



# AGENDA

EL SEGUNDO CITY COUNCIL  
REGULAR MEETING  
TUESDAY, NOVEMBER 7, 2023

4:00 PM CLOSED SESSION  
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER  
350 MAIN STREET, EL SEGUNDO, CA 90245

**Drew Boyles, Mayor**  
**Chris Pimentel, Mayor Pro Tem**  
**Carol Pirsztuk, Council Member**  
**Lance Giroux, Council Member**  
**Ryan W. Baldino, Council Member**

Tracy Weaver, City Clerk  
Matthew Robinson, City Treasurer

## Executive Team

Darrell George, City Manager  
Barbara Voss, Deputy City Manager  
Jaime Bermudez, Police Chief  
Michael Allen, Community Development Dir.  
Jose Calderon, IT Director  
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney  
David Cain, Interim CFO  
Robert Espinosa, Interim Fire Chief  
Rebecca Redyk, HR Director  
Elias Sassoon, Public Works Dir.

### MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

### VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

When a Council Member duly requires AB 2449 teleconferencing to attend the City Council meeting the public will also be able to access the meeting and provide public comment via Zoom. To access Zoom from a PC, Mac, iPad, iPhone, or Android device, use URL <https://zoom.us/j/81951332052> and enter PIN: 903629 or visit [www.zoom.us](http://www.zoom.us) on device of choice, click on "Join a Meeting" and enter meeting ID: 81951332052 and PIN: 903629. If joining by phone, dial 1-669-900-9128 and enter meeting ID and PIN. *To reiterate, attending a City Council meeting by Zoom will only be used when AB 2449 is used.*

NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial \*67 BEFORE dialing in to remain anonymous. Members of the public will be placed in a "listen only" mode and your video feed will not be shared with City Council or members of the public.

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

**4:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL**

**PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

**SPECIAL ORDERS OF BUSINESS**

**RECESS INTO CLOSED SESSION:** City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV’T CODE §54956.9(D)(1): -1- MATTER(S)**

1. City of El Segundo v. Wiseburn Unified School District, Los Angeles Superior Court Case No. 23TRCV01031.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Threats to Significant exposure/- to litigation pursuant to (Government Code §54956.9(d)(2) or (d)(3)): -1- matter(s).

Government Tort Claim by Keith Puckett

INITIATION OF LITIGATION PURSUANT to (Government Code §54956.9(d)(4)): -1- matter(s).

1. City of Whittier, et al. v. Los Angeles County Superior Court of California, et al., Los Angeles Superior Court Case No. 23STCP03579.

**CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -2- MATTER(S)**

1. Employee Organizations: City Employees' Association (CEA) and Police Management Association (PMA).

Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, and Alex Volberding

**6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL**

**INVOCATION – TBD**

**PLEDGE OF ALLEGIANCE – Council Member Baldino**

**SPECIAL PRESENTATIONS**

1. Family Court Awareness Month Proclamation
2. Recognition of El Segundo 14U Eagles Softball Team
3. Spark of Love Proclamation

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**CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)**

- Hyperion Water Reclamation Plant Update

**A. PROCEDURAL MOTIONS**

**Read All Ordinances and Resolutions on the Agenda by Title Only**

Recommendation -

Approval

**B. CONSENT**

**4. City Council Meeting Minutes**

Recommendation -

1. Approve the Regular City Council meeting minutes of October 17, 2023 and Special City Council meeting minutes of October 30, 2023.
2. Alternatively, discuss and take other action related to this item.

**5. Warrant Demand Register for September 25, 2023 through October 1, 2023**

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.

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2. Approve Warrant Demand Register numbers 7A: warrant numbers 3047559 through 3047668, and 9003013.

3. Alternatively, discuss and take other action related to this item.

6. **Second Reading and Adoption of Proposed Ordinance Updating the Smoky Hollow Specific Plan**

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Recommendation -

1. Waive second reading and adopt an ordinance updating the Smoky Hollow Specific Plan, finding that the ordinance requires no additional environmental review in accordance with Public Resources Code section 21166 and State CEQA Guidelines § 15162.

2. Alternatively, discuss and take other action related to this item.

7. **California Office of Traffic Safety Selective Traffic Enforcement Program \$70,000 Grant**

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Recommendation -

1. Authorize acceptance of a \$70,000 Selective Traffic Enforcement Program (STEP) grant award from the California Office of Traffic Safety (OTS) to support the El Segundo Police Department (ESPD). Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The award is valid from October 1, 2023, to September 30, 2024.

2. Authorize the City Manager to execute a contract, and other associated documentation to effectuate the use of grant funds, with OTS for \$70,000 for the award period from October 1, 2023 to September 30, 2024.

3. Appropriate OTS STEP grant revenues and expenditures for fiscal year 2023-2024 and carry over the unspent balances to fiscal year 2024-2025.

4. Alternatively, discuss and take other action related to this item.

8. **Plan Adoption for the Wastewater Infrastructure Improvements Project PW 23-08**

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Recommendation -

1. Adopt the attached resolution approving plans and specifications for the Wastewater Infrastructure Improvements Project (Project No. PW 23-08) to obtain the immunities set forth in Government Code § 830.6.

2. Authorize advertising for construction bids for the project.

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3. Alternatively, discuss and take other action related to this item.

