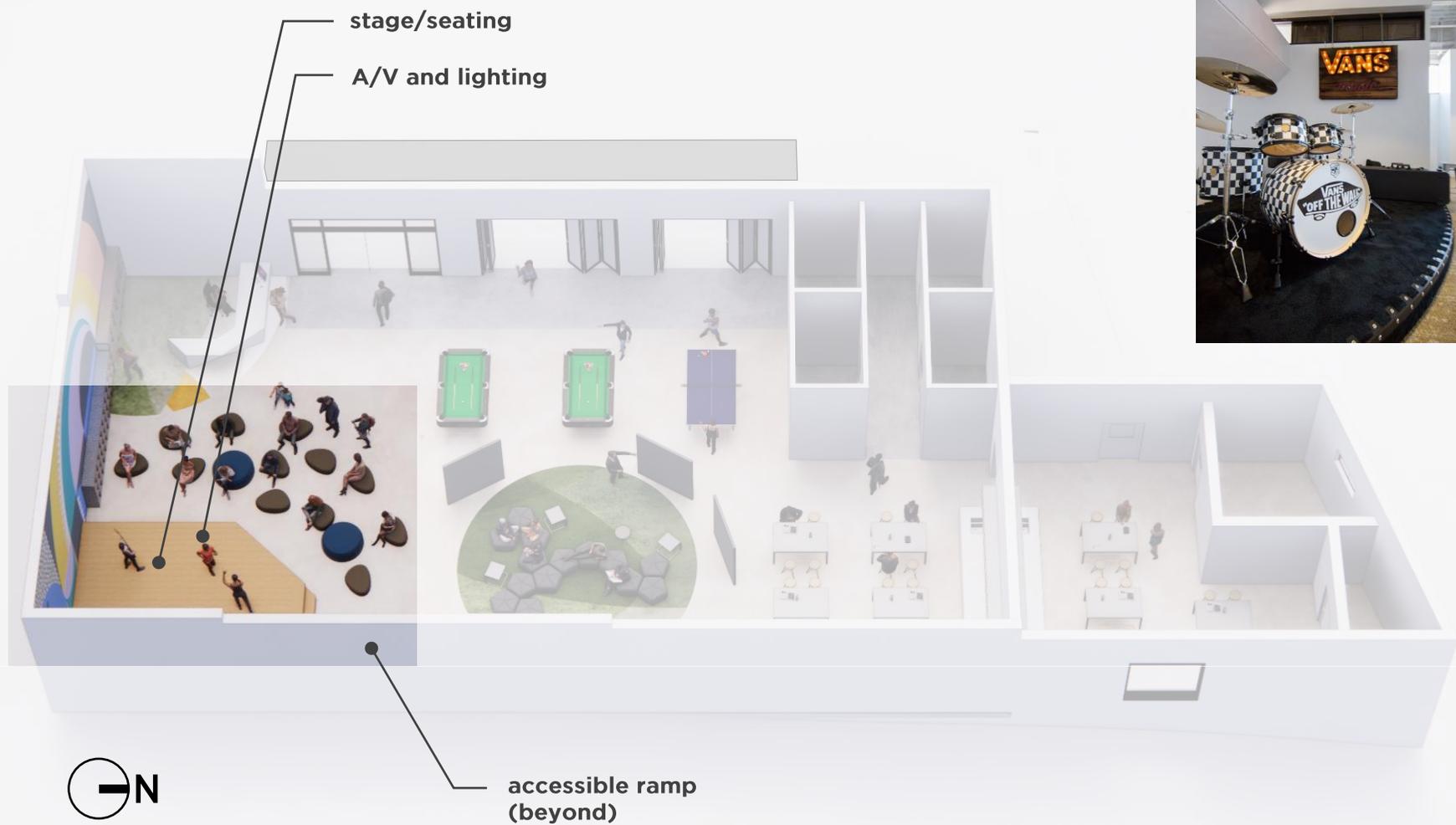


# Teen Center | PLAY

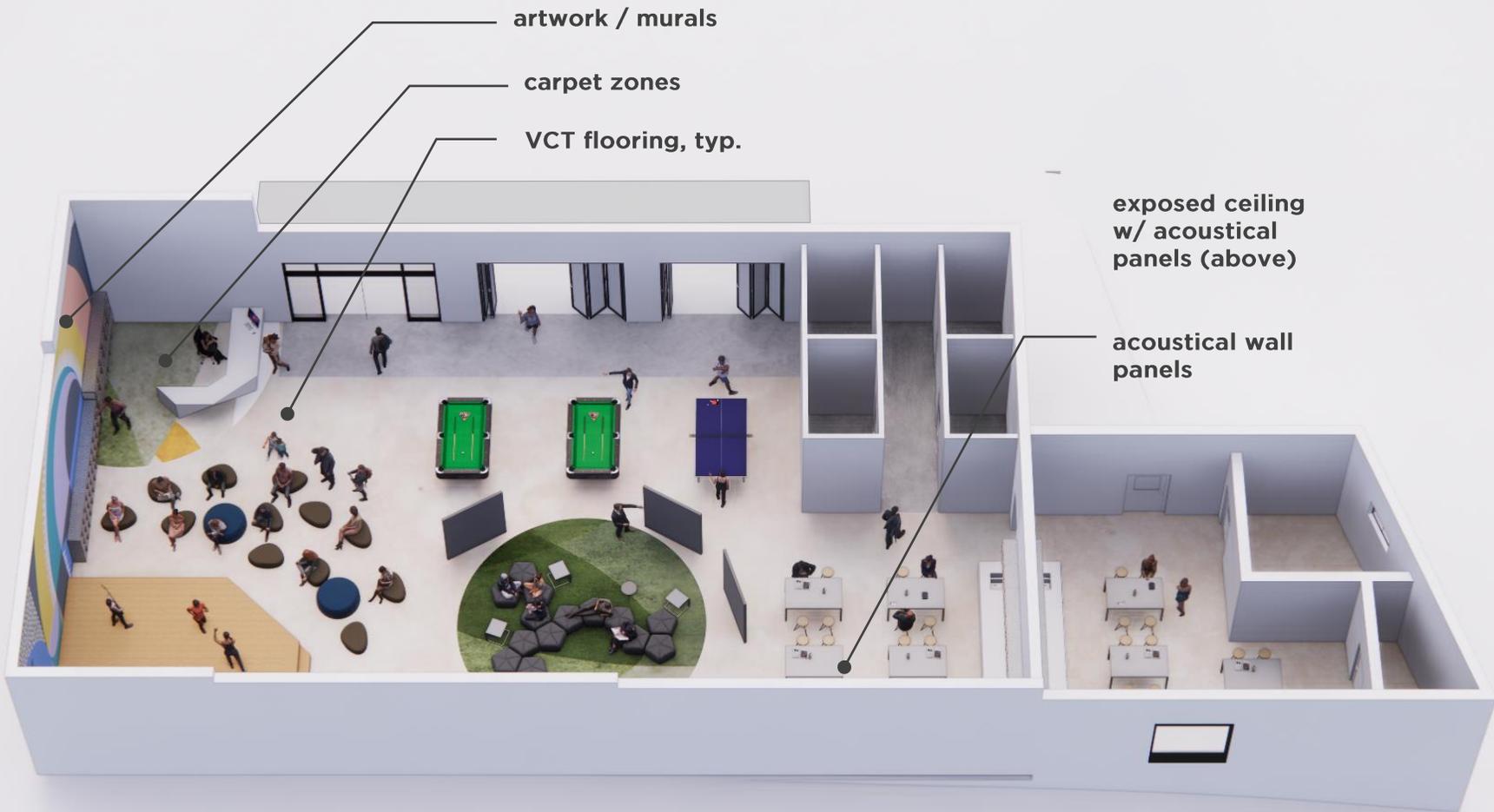




# Teen Center | PERFORM

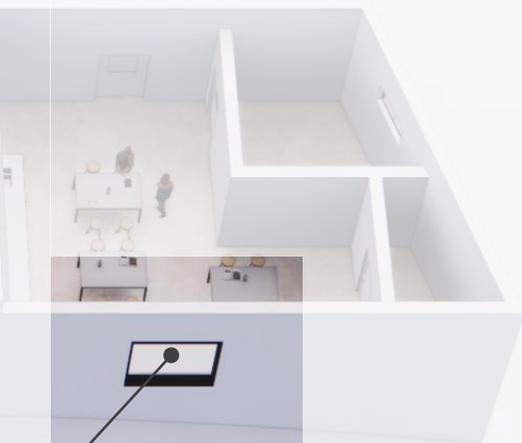
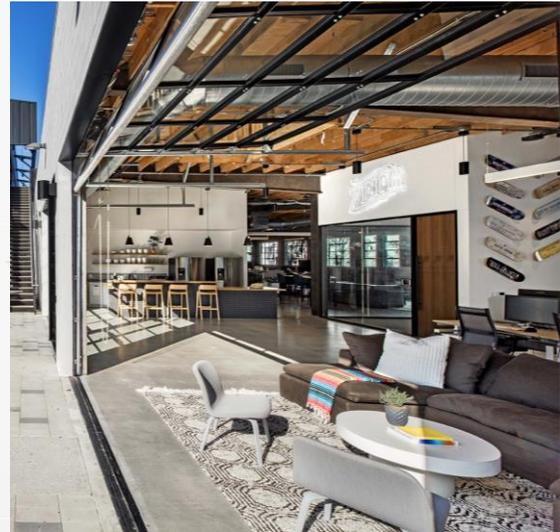


# Teen Center | Vibrant, Durable Finishes



# Teen Center | Indoor-Outdoor Connection

entry canopy  
glass storefront  
entry doors  
operable folding  
glass walls



translucent  
glass window



# Teen Center | Enhanced Security

- welcome / reception desk
- single point of entry
- improved sight lines of Teen Center & Plaza



# Teen Center | Gender-Neutral Facilities

single-occupant  
restrooms



# Teen Center | Improved Building Systems



## *Renovation Options:*

1. Complete mechanical systems upgrade (HVAC)
2. Complete fire alarm system upgrade.
3. AV system / speakers for stage.
4. Electrical service upgrade.
5. New 200A 120/240V electrical panel.
6. New lighting and lighting controls.
7. Solar panel roof installation and associated infrastructure.



