



**Meeting of the City of El Segundo
Diversity, Equity, and Inclusion (DEI) Committee
AGENDA**

MEETING DATE: October 11, 2023
MEETING TIME: 6:00 p.m.
MEETING PLACE: El Segundo City Hall
Executive Conference Room
350 Main Street
El Segundo, CA 90245

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

Members of the public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: bthornton@elsegundo.org *in the subject line please state the meeting date and item number.* Depending on the volume of communications, the emails will be read to the Committee during public communications. **NOTE:** Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

A. CALL TO ORDER

B. ROLL CALL

Christibelle Villena – Chair
Emily Atmore – Member
Valerie Green – Member
Lewis Hill - Member

Genesis Jackson – Vice Chair
Shad McFadden - Member
Avery Smith - Member
Vacant
Vacant

C. PUBLIC COMMUNICATION

At this time, members of the public may speak to any item on the agenda or within the DEI Committee's jurisdiction. Before speaking, you are requested, but not required, to state your name and address for the

record. If you represent an organization or a third party, please so state, and if you have received value of \$50 or more to communicate to the DEI Committee on behalf of another, or if you are an employee speaking on behalf of your employer, you must so identify yourself prior to addressing the DEI Committee pursuant to ESMC 1-8-4. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow the DEI Committee to take action on any item not on the agenda.

D. APPROVAL OF MEETING MINUTES

1. Minutes from the Wednesday, July 12, 2023, DEI Committee Meeting

Recommendation:

1. Approve the July 12, 2023, DEI Committee meeting minutes.
2. Alternatively discuss and take other action.

E. UNFINISHED BUSINESS

1. DEI Workplan 2023 - 2024

Recommendation:

1. Discuss and approve the DEI workplan for 2023 – 2024 to recommend to the City Council for approval at the November 7, 2023, regular meeting.
2. Alternatively discuss and take other action.

F. NEW BUSINESS –

1. DEI Special Meetings in November and December 2023

Recommendation:

1. Discuss and select alternate meeting dates for the DEI Committee in November and December.
2. Alternatively discuss and take other action.

2. DEI Committee Vacancies

Recommendation:

1. Receive and File.

G. COMMITTEE MEMBER COMMUNICATION- Limited to 5 minutes per member

H. COUNCIL MEMBER LIAISON COMMENTS

I. ADJOURNMENT

Adjourn to the November 8, 2023, Meeting.

Posted By: Brandee Thornton
Posted Time: 5 p.m.
Posted Date: October 5, 2023



City of El Segundo
Diversity, Equity, and Inclusion
Committee Meeting Minutes

July 12, 2023, 6:00 p.m.

350 Main Street, El Segundo CA 90245

A. CALL TO ORDER – The meeting was called to order at 6:00 pm.

B. ROLL CALL

Committee Members Present: Shad McFadden, Avery Smith, Genesis Jackson, Lewis Hill, Emily Atmore, Christibelle Villena

City Staff Present:

Lance Giroux, Councilmember
Joaquin Vazquez, Deputy City Attorney
Aly Mancini, Recreation, Parks & Library
Director

C. PUBLIC COMMUNICATIONS

No public comment.

D. APPROVAL OF MEETING MINUTES

Motioned to approve the June 14th meeting minutes at the August meeting was made by Member McFadden and Seconded by Member Jackson.
Motion Carried 6-0.

E. NEW BUSINESS

1. Conversation with El Segundo Unified School District (ESUSD) Superintendent Dr. Moore, Superintendent of the El Segundo Unified School District shared the school district's goals in relation to DEI objectives.
2. DEI Special Meetings in August and September 2023
The committee agreed to adjust their upcoming meetings to August 3rd at 6 p.m., and September 6th at 5 p.m.

Motioned to move the August and September DEI meetings to alternate dates was made by Member Hill and Seconded by Member Atmore.
Motion Carried 6-0.

F. UNFINISHED BUSINESS

1. DEI Workplan 2023-2024
The Committee discussed their goals, events, and focus for the 2023-2024 Year. Their workplan includes a community briefing, improving online DEI's presence, survey data analysis, Service Award, Unite Against Hate Week and other city events, panel discussion, community liaisons, and other activities.

Motioned to approve the DEI Workplan subject to refinements at the August DEI

meeting was made by Member Jackson and Seconded by Member McFadden.
Motion Carried 6-0.

G. COMMITTEE MEMBER COMMUNICATION – Limited to 5 minutes per member

Member McFadden asked for a follow-up of the prior workplan items that were presented to the Council.

Member Hill is asking for additional clarity on what the City Council is looking for from the DEI workplan.

Member Jackson asked for clarity about the expectations of the Council for the DEI Committee and what resources the City has to support DEI activities.

Member Villena informed that the City supports the DEI Committee seeking sponsors for higher-price activities in the community.

Member Atmore affirmed that the DEI Committee was presented as an advisory committee during her interview process. She is seeking clarity on what the committee is required to do and what processes are in place to achieve their workplan goals.

Member Lewis requested a joint meeting between the City Council and the DEI Committee to clarify the goals and expectations of the DEI Committee.

H. ADJOURNMENT

Meeting was adjourned by Chairperson Villena at 8:50 p.m. with the next meeting scheduled for August 3, 2023.