



# AGENDA

DIVERSITY, EQUITY, AND  
INCLUSION (DEI) COMMITTEE  
REGULAR MEETING  
WEDNESDAY, AUGUST 14, 2024

6:00 PM OPEN SESSION

CITY HALL, EXECUTIVE CONFERENCE ROOM  
350 MAIN STREET, EL SEGUNDO, CA 90245

**Christibelle Villena, Chairperson**  
**Emily Atmore, Vice Chairperson**  
**Sean O'Brien, Member**  
**Valerie Green, Member**  
**Lewis Hill, Member**  
**Shad McFadden, Member**  
**Steven Gebhart, ESUSD Member**  
**Marisa Janicek, ESUSD Member**

**MISSION STATEMENT:**

“Provide a great place to live, work, and visit.”

**VISION STATEMENT:**

“We Engage...We Inspire...We Play...”

The Diversity, Equity, and Inclusion, (DEI) Committee with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of DEI Committee members regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the DEI Committee meetings. Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the DEI Committee and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person. Before speaking to the DEI Committee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

Before speaking to the DEI Committee, please state: your name, residence, and the organization you represent, if desired. Please respect the time limits. While comments are welcome, the DEI Committee may not take action on any matter not on this Agenda. DEI Committee members may respond to comments after the Public Communications is closed. Members of the Public may provide comments electronically by sending them to Chelsea Shafer, Senior Administrative Specialist at [cshafer@elsegundo.org](mailto:cshafer@elsegundo.org).

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

## **CALL TO ORDER / ROLL CALL**

### **A. CONSENT**

#### **1. Diversity, Equity, and Inclusion Meeting Minutes**

Recommendation -

1. Approve Regular subcommittee meeting minutes of July 10, 2024.
2. Alternatively, discuss and take other action related to this item.

**PUBLIC COMMUNICATIONS – (Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)**

### **B. NEW BUSINESS**

#### **1. Review of DEI Committee Mission & Purpose**

Recommendation -

1. Discuss updating the DEI Committee mission.
2. Alternatively, discuss and take other action related to this item.

### **C. UNFINISHED BUSINESS**

#### **1. DEI Membership**

Recommendation -

1. Accept and file update report.
2. Alternatively, discuss and take other action related to this item.

#### **2. United Against Hate Week**

Recommendation -

1. Accept and file update report.
2. Alternatively, discuss and take other action related to this item.

### **D. SUBCOMMITTEE REPORTS**

### **E. DIRECTORS REPORT**

### **F. COMMITTEE COMMENTS**

**G. STAFF COMMENTS**

**H. ADJOURNMENT**

POSTED:

DATE: 08/08/2024

TIME: 5:00 PM

BY: Chelsea Shafer, Sr. Administrative Specialist

REGULAR MEETING MINUTES OF THE EL SEGUNDO DIVERSITY, EQUITY, AND  
INCLUSION (DEI) COMMITTEE  
WEDNESDAY, JULY 10, 2024

A. CALL TO ORDER – Chairperson Villena called the meeting to order at 6:01 pm.

B. ROLL CALL

Chairperson Villena	-	Present
Vice Chairperson Atmore	-	Present
Member O'brien	-	Present
Member Green	-	Present
Member Hill	-	Present
Member McFadden	-	Present
Member Steven Gebhart	-	Absent
Member Janicek	-	Present

C. PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Jason Johnson gave public comment to the committee regarding comments made by DEI member, Lewis Hill, at the June 19, 2024, meeting.

John Pickhaver gave public comment to the committee regarding comments made by DEI member, Lewis Hill, at the June 19, 2024, meeting.

Chair Villena read a public comment on behalf of Anya Goldstein that was submitted prior to the meeting regarding comments made by DEI member, Lewis Hill, at the June 19, 2024, meeting.

Chair Villena read a public comment on behalf of Kelly Stuart that was submitted prior to the meeting regarding comments made by DEI member, Lewis Hill, at the June 19, 2024, meeting.

Chair Villena read a public comment on behalf of Wallace Maguire that was submitted prior to the meeting regarding comments made by DEI member, Lewis Hill, at the June 19, 2024, meeting.

Chair Villena read a public comment on behalf of *Your El Segundo Neighbor* that was received after 3:00 pm regarding comments made by DEI member, Lewis Hill, at the June 19, 2024, meeting.

Chair Villena read a public comment on behalf of Gensis Puckett that was received after 3:00 pm regarding comments made by DEI member, Lewis Hill, at the June 19, 2024, meeting.

Committee member O'Brien discussed responded to comments received.

D. PRESENTATIONS

Saul Rodriguez, Chief of Police, introduced himself to the committee.

E. APPROVAL OF MEETING MINUTES

1. MOTION by Member McFadden, SECONDED by Member Vice Chairperson Atmore, approving with administrative corrections the Regular Committee meeting minutes of June 12, 2024. MOTION PASSED. 8/0

F. COUNCIL MEMBR LIASON COMMENTS

Councilmember Giroux addressed comments received during the public communications period from the public and committee members.

G. UNFINISHED BUSINESS

1. DEI Membership

Aly Mancini, Recreation, Park, and Library Director discussed the current vacancies and recruitment process for upcoming vacancies.

2. JUNE EVENT DEBRIEF - JUNETEENTH

Chairperson Villena spoke to the success of the event.

3. JUNE EVENT DEBRIEF – PRIDE

Chairperson Villena spoke to the success of the event.

4. UNITED AGAINST HATE WEEK

The Committee discussed various events related to United Against Hate Week including a candlelight vigil and a peace pole. Staff and Committee chair to facilitate marketing strategy meeting at a later date.

H. REPORT OF SUBCOMMITTEES

Vicechair Atmore will be requesting DEI specific data with fire and police chiefs.

City Engagement Team to schedule a meeting for community award discussions.

Community Relations Team to continue work on United Against Hate Week.

I. COMMITTEE MEMBER COMMUNICATIONS

Member Janicek spoke to the importance of the Committee and encourages members to reapply.

Member Green thanked the public for their comments and spoke in favor of their comments.

Member Hill reiterated his comments from earlier in the meeting.

Member McFadden commented on intent of the DEI.

Member Hill responded in support of the DEI.

Discussion was had between members Hill and O'Brien

Vice Chairperson Atmore provided comments regarding the discussion and the makeup of the DEI.

Chairperson Villena reiterated positive comments about the scope of the DEI and encourages education about the DEI.

Member Janicek reiterated the importance of the intent of the DEI.

Adjourned at 8:00 PM

*Chelsea Shafer*

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Chelsea Shafer, Senior Administrative Specialist