# Teen Center | Concept Rendering

LPA



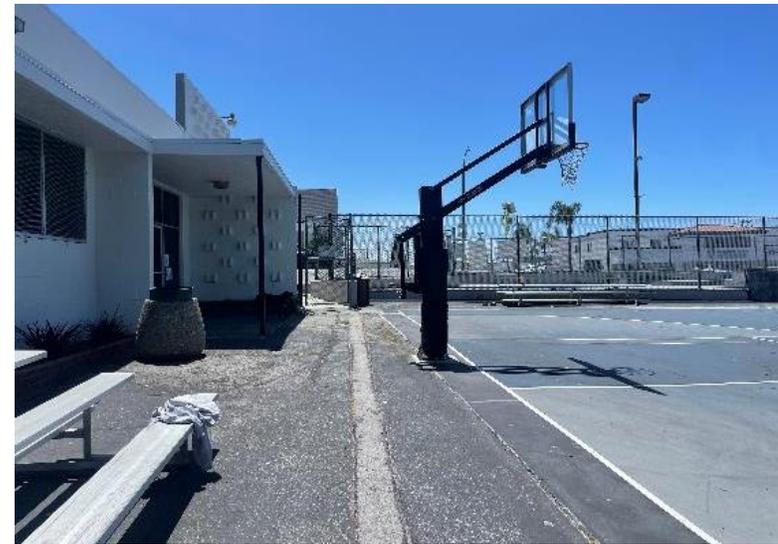
Teen Plaza

LPA

Teen Plaza



# Teen Center Plaza | Existing Conditions





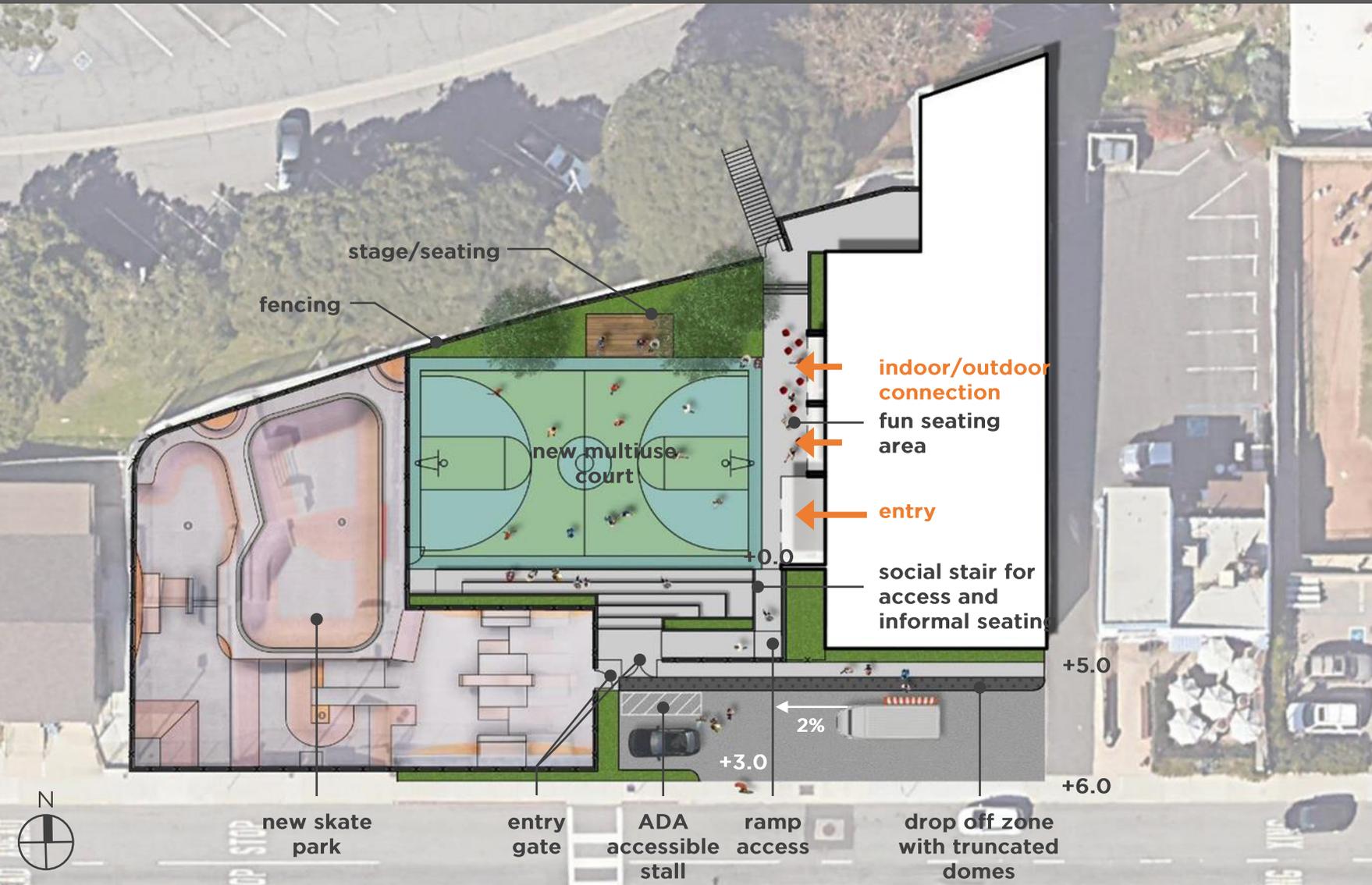
Skate Park  
Play Tables  
Court Games:  
Basketball  
Volleyball  
Pickleball

Stage  
Multiuse Event Space  
Light and Sound  
system  
Local bands  
Open mics  
Stand-up  
Community events  
Joint-use  
Rental venue

Multiuse Plaza  
Tiered-Seating  
Various types of  
seating  
Outdoor Makers Area  
Murals  
Drop off  
Food Trucks

*Make it fun!*

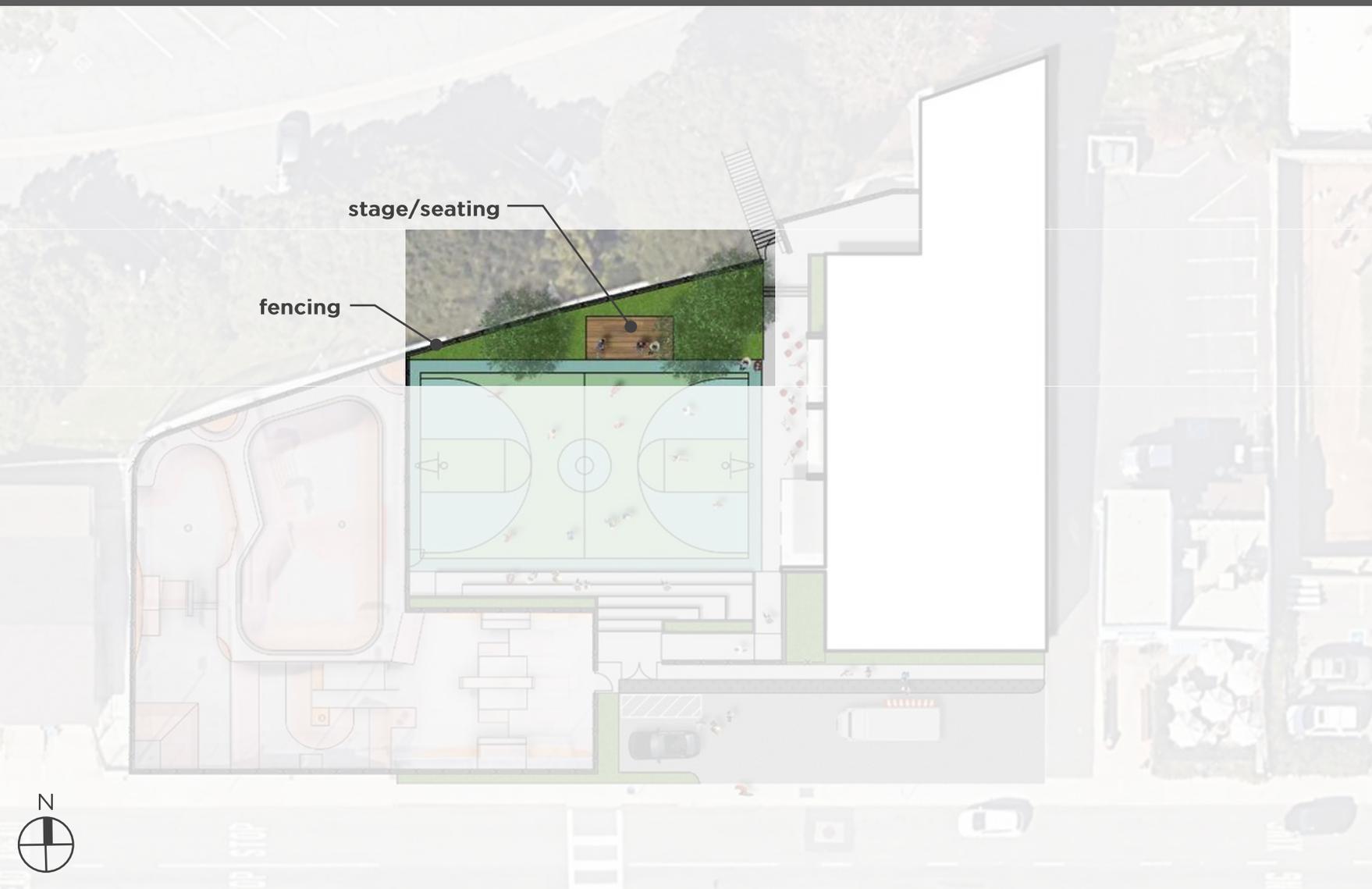
# Teen Center Plaza | Renovation Conceptual Plan



