

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 20, 2023

CLOSED SESSION – Mayor Boyles called the meeting to order at 4:00 PM

ROLL CALL

Mayor Boyles - Present
Mayor Pro Tem Pimentel - Present via teleconference
Council Member Pirsztuk - Present
Council Member Giroux - Present
Council Member Baldino - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

SPECIAL ORDER OF BUSINESS:

Mayor Pro Tem Pimentel announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -1- MATTER(S)

1. City of El Segundo v. Wiseburn Unified School District, Los Angeles Superior Court Case No. 23TRCV01031

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Threats of Significant exposure/- to litigation pursuant to (Government Code §54956.9(d) (2) or (d)(3)): -2- matter(s).

1. Government Tort Claim by Keith Puckett.
2. Charles Mallory (Former Information Technology Systems Director) Claim against the City of El Segundo.

INITIATION OF LITIGATION PURSUANT to (Government Code §54956.9(d)(4)): -1- matter(s)

PUBLIC EMPLOYMENT (GOV'T CODE § 54957) -1- MATTER(S)

1. City Manager
Performance Review

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Government Code §54957.6): -5- MATTER(S)

1. Employee Organizations: Police Management Association (PMA), Professional Support Services Employee Association (PSSEA), City Employees' Association (CEA), and Management Confidential (Unrepresented Employee Group).

Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, Laura Droltz Kalty, and Alex Volberding.

2. Unrepresented Employee: City Manager
City Negotiator: City Attorney

Adjourned at 5:50 PM

OPEN SESSION – Mayor Boyles called to order at 6:05 PM

ROLL CALL

| | | |
|-------------------------|---|----------------------------|
| Mayor Boyles | - | Present |
| Mayor Pro Tem Pimentel | - | Present via teleconference |
| Council Member Pirsztuk | - | Present |
| Council Member Giroux | - | Present |
| Council Member Baldino | - | Present |

INVOCATION – Pastor Jared McKenna, The Bridge Church

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS:

1. Introduction of Crime Prevention Analyst, Sirena Boskovich by Chief Jaime Bermudez.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Jane Katz, non-resident, commented on pedestrian safety in El Segundo and an incident that occurred in January 2022.

CITY MANAGER FOLLOW-UP COMMENTS:

Darrell George, City Manager gave an update on the Hyperion Water Reclamation Plant.

- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

B. CONSENT:

2. Approve Special City Council meeting minutes of May 16, 2023 (Strategic Planning Session) and Regular City Council meeting minutes of June 6, 2023. (Fiscal Impact: None)
3. Approve warrants demand register for May 15 through May 28, 2023, numbers 22B and 22C: warrant numbers 3045670 through 3045829, and 9002929 through 9002931. Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers.
(Fiscal Impact: \$2,683,654.81 (\$1,353,764.25 in check warrants and \$1,329,890.56 in wire warrants))
4. Waive the formal bidding process and approve the following ongoing Service Agreements and Blanket Purchase orders for FY 2023-24 in excess of \$50,000 for various departments;
 1. Authorize the City Manager to execute amendment No. 5861E with Riestler Pacific, Inc. for the City's economic development and hospitality and tourism marketing services to (1) extend the term of the agreement to June 30, 2024; and (2) authorize payment for services up to \$350,000 (General Fund – City Manager's Office - \$275,000; and Chevron Grant Fund - \$75,000)
 2. Authorize the City Manager to execute amendment No. 6062E with Vincent Benjamin Group, LLC to provide on-call temporary staffing services for use by various City departments for an amount not to exceed \$350,000 in FY 2023-24. (General Fund – Various City Departments)
 3. Authorize the City Manager to amend Agreement No. 5346G with Prosum, Inc. to provide project management and technical services for the Information Technology Services Department for an amount not to exceed \$300,000 in FY 2023-24 (General Fund – Information Technology Services).
 4. Authorize staff to continue to purchase gasoline and diesel fuel for City vehicles and equipment through the use of spot market purchasing for an amount not to exceed \$254,500 in FY 2023-24 (General Fund - \$190,000; Asset Forfeiture Fund - \$13,000; Prop "A" Fund - \$30,000; Water Enterprise Fund - \$12,500; Wastewater Enterprise Fund - \$9,000).
 5. Authorize the City Manager to amend the ongoing Service Agreements with amendment no. 3790W, J. Lee Engineering, amendment no. 4695L JAS Pacific, and amendment No. 5755F with CSG Consultants to provide plan check, inspections services in the amount not to exceed a combined total of \$247,000 in FY 2023-24 (General Fund – Building Safety).