**9. Notice of Completion for the FY 2023-24 Pavement Rehabilitation Project PW 23-01**

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Recommendation -

1. Accept the FY 2023-24 Pavement Rehabilitation Project (Project No. PW 23-01) by Hardy and Harper, Inc. as complete.
2. Authorize and direct the City Clerk to file a Notice of Completion with the County Recorder's Office.
3. Alternatively, discuss and take other action related to this item.

**10. Resolution Appointing Risk Manager Sheryl Higa as the City's Primary Board Member to the Governing Board of the Independent Cities Risk Management Authority**

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Recommendation -

1. Adopt the proposed Resolution appointing Risk Manager Sheryl Higa as the City's primary representative to the Independent Cities Risk Management Authority ("ICRMA") governing board ("ICRMA Board") and maintaining Council Member Carol Pirsztuk and Human Resources Director Rebecca Redyk as alternate representatives.
2. Alternatively, discuss and take other actions related to this item.

**C. PUBLIC HEARINGS**

**11. Ordinance to Permanently Regulate Short-Term Home Sharing**

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Recommendation -

1. Conduct a public hearing.
2. Waive first reading and introduce an ordinance for Environmental Assessment No. 1180 and Zone Text Amendment No. 23-02 to amend El Segundo Municipal Code ("ESMC") Chapters 4-16 and 15-4A-1 to allow permanent regulation of short-term home sharing through a permit process and find it exempt from further environmental review pursuant to 14 California Code of Regulations §§ 15358 and 15061(b)(3).
3. Schedule a second reading and adoption of the ordinance for the next scheduled City Council meeting on December 5, 2023.
4. Alternatively, discuss and take other action related to this item.

**12. Cost-Recovery Permit Center Permit Surcharge Fee and Associated Three-Year Contract Amendment with OpenGov Inc. to Expand Existing Permitting Services, Hosting, and Ongoing Maintenance**

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Recommendation -

1. Conduct a public hearing to consider adoption of a cost-recovery, regulatory permit center permit surcharge fee for online permitting system.
2. Approve resolution adopting the proposed fee.
3. Authorize the City Manager to execute the first amendment to the existing three-year agreement with OpenGov, Inc., to expand the City's online permitting system.
4. Alternatively, discuss and take other action related to this item.

**D. STAFF PRESENTATIONS**

**13. Fire Services Automatic Aid Agreement Between the Cities of El Segundo and Manhattan Beach**

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Recommendation -

1. Authorize the City Manager to sign a Fire Services Automatic Aid Agreement between the cities of El Segundo and Manhattan Beach.
2. Alternatively, discuss and take other action related to this item.

**14. Plans and Specifications for the Urho Saari Swim Stadium "The Plunge" Renovation Project**

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Recommendation -

1. Adopt the attached resolution authorizing the Public Works Director, or designee, to approve the plans and specifications for the construction of Urho Saari Swim Stadium "The Plunge" Renovation Project (No. PW 24-02), pursuant to Government Code § 830.6 and El Segundo Municipal Code Section 1-7C-11.
2. Authorize staff to advertise the project for construction bids.
3. Alternatively, discuss and take other action related to this item.

**15. Establish the Environmental Programs Manager At-Will Classification, Adopt Classification Specification, Examination Plan, and Basic Salary Range**

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Recommendation -

1. Approve establishment of the Environmental Programs Manager At-Will classification.
2. Adopt the classification specification and examination plan for the Environmental Programs Manager At-Will.
3. Adopt a resolution establishing the basic salary range for the Environmental Programs Manager At-Will position.
4. Alternatively, discuss and take other action related to this item.

**E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS**

**16. Diversity, Equity and Inclusion Committee 2023-24 Work Plan**

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Recommendation -

1. Review and approve the Diversity, Equity and Inclusion (DEI) Committee's 2023-24 Work Plan.
2. Direct staff to work with the Diversity, Equity and Inclusion Committee to implement recommended activities.
3. Alternatively, discuss and take other action related to this item.

**F. REPORTS - CITY CLERK**

**G. REPORTS - CITY TREASURER**

**17. Investment Portfolio Report for September 2023**

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Recommendation -

1. Receive and file the Investment Portfolio Report dated September 2023.
2. Alternatively, discuss and take other action related to this item.

**H. REPORTS - COUNCIL MEMBERS**

COUNCIL MEMBER BALDINO

COUNCIL MEMBER GIROUX

COUNCIL MEMBER PIRSZTUK



MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

**I. REPORTS - CITY ATTORNEY**

**18. Update Regarding Los Angeles County Lawsuit, City of Whittier, et al. v. Los Angeles County Superior Court of California, et al., Los Angeles Superior Court Case No. 23STCP03579, Originally Filed by Twelve Los Angeles County Cities Challenging the New "zero/no-bail" Policy Regarding Alleged Criminal Violations in Los Angeles County**

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Recommendation -

1. Consideration and possible Council action regarding the City potentially requesting that it be allowed to join the litigation.
2. Alternatively, discuss and take other action related to this item.

**J. REPORTS/FOLLOW-UP - CITY MANAGER**

**CLOSED SESSION**

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**REPORT OF ACTION TAKEN IN CLOSED SESSION** (if required)

**MEMORIALS**

**ADJOURNMENT**

POSTED:

DATE: November 2, 2023

TIME: 5:15 PM

BY: Tracy Weaver, City Clerk