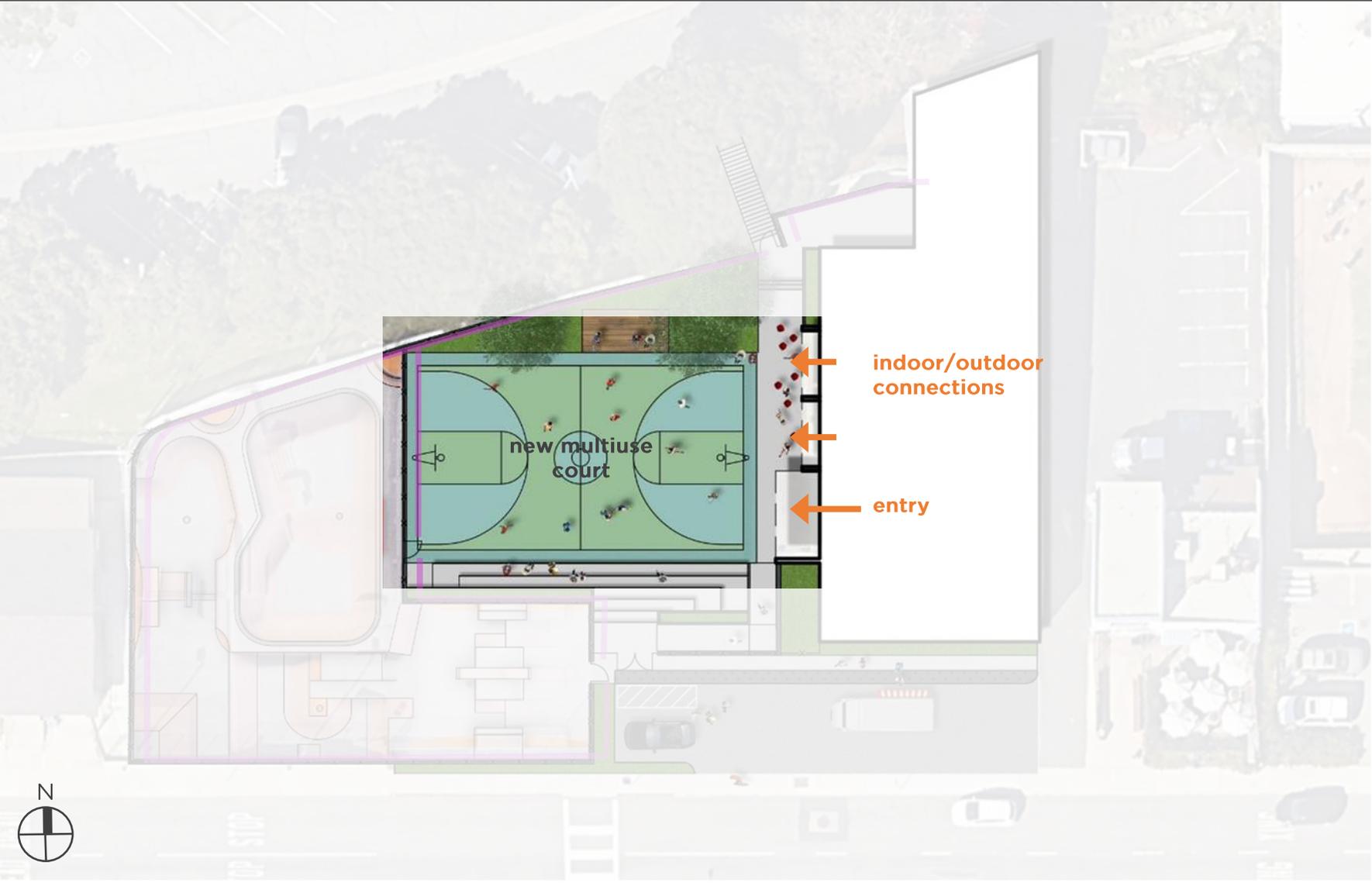
## Conceptual Plan

- Parking lot updated as drop off zone/temporary upper plaza and ADA van accessible stall
- Stair access doubles as informal social seating
- New multiuse court & plaza (basketball/volleyball/pickleball)
- Various seating opportunities, play tables, and fitness stations surrounded by new planting and shade trees
- Opportunity for a stage for events
- Environmental/fun graphics added to selected existing fences
- Mural opportunities
- New 6,800 sf skate park (current 7,650 sf)

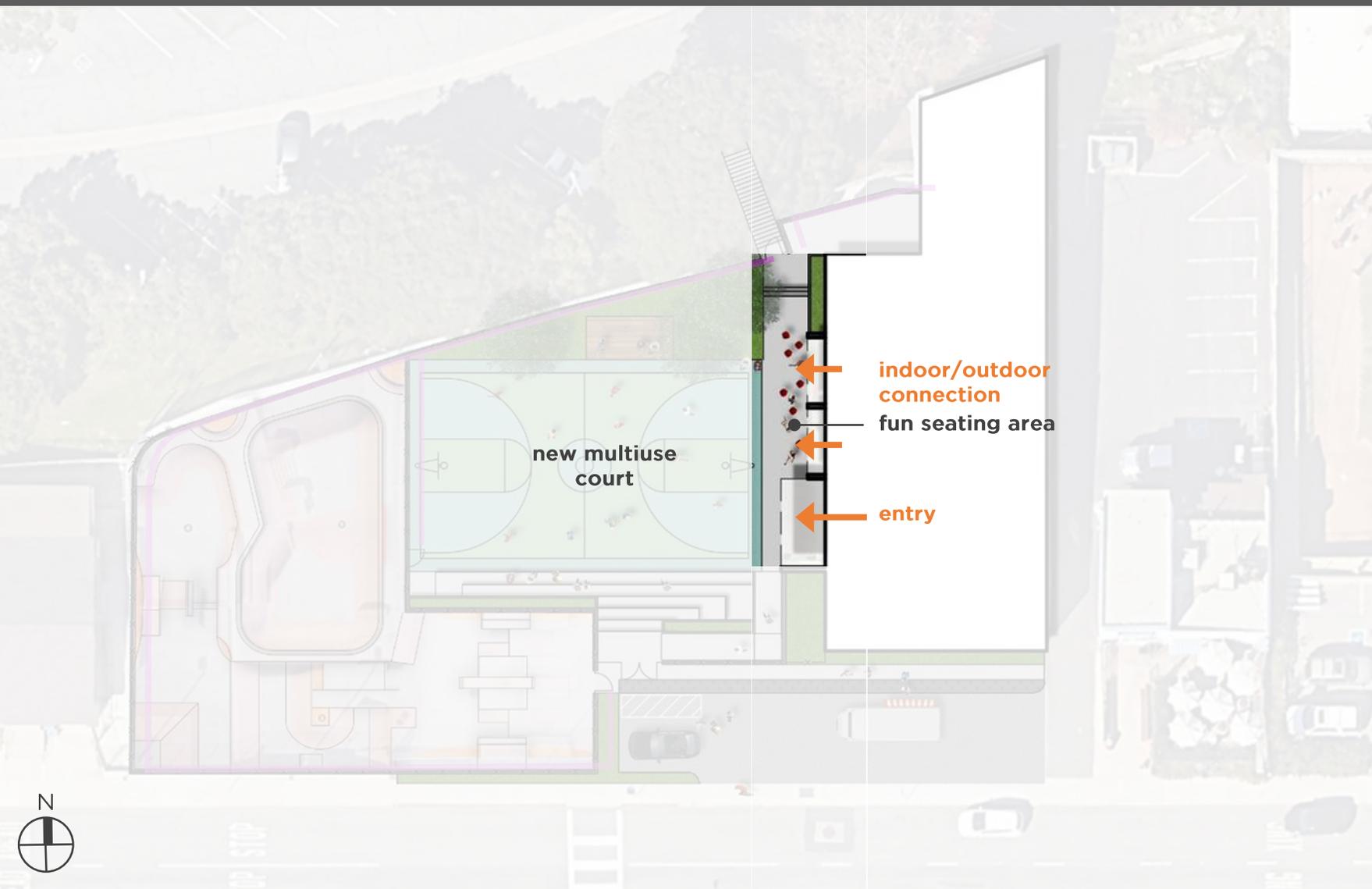
# Teen Center Plaza | Stage/Seating Area



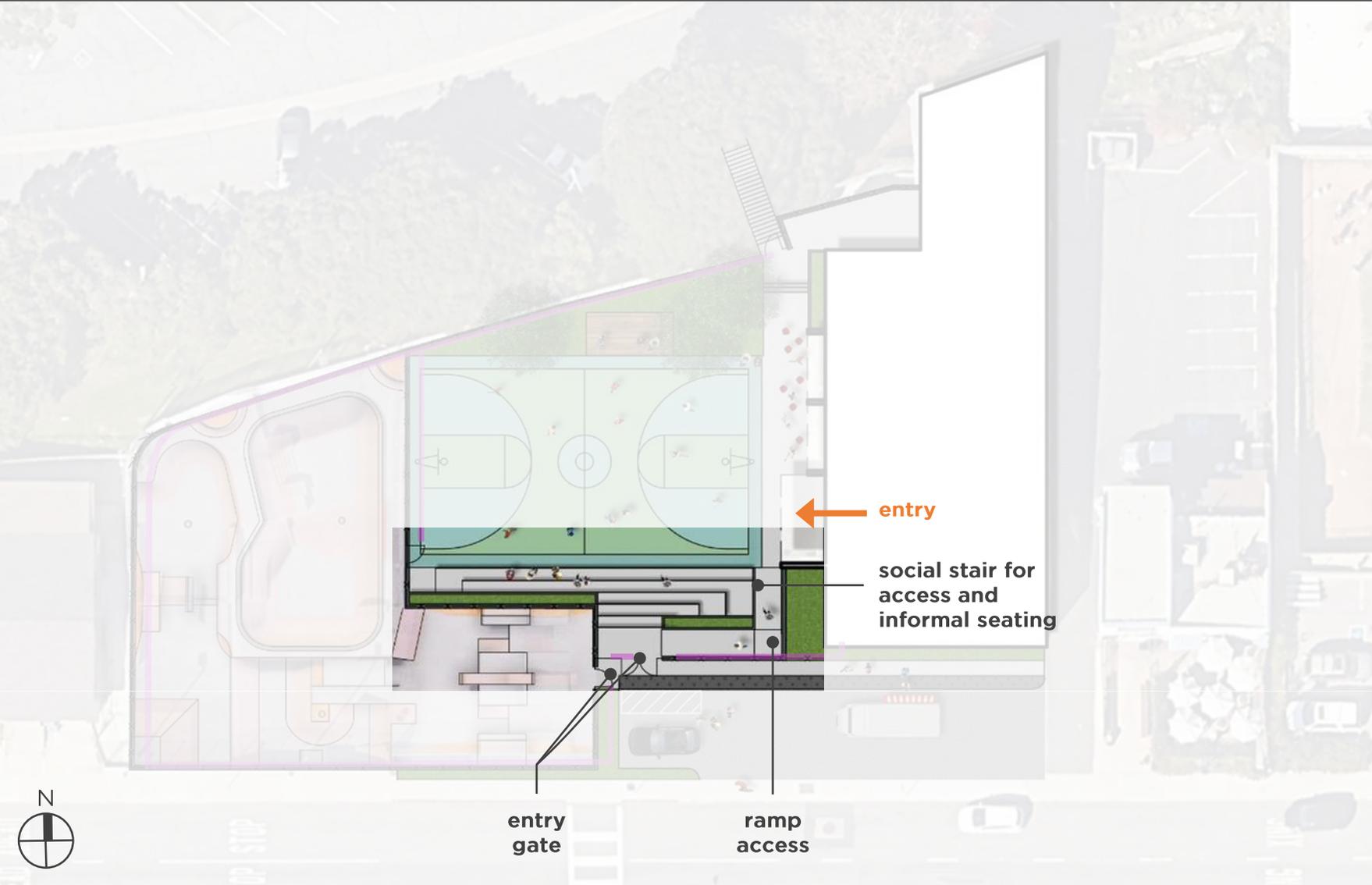
# Teen Center Plaza | New Multiuse Court