6. Authorize the City Manager to amend Agreement No. 6441C with The Centre for Organization Effectiveness to provide Citywide employee training for a total not to exceed contract amount of \$175,000 in FY 2023-24 (General Fund – Human Resources Department).
7. Authorize the City Manager to amend Agreement No. 3881L with All Cities Management Services, Inc. for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed \$142,750 in FY 2023-24 (General Fund – Finance Administration/ non-departmental).
8. Authorize the City Manager to amend Agreement No. 6063C with JL Group, LLC to perform confidential personnel investigations for a total not to exceed contract amount of \$125,000 in FY 2023-24 (General Fund – Human Resources Department).
9. Authorize the City Manager to amend a professional Service Agreement No. 6423A with Charles Abbot Associates Inc. to provide solid waste and recycling compliance support services for the Public Works Department for an amount not to exceed \$100,000 in FY 2023-24 (General Fund – Public Works/Contractual Services).
10. Authorize the City Manager to amend Agreement No. 6379D with Dennis Grubb and Associates, LLC for professional plan check services to (1) extend the term of the agreement to June 30, 2024; and (2) authorize payment for services up to \$100,000 for FY 2023-24 (General Fund – Fire Department – Fire Prevention Division).
11. Authorize the issuance of a blanket purchase order to Hinderliter De Llamas & Associates (Agreement No. 3313E) to provide professional services related to sales and use tax for an amount not to exceed \$100,000 in FY 2023-24 (General Fund – Finance Department - Business Services Division).
12. Authorize the City Manager to amend Agreement No. 6048C with Koff & Associates to provide human resources consulting services to include classification studies for a total not to exceed contract amount of \$100,000 in FY 2023-24 (General Fund - Human Resources Department).
13. Authorize the issuance of a blanket purchase order to Metron Farnier for an amount not to exceed \$100,000 in total for the purchase of single jet AMR water meters for the City's water system in FY 2023-24 (Water/Wastewater Enterprise Fund).
14. Authorize the City Manager to amend services Agreement No. 6467B with Waterline Technologies, Inc. for the purchase of all pool chemicals needed to maintain the City's recreational aquatic facilities for an amount not to exceed \$100,000 in FY 2023-24 (General Fund – Public Works).

15. Authorize the City Manager to execute an amendment to Agreement No. 6016 with KNB Consulting, LLC. for strategic public relations services and support to the Communications and Economic Development Divisions to (1) extend the term of the agreement to June 30, 2024; and (2) authorize payment for services up to \$96,000 in FY 2023-24 (General Fund – City Manager – Communications & Economic Development Divisions).
16. Authorize the City Manager to amend Agreement No. 6114B with Norman A. Traub & Associates, LLC for providing public safety pre-employment background investigation services and workplace investigations for the Police Department and Human Resources for an amount not to exceed \$85,000 in FY 2023-24 (General Fund – Police Department and Human Resources).
17. Authorize the issuance of a blanket purchase order to Wittman Enterprises, LLC (Agreement No. 2772C) to provide ambulance transport and fire prevention billing and collection services, and distribution of City notices of privacy practices to the Fire Department for an amount not to exceed \$80,000 for FY 2023-24 (General Fund – Fire Department – Fire Paramedic and Fire Prevention Divisions).
18. Authorize the City Manager to amend Agreement No. 6120B with Four Star Investigations, LLC to conduct administrative investigations for a total not to exceed contract amount of \$75,000 in FY 2023-24 (General Fund – Human Resources Department).
19. Authorize the City Manager to amend Agreement No. 6010C with Crowdstrike, Inc. to provide cybersecurity services and software for an amount not to exceed \$71,500 in FY 2023-24 (General Fund – Information Technology Services).
20. Authorize the issuance of a blanket purchase order to Tyler Technologies/Eden Financial Management Systems (Agreement No. 3516E) for annual software licensing, maintenance, and support for an amount not to exceed \$68,500 in FY 2023-24 (General Fund – Information Technology Services).
21. Authorize the City Manager to amend Agreement No. 3912K with Westchester Medical, Inc. to extend the term to June 30, 2024, and authorize the issuance of a purchase order for professional medical services for an amount not to exceed \$60,000 in FY 2023-24 (General Fund – Fire Department; Police Department & Human Resources).
22. Authorize the issuance of a blanket purchase order to Baker & Taylor Information Services for supplying books and other library materials for an amount not to exceed \$57,509 in FY 2023-24 (General Fund – Recreation, Parks and Library Department).