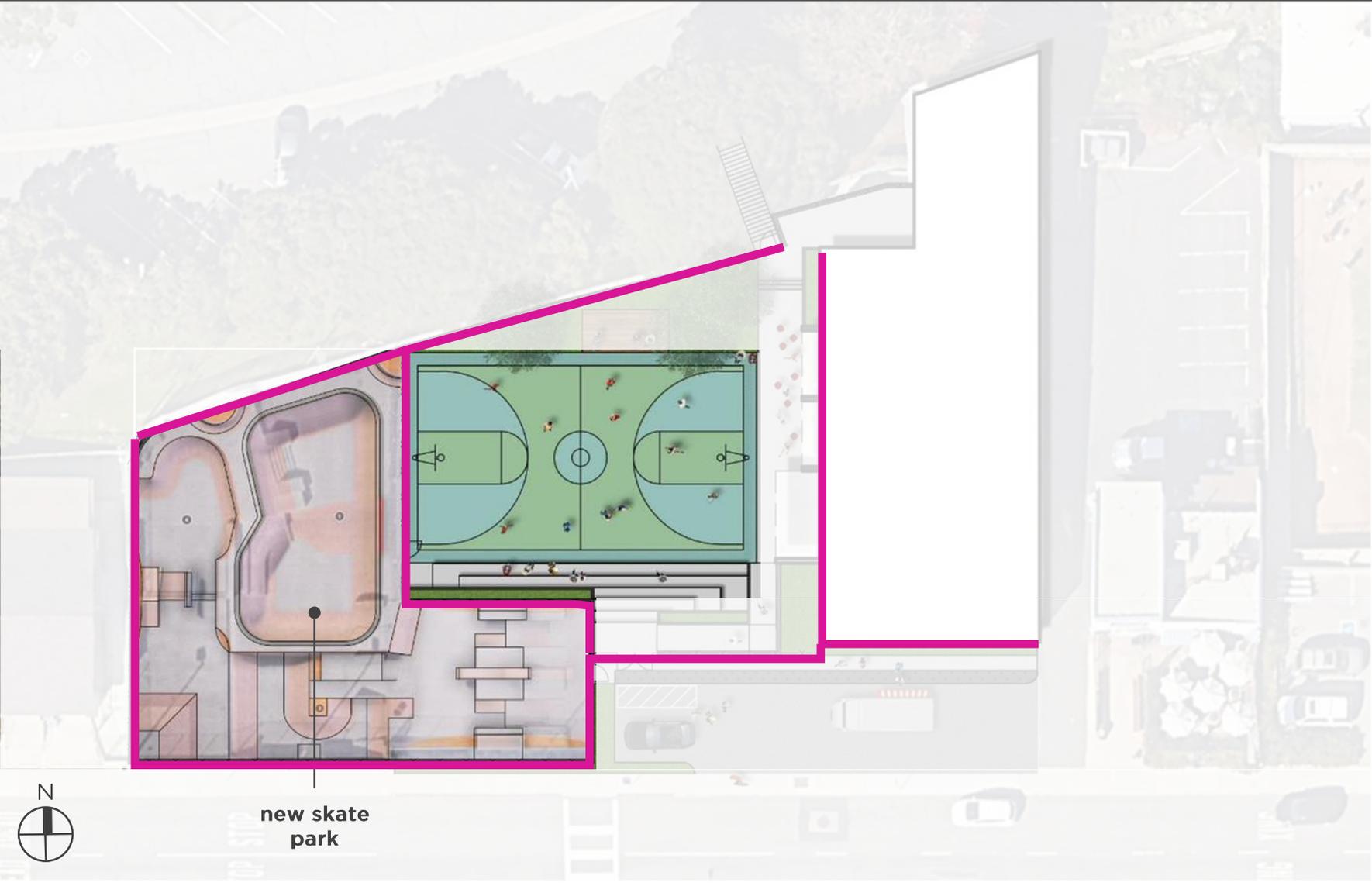
# Teen Center Plaza | Fun Seating Area



# Teen Center Plaza | Social Stair



# Teen Center Plaza | Murals and Graphics



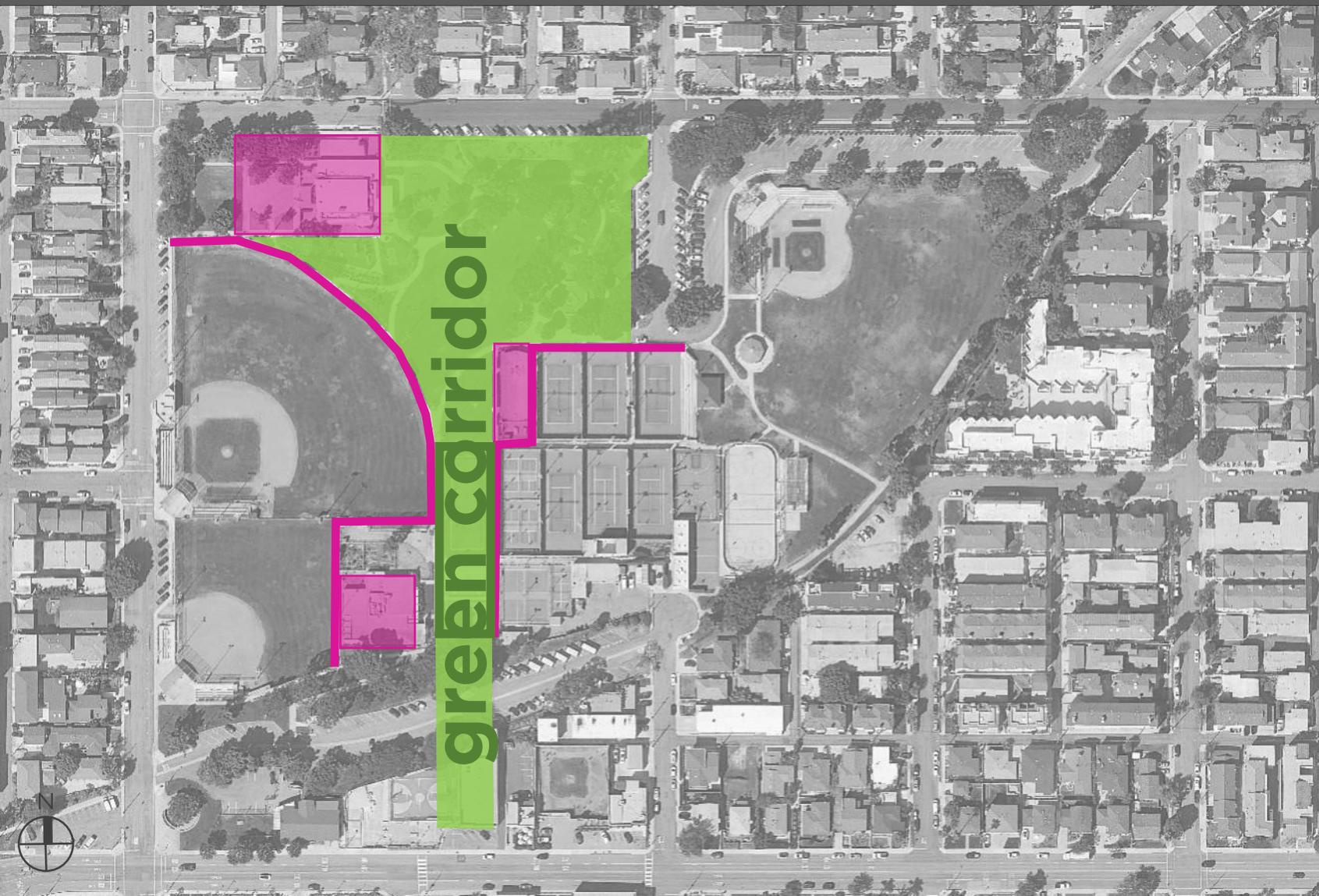
Shuffleboard Area

LPA



Shuffleboard Area





## Site Assessment

- This area can be the extension of the existing green (non fenced) corridor of the park and visually connect all the way to the Teen Center Plaza

# Shuffleboard Area | Renovation Site Plan



# Shuffleboard Area | Renovation Programming



## Programming

- Promenade trees to reinforce green corridor
- Flexible lawn

# Shuffleboard Area | Tree Lined Promenade / Informal Seating



# Shuffleboard Area | Event Lawn

informal seating  
under shade tree

open lawn



# Shuffleboard Area | Renovation Programming



raised seating platform/stage

tree lined promenade

decomposed granite garden with trees/shrubs and variety of seating/play

align entries with Joslyn Center entry

existing walkways to remain

planting areas, typ.

## Programming

- Promenade trees to reinforce green corridor
- Raised platform with opportunity to use as a stage
- Multiuse grove garden area with various seating options and playing tables

# Shuffleboard Area | Raised Seating Platform/Stage

raised seating platform/stage



# Shuffleboard Area | Decomposed Granite Terrace/Variety of Seating + Play



decomposed granite garden with trees/shrubs and variety of seating/play

align entries with Joslyn Center entry



## Next Steps – Project Schedule

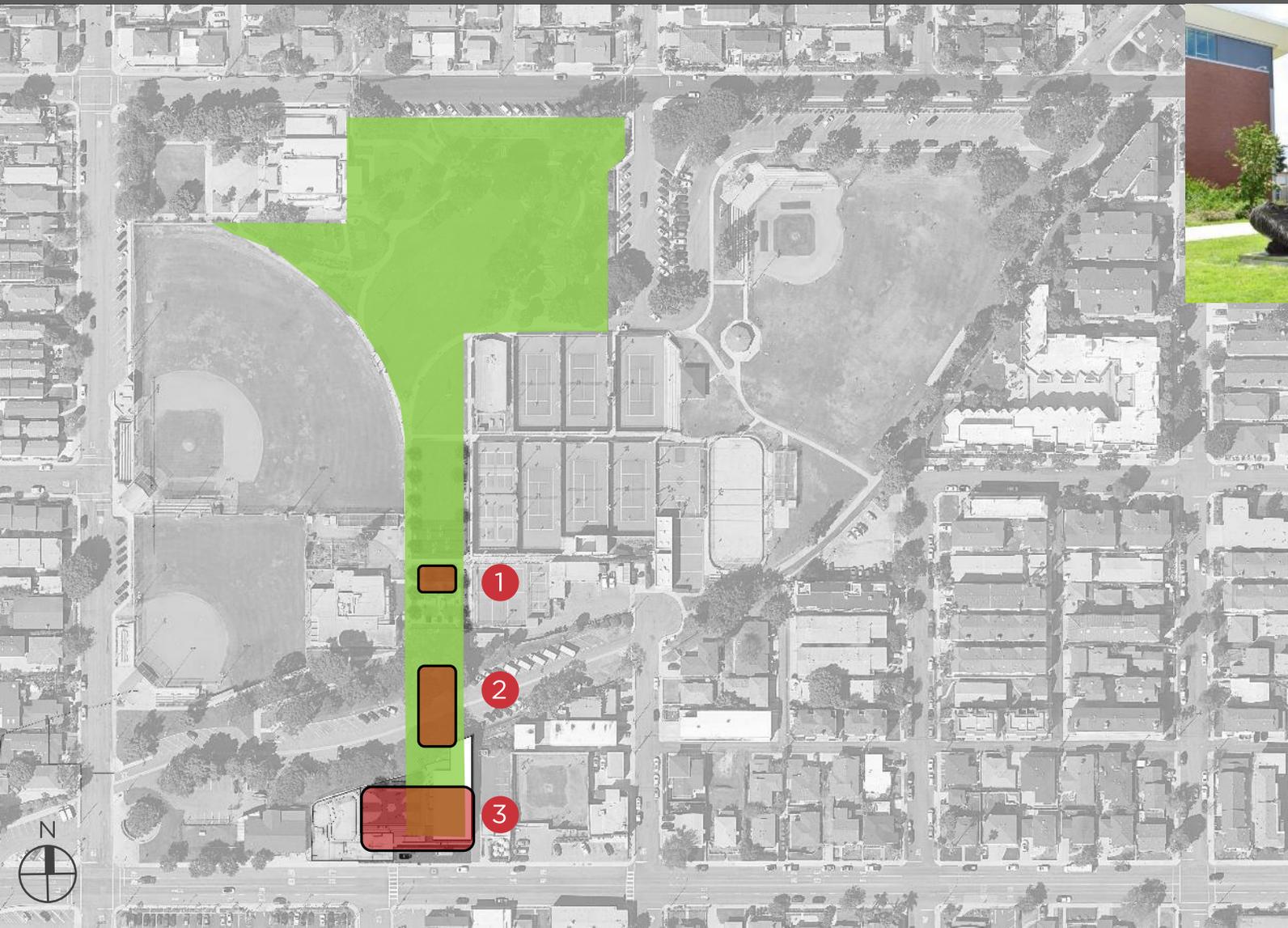
- Commission and Council Approval
- First Improvement Project

**THANK YOU**

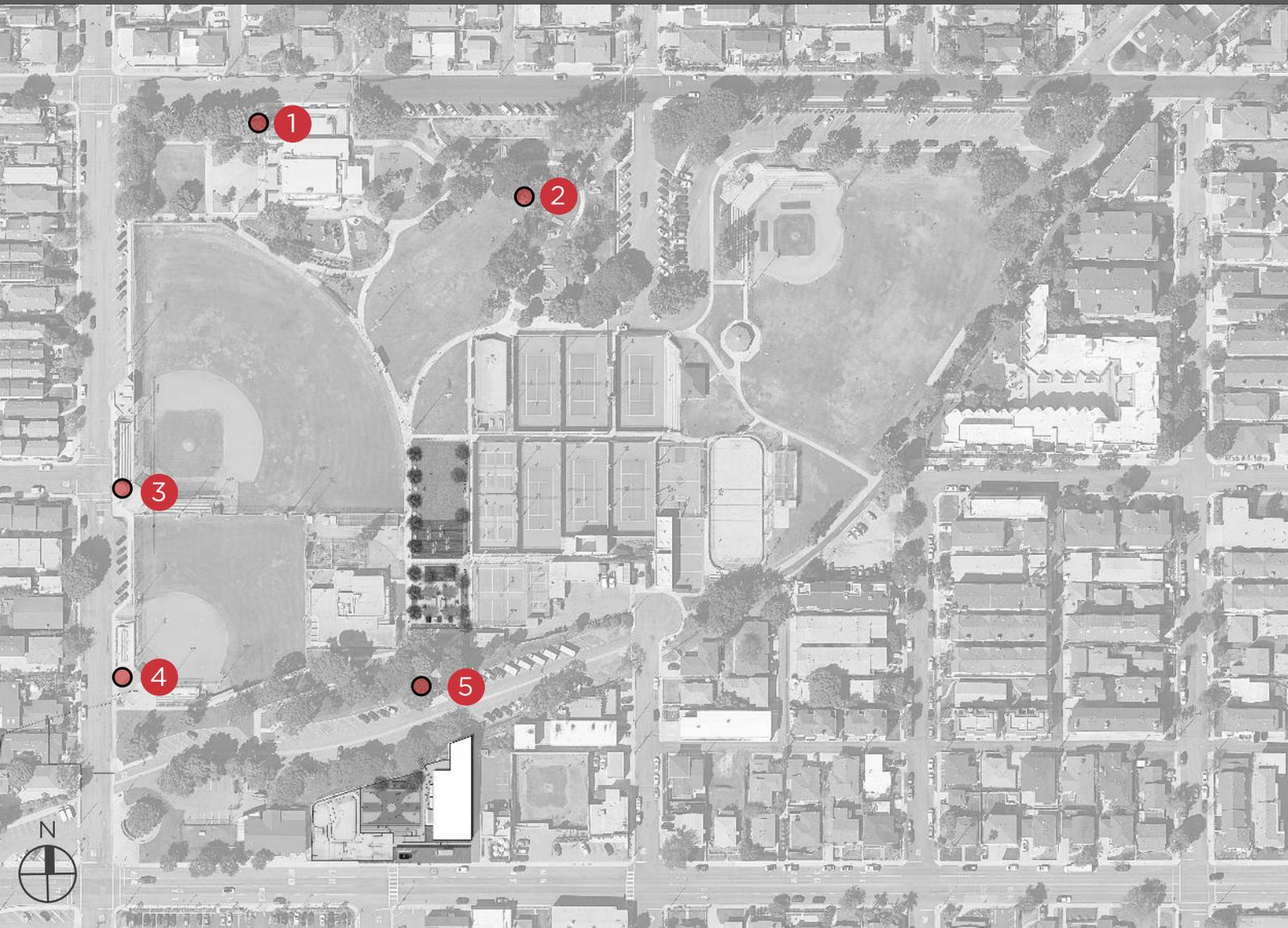
### **Master Plan:**

- Public Art locations
- Bike Parking locations
- Walking path throughout the entire park that unites the walking path trails
- Fitness Stations locations
- Skatepark

# Additional scope | Public Art Locations



# Additional scope | Existing Bike Parking



## Existing bike racks

- Insufficient, only one bike rack at each location



1



2



3

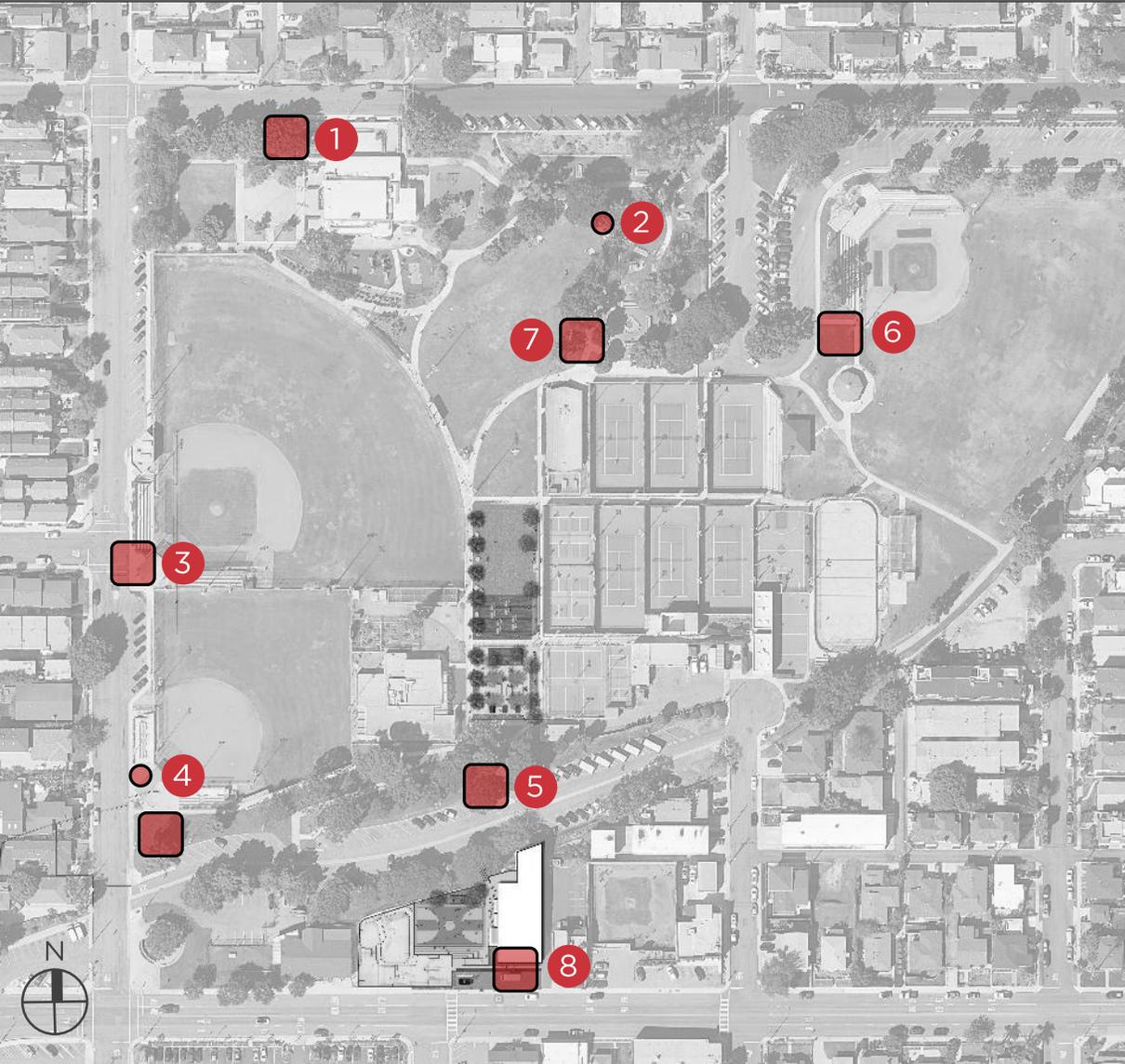


4



5

# Additional scope | Bike Parking Master Plan



## Proposed bike parking

- Bike corrals for multiple bike parking at adequate locations: at access points and adjacent to large amenity / event spaces





## Electrical Findings

Current Sport (Musco) light poles are HID, all lighting controllers for entire park are located at the building south of the tennis courts. The existing electrical service looks adequate to support the planned field upgrade, but the existing branch panels have exceeded their useful life and should be replaced.