23. Authorize the issuance of a blanket purchase order to Marc Cohen (Agreement No. 6424) for Medical Director consulting services for the El Segundo Fire Department for an amount not to exceed \$54,000 in FY 2023-24 (General Fund – Fire Department).
 24. Authorize the City Manager, or designee, to execute any agreements, amendments, or other documentation necessary to effectuate the approvals referenced above and described in this report.
 25. Alternatively, discuss and take other action related to this item.
(Fiscal Impact: 3,191,759 included in adopted FY 2023-24 budget)
5. Authorize acceptance of a \$4,765.56 award from the U.S. Department of Justice (USDOJ), Bulletproof Vest Partnership (BVP) Program to support the El Segundo Police Department (ESPD). The purpose of the BVP Program is to reimburse local jurisdictions up to 50 percent of the cost of body armor vests purchased for law enforcement officers. The award is valid from April 1, 2022, to August 31, 2024, authorize acceptance of the Officer Wellness and Mental Health Grant award for \$37,912.46 from the Board of State and Community Corrections (BSCC) to support the ESPD. The Officer Wellness grant is for the purpose of improving officer wellness and expanding mental health sources. The award is valid from January 1, 2023, to October 31, 2024, and appropriate USDOJ BVP Program grant and Officer Wellness and Mental Health grant revenues and expenditures for fiscal year 2022-2023, and carry over the unspent balances to fiscal year 2023-2024.
(Fiscal Impact: \$ USDOJ BVP Grant - New projected grant revenue of \$4,765.56 - Revenue Account: 124-300-3101-3788 and New appropriations of \$4,765.56 for vest purchase - Expense Account 124-400-3101-3788
The remaining amount of \$4,734.44 (\$9,500.00 total vest cost deducting grant award) will come from PD general fund account 001-400-3101-4215. No additional appropriation is requested.
Officer Wellness and Mental Health Grant - New grant revenue of \$37,912.46 (received on February 18, 2023) - Revenue Account: 125-300-3101-3777
New appropriations of \$37,912.46 - Expense Account: 125-400-3101-3777))
 6. Accept the Construction of CDBG Project 602294-20 City Hall Public Restrooms ADA Improvements by Corral Construction & Development, Inc and authorize the City Clerk to file a Notice of Completion with the County Recorder's Office. (Project No. PW 21-08)
(Fiscal Impact: \$210,221.50 included in adopted FY 2021-22 budget)
 7. Authorize the City Manager to execute Standard Public Works Construction Contract No. 6685 with Hardy and Harper, Inc. for \$1,635,000 for the award of the FY 2023-24 Pavement Rehabilitation Project, and authorize an additional \$163,500 as contingency funds for potential unforeseen conditions, authorize the City Manager to execute standard Professional Services Agreement No. 6694 with Anser Advisory Management, LLC in the amount of \$81,663 for construction

inspection and testing services and authorize an additional \$8,166 for construction related contingencies, and appropriate \$388,329 from Measure R Fund for FY 2023-24. (Project No. PW 23-01)
(Fiscal Impact: \$ \$1,500,000 included in FY 2023-24 budget and an additional appropriation of \$388,329 from Measure R fund))