- Option 1: Leave existing HID fixtures, ensuring all light are in working order or repair as necessary. Provide pros and cons, maintenance, annual replacements costs, safety concerns.
- Option 2: Replace HID fixtures to LED. Controller may need to be replaced for compatibility issues or obsolete system. Mosco will need to verify.



**RECREATION AND PARKS COMMISSION**  
**Meeting Minutes**  
**Wednesday, June 21, 2023, 6:00 p.m.**

**A. CALL TO ORDER** – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m.

**B. PLEDGE OF ALLEGIANCE** – Led by Chairperson Motta

**C. ROLL CALL** –

Commissioner Jeanette Gant	Absent
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Kelly Watson	Absent
Chairperson Bob Motta	Present

**D. PRESENTATION**

Before the presentations began, Director Mancini informed the Commission that Jeanette Gant is the new member of the Recreation and Parks Commission. Director Mancini and the commission thanked Commissioner Davis for his work on the Commission for the last 8 years.

Director Mancini also informed that Arecia Hester, Recreation Superintendent, has returned from leave and encouraged everyone to stop by to say hello. She will be attending commission meetings in the future.

Director Mancini gave a quick update on the plunge and the changes to the layout of the facility. Project manager interviews will take place next week to oversee the plunge. The Capital Campaign Program is going to be presented at the August 15<sup>th</sup> Council Meeting.

Commissioner Lubs asked about the plans for the commission to be involved in the Plunge renovation project.

Commissioner Stolnack asked about the inclusion of memorabilia. Director Mancini confirmed it will be a part of the building.

1. Employee Spotlight – Linnea Palmer

Director Mancini shared about all the value Linnea brings to the Recreation, Parks and Library Department. Commissioners shared their appreciation for Linnea and congratulated her on her promotion.

2. Recreation Staff Training

Director Mancini shared her appreciation for all the staff that put on the staff training and thanked all of the part-time staff that attended the training.

3. Annual Community Sponsorship Campaign  
Director Mancini shared the sponsorship changes for 2023/2024. The ACSC video was shared as well.  
Commissioner Stolnack asked about going out to other organizations to share the message with other community events. She also asked how we came up with the different sponsorship levels. Director Mancini shared that she looked at the cost of running the programs, and what people have been interested in sponsoring and did not look solely at the attendance at each event.

**E. PUBLIC COMMUNICATIONS – (Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to act on any item not on the agenda.)**

Barbara Boland, El Segundo resident, spoke about the Blue Butterflies. She shared that progress is being made and she thanked staff and other commissioners that are putting in their first blue butterfly habitat in Library Park. She shared that Monica Davis will be offering free tours at Dockweiler Beach on July 9<sup>th</sup>, Wednesday 10<sup>th</sup>. No sign-up is required.

**F. CONSENT CALENDAR**

1. **APPROVAL OF THE MINUTES** of the Recreation and Parks Commission Meeting of May 17, 2023. (Commission Action Required)

Motioned by Commissioner Lubs and seconded by Commissioner Stolnack to approve the minutes of May 17, 2023. Motion carried 3-0.

**G. UNFINISHED BUSINESS - None**

**H. NEW BUSINESS**

1. **Private Instructor Permit**

Director Mancini shared about the permit rollout and how the program differs from the Contract Instructor program that is currently in place.

She also shared the difference between this program and the Contract Instructor permit as well. Commissioner Stolnack shared her concerns about the outlier parks in the City.

**I. REPORTS**

1. **REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee – no comment
- b. Transportation Subcommittee – Director Mancini gave credit to Ryan Delgado, Recreation Supervisor, and the Transportation Subcommittee for getting the ES Connect program passed by the City Council.
- c. Youth Sports Council – no meeting

2. **DIRECTOR REPORTS**

No Comments

**J. COMMISSIONERS COMMENTS**

Vice Chairperson Watson – Absent

Commissioner Stolnack – She is glad to see that Arcia Hester is back and thanked Rachel Cummings for her time in the acting Recreation Superintendent position.

Commissioner Lubs – Thanked Lee Davis for his service. He also thanked Julie Stolnack and Bob Motta for their service on commission as well.

Commissioner Gant - Absent

Chairperson Motta – Thanked Lee Davis again as well for his service and for making service on the commission fun. He also congratulated Linnea.

## **L. ADJOURNMENT**

Adjourn to the next meeting on July 19, 2023, at 6:00 pm.

Meeting adjourned at 6:43pm



**RECREATION AND PARKS COMMISSION**  
**Meeting Minutes**  
**Wednesday, July 19, 2023, 6:00 p.m.**

**A. CALL TO ORDER** – The meeting of the Recreation and Parks Commission was called to order by Vice Chairperson Watson at 6:00 p.m.

**B. PLEDGE OF ALLEGIANCE** – Led by Commissioner Gant

**C. ROLL CALL** –

Commissioner Jeanette Gant	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Absent
Vice Chairperson Kelly Watson	Present
Chairperson Bob Motta	Absent

**D. PRESENTATION**

1. Years of Service Award – Lee Davis, former Recreation & Parks Commissioner

Recreation Superintendent, Arcia Hester, presented Lee Davis with a Years of Service Award and thanked him for his eight (8) years of being on the Commission.

2. Employee Spotlight – Kristen Morrell

Director Mancini shared about Kristen’s time working in the library on special projects. Kristen thanked everyone for recognizing her as the employee spotlight for July.

3. Teen Center Open House

Director Mancini thanked staff for their work on the Teen Center Open House event. She shared that there was wonderful feedback from the community surrounding the facelift to the Teen Center. Commissioner Stolnack asked that staff investigate any increase in attendance to the Teen Center after the upgrades to the space.

**E. PUBLIC COMMUNICATIONS** – *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to act on any item, not on the agenda.)*

Chris Edem, a resident of El Segundo, shared his support of the skate park renovation.

Julie Rochefort, a resident of El Segundo, provided an update on the El Segundo Woman's Club pollinator garden project. She thanked Joseph Casillas, Park Supervisor, for working with the Woman's Club on this project (handouts attached). She would like to have a community planting day sometime in August.

## **F. CONSENT CALENDAR**

- 1. APPROVAL OF THE MINUTES** of the Recreation and Parks Commission Meeting of July 19, 2023. (Commission Action Required)

The approval of the July 19, 2023 meeting minutes was moved to the August 16, 2023 meeting.

## **G. UNFINISHED BUSINESS - None**

## **H. NEW BUSINESS**

1. Appointment of a new Transportation Subcommittee Member  
Vice Chairperson Watson

Jeanette Gant was appointed to the Transportation Subcommittee.

Motion passed 3-0.

2. Appointment of a new Aquatic Subcommittee Member  
Vice Chairperson Watson

Jeanette Gant was appointed to the Aquatics Subcommittee.

Vice Chairperson Watson amended the motion to appoint a new Aquatic Subcommittee member to appoint Jeanette Gant as the new Recreation and Parks Commission representative and appoint Lee Davis as the new community representative.

Motion passed 3-0.

## **I. REPORTS**

### **1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee – At their last meeting the subcommittee spoke about the Aquatics Manager job classification and worked on the Aquatics Subcommittee Workplan.
- b. Transportation Subcommittee – The ES Connect pilot program will run from August 15 through November 15, 2023.
- c. Youth Sports Council – no comment
- d. Recreation Park Renovation Subcommittee – Director Mancini shared that LPA's renovation project updates will be presented at the August Commission meeting. Vice Chairperson Watson asked that the project include bike paths.

### **2. DIRECTOR REPORTS**

Director Mancini recognized Ryan Delgado, Recreation Supervisor, and the Parks division for their work on the July 4<sup>th</sup> event. Commissioner Stolnack asked about the possibility of renovating the racquetball courts. Director Mancini informed that the court renovation will be included in Phase Two (2) of the Recreation Park renovation project.

## **J. COMMISSIONERS COMMENTS**

Vice Chairperson Watson welcomed Arcia Hester, Recreation Superintendent, back, welcomed Jeanette Gant to the commission, thanked Lee Davis for his years of service, and thanked Ryan Delgado and staff for all they have worked on.

Commissioner Stolnack attended the Blue Butterfly beach tour two weeks ago. She also shared that she enjoyed the music at Library Park.

Commissioner Lubs – absent

Commissioner Gant thanked everyone for the warm welcome to the commission. She also shared her interest in working on the Sponsorship Program.

Chairperson Motta – absent

## **K. Staff Comments**

Superintendent Hester thanked everyone for the warm welcome back from leave. She also welcomed Jeanette Gant to the Recreation and Parks Commission and expressed her excitement to be back to work.

Director Mancini welcomed Arcia back to work and introduced Santos Haro as the new acting Parks Superintendent. Lastly, she informed everyone that Sam Lee, Cultural Arts Coordinator has resigned.

Vice Chairperson Watson reopened public communications at the request of Commissioner Stolnack.

## **L. PUBLIC COMMUNICATIONS – (Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to act on any item, not on the agenda.)**

Barbara Boland provided an update on the blue butterfly project and her interest in getting youth involved in habitat planting and preservation. She is also looking into grants for native habitat plants for blue butterflies. Lastly, she invited the Recreation, Parks and Library Director to join the Blue Butterfly Habitat Coalition.

## **M. ADJOURNMENT**

Adjourn to the next meeting on August 16, 2023, at 6:00 pm.

Meeting adjourned at 6:57pm



## RECREATION, PARKS & LIBRARY DEPARTMENT

**DATE:** August 16, 2023  
**TO:** Recreation and Parks Commission  
**FROM:** Aly Mancini, Director of Recreation, Parks and Library  
**SUBJECT:** Department Report

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The National Parks and Recreation Association (NRPA) recognizes July as National Parks and Recreation Month. To celebrate the vital role parks play in bringing people together, providing essential services, and fostering growth in the community, the Recreation Division hosted a series of pop-up booths throughout various parks in El Segundo.

July 7 Bonfire and S'mores at Recreation Park  
July 14 Basketball Madness at the Basketball Courts in Recreation Park  
July 21 Dog Party at the El Segundo Dog Park  
July 28 Beach Day at the Pool at Hilltop, and the Aquatics Center

Each pop-up featured activities, giveaways, and opportunities to connect through recreation.

### **Recreation Division**

#### ***Joslyn Center, Senior Transportation, & Community Garden***

July Meals Delivered: 411  
July Lyft Pass: 112  
July Lyft Concierge: 350

July Senior Activities: 33 participants  
July Amenity Usage: 288 hours  
July Contracted Classes: 612 hours

Community Garden (West) Active Plots: 16  
Community Garden (East) Active Plots: 22

#### ***Teen Center***

July Attendance: 2648  
Average Hourly Attendance: 17 teens per hour

July:

Champ Camp= 48 hours / 16 reservations

Dungeons and Dragons= 6 hours / 3 reservations

Camp= 25 hours / 5 reservations

The Teen Center continues to be staffed and open for drop-in use 6 days per week and was open a total of 25 days in July. Throughout July, a total of 2,648 teens visited the Teen Center and Teen Center Basketball Court. Throughout the month of July, the Teen Center hosted twice-daily activities such as

such as making their own escape room, going to Knott's Soak City, visiting the beach, and more. The camp's attendance was 7 participants. Staff will be reviewing the feasibility of continuing this camp next year.

The Teen Center hosted a booth during the 4<sup>th</sup> of July event selling pizza and drinks. In addition, attendees could purchase throws for a dunk tank. The Teen Center raised \$1,263 which will be used for

### ***Gordon Clubhouse Facility Use***

July Co-Op: Out of session

July Recreation Classes: 35 hours

July Camps: 200 hours

July Drama: 39 hours

July Internal Meetings & Training: 0 hours

July Private Rentals: 8 hours

Total Hours of Activities = 282 hours

### ***Summer Camps***

Throughout summer, the Recreation division hosts several staff-led and contracted summer camps. Summer camps began on June 12 and will run through August 18<sup>th</sup>.

<b>Staff Led Camp Participants</b>			
	<b>Camp Cowabunga</b>	<b>Tiny Tot Camp</b>	<b>Teen Camp</b>
Week 4	57	21	7
Week 5	57	20	N/A
Week 6	62	21	N/A
<b>Totals</b>	<b>176</b>	<b>62</b>	<b>7</b>
<b>Grand Total = 245</b>			

Contract Camp Participants									
	Bricks 4 Kidz	Champ Camp @ the Beach	Champ Camp Skate Camp	Filmmaking Bootcamp	Sportball	Summer Art Lab	UK Soccer Camp	Welcome to Spanish!	Basketball w/ Combine Academy
Week 4	4	30	14	9	16	12	N/A	9	23
Week 5	0	29	12	N/A	12	9	24	10	N/A
Week 6	5	36	11	N/A	N/A	N/A	29	N/A	N/A
<b>Totals</b>	<b>9</b>	<b>95</b>	<b>37</b>	<b>9</b>	<b>28</b>	<b>21</b>	<b>53</b>	<b>19</b>	<b>23</b>
<b>Grand Total = 294</b>									

### ***Recreation Social Media & Marketing***

Instagram Followers: 2,818  
 Teen Center Instagram Followers: 420  
 Facebook Followers: 3233

### ***Farmers' Market***

The El Segundo Certified Farmers' Market is held every Thursday from 3:00 pm to 7:00 pm. Below are the statistics for the Farmers Market during the month of July.

- July 6<sup>th</sup>, 2023  
 Prepackaged Vendors: 13  
 Produce Vendors: 5  
 Craft Vendors: 1  
**Total Vendors: 19**  
**Total Revenue: \$825.08**  
**Summer of Fun Activity: Balloon Artist**
- July 13<sup>th</sup>, 2023  
 Prepackaged Vendors: 13  
 Produce Vendors: 4  
 Craft Vendors: 3  
**Total Vendors: 20**  
**Total Revenue: \$895.04**  
**Summer of Fun Activity: Game Night**
- July 20<sup>th</sup>, 2023  
 Prepackaged Vendors: 13  
 Produce Vendors: 5  
 Craft Vendors: 4  
**Total Vendors: 22**  
**Total Revenue: \$894.28**  
**Summer of Fun Activity: Bounce House**

- July 27<sup>th</sup>, 2023  
Prepackaged Vendors: 13  
Produce Vendors: 5  
Craft Vendors: 1  
**Total Vendors: 19**  
**Total Revenue: \$953.42**  
**Summer of Fun Activity: Bubbles Day**

### ***Aquatics Center***

A detailed report on the use of the Aquatic Center is attached. (Attachment A).

### ***Fields and Courts Use***

#### Tennis, Pickleball & Volleyball Courts

Summer 2023 Pickleball Leagues will continue through August 24<sup>th</sup>. Fall leagues will begin on September 12<sup>th</sup> with registration beginning on August 14<sup>th</sup> for returning teams with El Segundo residents. Volleyball courts 1 and 2 are mostly used for internal Pickleball League reservations.

Instructor-led classes have all been switched over to new contracts, including Jaguar Tennis Academy and Scott Crandall's Round Robin classes. Jaguar Tennis Academy operates out of Tennis Courts 1 and 5. Round Robin classes operate out of Pickleball Courts 1-8. These reservations are automatically scheduled through the Activity Session.

#### Ball Fields

Babe Ruth and Little League reserved both Brett and Stevenson Field. Richmond Field has been reserved internally for Adult Coed Softball a total of 30 teams playing every week. The Softball field was also reserved by Beach City Baseball Academy for a three-week program. Raytheon Ball Fields 1 and 2 and the Raytheon Soccer Field had reservations for El Segundo Baseball and El Segundo Girls Softball.

#### Basketball Court

BEST Sports reserved the basketball courts through July. In addition to this, there was an educational documentary film on the court during the last week of July. A filming permit was issued through City Hall for this project.

#### Racquetball Courts

The Racquetball Courts remain closed.

#### Hockey Rink

The Hockey Rink was reserved internally for the El Segundo Inline Hockey Association and for Camp Cowabunga activities.

A detailed report on the use of fields and courts is attached with the number of reservations calculated by hour. (Attachment B).

## ***Adult Sports***

### Adult Coed Softball League

The Adult Coed Softball League is currently entering week 8 of the regular season. The league has 30 teams that play weekly. There are over 425 participants in the league. Games are played on Richmond Field through July 28<sup>th</sup> at 6:30 pm, 7:30 pm, and 8:30 pm. As of July 30<sup>th</sup>, games have been moved back to George Brett field for the first time since 2018. The regular season will conclude, and playoffs will take place from August 23<sup>rd</sup> through August 29<sup>th</sup>. The City Championship is tentatively scheduled for Wednesday, September 6<sup>th</sup>.

### 7v7 Adult Coed Soccer League

The Adult Coed Soccer League has a total of ten teams (+2 teams from the spring season). The top six teams will advance to the playoffs which will begin on Friday, October 6<sup>th</sup>.

### Adult Basketball

The Adult Basketball League is currently entering week four of the regular season with games being played in the South Gym at El Segundo High School. The top four teams from each division will advance to the playoffs which will begin on Wednesday, September 20<sup>th</sup>. Registration numbers will be available next month with the add/drop cutoff taking place on August 9<sup>th</sup>.

## **Parks Division**

### ***Maintenance***

#### Park Division

- Installed a new backstop pad at Stevenson Baseball Field.
- George Brett Field - Coed Softball started.
- Freedom Park broken mainline - repaired water breakwater back on.
- Park staff supported Concerts in the Park.
- Continued routine daily park maintenance.

#### Tree Division

- 8 tree removals - dead or diseased
- 21 tree replacements
- 68 trees trimmed
- Tree division assisted with the public works concrete replacement program in removing damage-causing trees and their replacement.

## **ATTACHMENTS**

Attachment A – Aquatics Center Detailed Report

Attachment B – Fields and Court Use Detailed Report



## AQUATICS July Report

Aquatics Center Instructional Programming		\$	Number of Participants
Contract Classes			
	Naomi's Hiit Water Aerobics	\$ 6,568.00	673
	Swim With Me Adaptive Swim	\$ 2,742.00	7
Staff Guided Lessons			
	Group Lessons	\$ 10,750.00	193
	Private Swim Lessons	\$ 770.00	13
<b>Totals</b>		<b>\$ 20,830.00</b>	<b>886</b>

Aquatics Center Public Drop In Programming		\$	Number of Customer Lane Reservations
Public Swim			
	Reservations	\$ 10,796.00	6226
	Lap Swim Drop in	\$ 874.00	447
	Recreation Swim	\$ 7,309.00	2282
<b>Totals</b>		<b>\$ 18,979.00</b>	<b>8955</b>

Hilltop Pool Programming		\$	Number of Customer Lane Reservations
Public Swim			
	Resident rec swim	\$ -	1685
	Non Resident Rec swim	\$ 2,970.00	821
	Drop in camp participants	\$ 200.00	100
	Hilltop Party Rentals	\$ 1,310.00	8
<b>Totals</b>		<b>\$ 4,480.00</b>	<b>2614</b>

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$ 960.00	66
Wiseburn Rec IDs	Senior ID	\$ 40.00	8
Wiseburn Rec IDs	Youth ID	\$ 600.00	60
Wiseburn Rec IDs	Infant ID	\$ 40.00	8
<b>Totals</b>		<b>\$ 1,640.00</b>	<b>142</b>

El Segundo Rec IDs	Adult ID	\$ 450.00	30
El Segundo Rec IDs	Senior ID	\$ 20.00	4
El Segundo Rec IDs	Youth ID	\$ 270.00	28
El Segundo Rec IDs	Infant ID	\$ 10.00	2
<b>Totals</b>		<b>\$ 750.00</b>	<b>64</b>