8. PULLED BY COUNCIL MEMBER BALDINO
9. Approve the revised classification specification and examination plan for the Fire Engineer position.
(Fiscal Impact: None)
10. PULLED BY COUNCIL MEMBER PIRSZTUK
11. Authorize the City Manager to accept grant funds in the amount of \$30,000 for the California Green Business Network Program and appropriate grant funding of \$30,000 to the CalEPA Green Business Grant Account 125-400-4801-3755 in FY 2022-23.
(Fiscal Impact: New Revenue of \$30,000 CalEPA Green Business Grant (received on 3/14/2023) - Revenue Account 125-300-0000-3755 and New Appropriation of \$30,000 CalEPA Green Business Grant - Expenditure Account 125-400-4801-3755)
12. Adopt Resolution No. 5423 approving continued participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program by entering into a three-year Cooperation Agreement No. 6688 effective July 1, 2024 through June 30, 2027 with the County of Los Angeles and authorize the City Manager, or designee, to execute all contracts, in a form approved by the City Attorney, with the Los Angeles County Development Authority (LACDA), and to execute any and all documents necessary for participation in the Los Angeles Urban County CDBG Program.
(Fiscal Impact: None)
13. Suspend El Segundo Municipal Code Section 7-6-8 to allow adults over 21 years of age to bring and consume alcohol at Library Park for the Summer Concerts in the Park events for 2023 and 2024.
(Fiscal Impact: None)

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux, approving Consent items 2, 3, 4, 5, 6, 7, 9, 11, 12, and 13. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

PULLED ITEMS:

8. Design and Plans for George Brett Field Restroom Improvements
(Project PW 23-10)
(Fiscal Impact: \$328,000 included in adopted FY 2022-23 budget)

Council Member Baldino pulled the item to highlight it and thank staff for the progress made on the project thus far.

MOTION by Council Member Baldino, SECONDED by Council Member Pirsztuk adopting Resolution No. 5421 for the design and plans for the George Brett Field Restroom Improvements and authorize staff to advertise the project for construction. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

10. Plan Adoption for City Hall Phase 2 Improvements
(Project PW 23-09)
(Fiscal Impact: \$400,000 included in adopted FY 2023-24 budget)

Council Member Pirsztuk asked questions regarding the item, wanted to make sure this item didn't impact other projects that are also scheduled to begin in the upcoming months.

Mayor Boyles and Council Member Pirsztuk recused themselves to having businesses and homes in the conflict area.

Elias Sassoon, Public Works Director and Barbara Voss, Deputy City Manager answered Council's questions.

Council Discussion

MOTION by Council Member Baldino, SECONDED by Council Member Giroux adopting Resolution No. 5422 plans and specifications for the City Hall Phase 2 Improvements and authorize staff to advertise the project for construction. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 3/0

Mayor Boyles and Council Member Pirsztuk rejoined the dais.

PUBLIC HEARING:

14. Public Hearing for the Adoption of a New Private Instructor Permit Fee and Policy for Instructors Utilizing City Recreation Areas Facilities
(Fiscal Impact: The estimated fiscal impact from the proposed private instruction fee and permit is potential additional revenue for FY 2023-24 of approximately \$20,000)

Mayor Boyles stated this was the time and place for a public hearing regarding the adoption of a new private instructor permit fee and policy for instructors utilizing City recreation areas facilities.

Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication had been received in the Clerk's office.

Darrell George, City Manager introduced the item.

Aly Mancini, Recreation, Parks, and Library Director gave a presentation.

Public Input: None

MOTION by Council Member Giroux, SECONDED by Council Member Boyles to close the public hearing. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

Council Discussion

Mark Hensley, City Attorney read by title only;

RESOLUTION NO. 5424

A RESOLUTION AUTHORIZING LIMITED PERMITTED ACTIVITIES IN PUBLIC PARKS AND ESTABLISHING A \$15.00 HOURLY RENTAL FEE FOR THE ACTIVITIES.

MOTION by Council Member Baldino, SECONDED by Council Member Giroux adopting Resolution No. 5424. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk approving the private instructor permit policy with amendments requested by Council. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

Amendments requested by Council; program to be a 6-month pilot program during which the program is to be evaluated. The item will be brought back to Council at the commencement of 6 months with an update and overview on how the program was received and any issues staff discovered.

STAFF PRESENTATIONS:

15. El Segundo Police Department Overview Presentation and Request for Additional Staffing
(Fiscal Impact: The request for additional staffing will require additional funding at midyear review)

Jaime Bermudez, Police Chief gave a presentation.

Council discussion

Council consensus to receive and file presentation.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk approving the request for additional staffing. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

Recessed at 7:41 PM

Reconvened at 7:52 PM

16. El Segundo Connect Pilot Transportation Program
(Fiscal Impact: The cost of the pilot program is \$98,280. The pilot program will be funded using Proposition A funding which is allocated annually by Los Angeles County)

Ryan Delgado, Recreation Supervisor gave a presentation.

Council discussion

MOTION by Council Member Baldino, SECONDED by Council Member Giroux approving proposed pilot public transportation program for residents, including the associated Agreement No. 6695 with Swoop, Inc. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

17. Establish the Communications Coordinator (Part-time) Classification, Adopt Classification Specification and Resolution to Establish the Basic Salary Range
(Fiscal Impact: None)

Rebecca Redyk, Human Resources Director reported on the item.

Council discussion

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux approving the establishment of the Communications Coordinator (Part-time) classification and adopting the classification specification for the Communications Coordinator (Part-time). MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

Mark Hensley, City Attorney read by title only:

RESOLUTION NO. 5425

A RESOLUTION ESTABLISHING BASIC HOURLY SALARY RANGE FOR A PART TIME JOB CLASSIFICATION

MOTION by Council Member Giroux, SECONDED by Mayor Boyles adopting Resolution No. 5425. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

18. Urho Saari Swim Stadium (“The Plunge”) Project Status Update Regarding the Design, Estimated Construction Costs and Schedule
(Fiscal Impact: See agenda staff report for details)

Elias Sassoon, Public Works Director introduced the item.

Michael Wahl, Tom Moore with Arcadis, and Dennis Berkshire with Aquatics Design Group gave a presentation.

Council discussion

Council consensus to receive and file the presentation.

19. Memorandum of Understanding Agreement No. 6676 Between the City of El Segundo and the El Segundo Police Support Services Employees' Association and Amendment to the City Contributions for CalPERS Medical Premiums (Fiscal Impact: See agenda staff report for details)

Rebecca Redyk, Human Resources Director reported on the item.

Council discussion

Mark Hensley, City Attorney read by title only:

RESOLUTION NO. 5426

A RESOLUTION APPROVING AND ADOPTING THE MEMORANDUM OR UNDERSTANDING BETWEEN THE CITY OF EL SEGUNDO AND THE EL SEGUNDO POLICE SUPPORT SERVICES EMPLOYEES' ASSOCIATION BARGAINING UNIT

MOTION by Mayor Boyles, SECONDED by Council Member Pirsztuk adopting Resolution No. 5426. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

Mark Hensley, City Attorney read by title only;

RESOLUTION NO. 5427

FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION 008 EL SEGUNDO POLICE SUPPORT SERVICES EMPLOYEES' ASSOCIATION

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux adopting Resolution No. 5427. MOTION PASSED BY A UNANIMOUS VOICE VOTE. 5/0

E. COMMITTEES, COMISSIONS AND BOARDS PRESENTATIONS:

20. Appointment to the Recreation and Parks Commission

Mayor Boyles announced the appointment of Jeanette Gant to a full-term expiring May 30, 2027 with the Recreation and Parks Commission.

F. REPORTS – CITY CLERK – No report

G. REPORTS – CITY TREASURER – Not present

H. REPORTS – COUNCIL MEMBERS

Council Member Baldino – Thanked the Recreation and Park staff for a job well-done on the refurbished Teen Center Open House, attended the Juneteenth Celebration at Recreation Park and gave an AB 1216 update.

Council Member Giroux – Attended and gave an update from the Aquatics Subcommittee meeting.

Council Member Pirsztuk – Thanked the Recreation and Park staff for the reimagining of the Teen Center and the recent Open House.

Mayor Pro Tem Pimentel – Added he has heard good reviews on the refurbished Teen Center, attended Metro Board of Governors meetings and mentioned the County will take up the routing on the Green Line on Thursday and will attend the Sanitation meeting on Wednesday if back from his business trip.

Mayor Boyles – Congratulated all those who worked on the Juneteenth event.

I. REPORTS – CITY ATTORNEY – No report

J. REPORTS/FOLLOW-UP – CITY MANAGER – No report

MEMORIAL – None

Adjourned at 8:52 PM



Tracy Weaver, City Clerk