Membership Sales		Passes Purchased to use towards Lane Rentals	
El Segundo Resident Punch Passes			
	10 Punch Pass	\$ 300.00	11
	20 Punch Pass	\$ 392.00	8
	30 Punch Pass	\$ 1,980.00	29
El Segundo Resident Membership Passes			
	30 Day	\$ -	0
	90 Day	\$ 210.00	2
	Annual	\$ 800.00	3
Wiseburn Resident Punch Passes			
	10 Punch Pass	\$ 264.00	9
	20 Punch Pass	\$ 293.00	5
	30 Punch Pass	\$ 765.00	14
Wiseburn Resident Membership Passes			
	30 Day	\$ -	0
	90 Day	\$ -	0
	Annual	\$ 400.00	2
Non-Resident Punch Passes			
	10 Punch Pass	\$ 1,495.00	33
	20 Punch Pass	\$ 1,350.00	15
	30 Punch Pass	\$ 4,365.00	40
Non-Resident Membership Passes			
	30 Day	\$ 780.00	16
	90 Day	\$ 600.00	4
	Annual	\$ 600.00	1
<b>Totals</b>		<b>\$ 14,594.00</b>	<b>192</b>

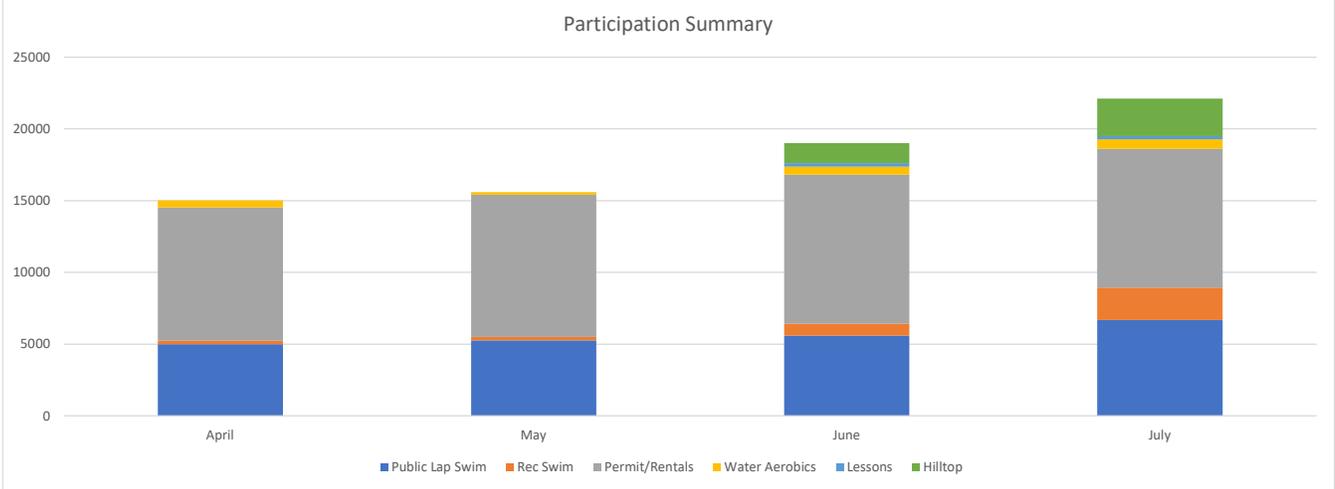
Aquatics Center Permit Groups		Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	815.00	\$ 13,532.50	3260	
Beach Cities	520.00	\$ 8,446.50	2080	
SCAQ	378.00	\$ 7,209.00	1512	
South Bay United	536.00	\$ 3,537.60	1072	
Tower 26	165.00	\$ 2,707.50	495	
Trojan	430.00	\$ 3,698.00	860	
Coastal	190.00	\$ 1,634.00	380	
<b>Totals</b>	<b>3034.00</b>	<b>\$ 40,765.10</b>	<b>9659.00</b>	

Events		\$	Number of Events
	Camp Del Corazon	\$500	1
<b>Totals</b>		<b>\$ 500.00</b>	<b>1</b>

Total Revenue		Estimated Amount of Visitors in July	
<b>TOTAL \$ 102,538.10</b>		<b>22512.00</b>	

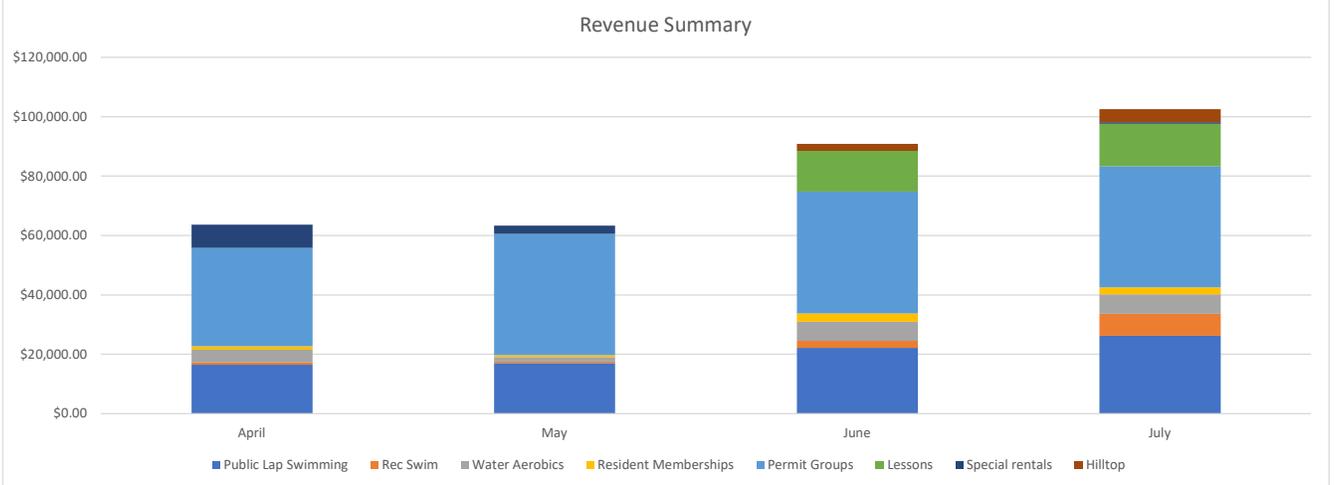
Monthly Statistics	April		May		June		July	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 4,334.00	492	\$ 1,470.00	198	\$ 6,480.00	555	\$ 6,568.00	673
Lesson Programming					\$ 13,761.50	226	\$ 14,262.00	213
Lap Swimming	\$16,482.00	4995	\$17,025.00	5269	\$ 22,144.00	5599	\$ 26,264.00	6673
Family/Rec Swim	\$776.00	251	\$530.00	249	\$ 2,378.00	837	\$ 7,309.00	2282
Annual Membership Sales	\$1,160.00	43	\$630.00	54	\$ 2,715.00	233	\$ 2,390.00	206
Rentals/Permit Groups	\$40,841.60	9270	\$43,580.50	10390	\$ 41,027.60	10384	\$ 40,765.10	9659
Hilltop					\$ 2,344.00	1405	\$ 4,480.00	2614
	<b>\$63,593.60</b>	<b>15,051</b>	<b>\$63,235.50</b>	<b>16,160</b>	<b>\$88,506.10</b>	<b>19,239</b>	<b>\$102,038.10</b>	<b>22,320</b>

**Participation Summary**



**Total Participation April-July 72,770**

**Revenue Summary**



**Total Revenue April-July \$317,373.30**

Facility Report Summary - July 2023

**Racquet Sport Courts**

Facility	Total Reservations	Amount paid
Paddle Tennis	47	\$350.00
<b>Total</b>	<b>47</b>	<b>\$350.00</b>
Pickleball Court 1	290	\$ 925.00
Pickleball Court 2	339	\$ 1,925.00
Pickleball Court 3	388	\$ 1,835.00
Pickleball Court 4	338	\$ 1,620.00
Pickleball Court 5	337	\$ 1,570.00
Pickleball Court 6	284	\$ 1,515.00
Pickleball Court 7	343	\$ 1,555.00
Pickleball Court 8	281	\$ 1,490.00
<b>Total</b>	<b>2600</b>	<b>\$ 12,435.00</b>
Tennis Court 1	191	\$ 670.00
Tennis Court 2	181	\$ 1,190.00
Tennis Court 3	174	\$ 1,215.00
Tennis Court 4	146	\$ 1,000.00
Tennis Court 5	184	\$ 710.00
<b>Total</b>	<b>876</b>	<b>\$ 4,785.00</b>
Racquetball Court 1	1	15
Racquetball Court 2	0	0
<b>Total</b>	<b>1</b>	<b>\$ 15.00</b>
Volleyball Court 1	33	\$25.00
Volleyball Court 2	32	\$0
<b>Total</b>	<b>65</b>	<b>\$ 25.00</b>
Basketball Court	4	\$ 228.00
<b>Total</b>	<b>4</b>	<b>\$ -</b>
Hockey Rink	108	\$ -

Total	108	\$	-
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### Field Reservations

Facility	Total Reservations		Amount paid
George Brett Field	222	\$	-
Total	222	\$	-
Stevenson Field	120	\$	-
Total	120	\$	-
Softball Field	85	\$	2,440.00
Total	85	\$	2,440.00
Campus El Segundo( 1/2 field)	52	\$	1,620.00
Total	52	\$	1,620.00
Campus El Segundo(full field)	176	\$	5,120.00
Total	176	\$	5,120.00
Richmond Field	110	\$	45.75
Total	110	\$	45.75

### Other Facility Reservations

Facility	Total Reservations		Amount paid
Skate Circle	0	\$	-
Total	0	\$	-
Lawn Bowling	0		
Total	0	\$	-



Checkout Grass Area	30	\$	-
Total	30	\$	-

Picnic Tables	83	\$	1,278.00
Total	83	\$	1,278.00

BBQ Area	44	\$	1,733.00
Total	44	\$	1,733.00

Fire Circle	59	\$	2,495.00
Total	59	\$	2,495.00

### Raytheon Facilities

Facility	Total Reservations		Amount paid
Ball Field 1	57	\$	-
Total	57	\$	-
Ball Field 2	57		
Total	57	\$	-
Full Soccer Field	78	\$	-
Total	78	\$	-
Picnic Areas	0	\$	-
Total	0	\$	-

