



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 1, 2024

5:00 PM CLOSED SESSION
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Council Member
Lance Giroux, Council Member
Ryan W. Baldino, Council Member

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Darrell George, City Manager
Barbara Voss, Deputy City Manager
Saul Rodriguez, Police Chief
Michael Allen, Community Development Dir.
Jose Calderon, IT Director
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney
Paul Chung, Chief Financial Officer
George Avery, Fire Chief
Rebecca Redyk, HR Director
Elias Sassoon, Public Works Dir.

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

When a Council Member duly requires AB 2449 teleconferencing to attend the City Council meeting the public will also be able to access the meeting and provide public comment via Zoom. To access Zoom from a PC, Mac, iPad, iPhone, or Android device, use URL <https://zoom.us/j/81951332052> and enter PIN: 903629 or visit www.zoom.us on device of choice, click on "Join a Meeting" and enter meeting ID: 81951332052 and PIN: 903629. If joining by phone, dial 1-669-900-9128 and enter meeting ID and PIN. *To reiterate, attending a City Council meeting by Zoom will only be used when AB 2449 is used.*

NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial *67 BEFORE dialing in to remain anonymous. Members of the public will be placed in a "listen only" mode and your video feed will not be shared with City Council or members of the public.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

5:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV’T CODE §54956.9(D)(1): -2- MATTER(S)

1. James Tulette (Retired City Fire Fighter) v. City of El Segundo, Los Angeles Superior Court, Case No. 205T, CV44025, 22-165920 (MASTER), 20-147980, 21-160004, 21-156590
2. Oliver Griffen v. Doty Brothers Equipment Co, et al. (Case No. 24TRCV01003)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

INITIATION OF LITIGATION PURSUANT to (Government Code §54956.9(d)(4)): -1-matter(s).

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -7-MATTER(S)

1. Employee Organizations; Police Officers' Association (POA), Fire Fighters' Association (FFA), Supervisory Professional Employee Association (SPEA), Professional Support Services Employee Association (PSSEA), Classified Employees' Association (CEA), Police Management Association (PMA), and Management Confidential (unrepresented).

Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, Laura Drottz Kalty, and Alex Volberding.

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Pastor Rob McKenna, Bridge Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Pimentel

SPECIAL PRESENTATIONS

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title Only

Recommendation -

Approval

B. CONSENT

1. City Council Meeting Minutes

Recommendation -

1. Approve special and regular City Council meeting minutes for September 17, 2024.
2. Alternatively, discuss and take other action related to this item.

2. Warrant Demand Register for September 2, 2024 through September 8, 2024

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 5B: warrant numbers 3052220 through 3052297, and 9003220 through 9003227.
3. Alternatively, discuss and take other action related to this item.

3. **Amendments to Agreements With Willdan Engineering and True North Compliance Services, Inc. for Plan Check and Inspection Services**

Recommendation -

1. Authorize the City Manager to execute an amendment to Agreement No. 6756 with Willdan Engineering to increase the annual not-to-exceed amount by \$175,000 for a total not-to-exceed amount of \$250,000 per fiscal year for building plan check review and inspection services.
2. Authorize the City Manager to execute an amendment to Agreement No. 6755 with True North Compliance, Inc. to increase the annual not-to-exceed amount by \$175,000 for a total not-to-exceed amount of \$250,000 per fiscal year for building plan check review and inspection services.
3. Appropriate \$250,000 from the General Fund Reserves to FY 2024-25 budget expenditure account 001-400-2403-6214.
4. Alternatively, discuss and take other action related to this item.

4. **Continue Emergency Action for the Repair of the Storm Drain and Sewer Line on Grand Avenue**

Recommendation -

1. Receive and file staff's report regarding the status of the emergency repairs to the storm drain pipe and sewer line on Grand Avenue, west of Indiana Street.
2. Adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5503.
3. Alternatively, discuss and take other action related to this item.

5. **Resolution Establishing the Basic Hourly Salary Range for the License Permit Specialist I-II Part-Time Classification**

Recommendation -

1. Adopt a resolution establishing the basic hourly salary range for the License Permit Specialist I-II Part-Time Classification.
2. Alternatively, discuss and take other action related to this item.

C. PUBLIC HEARINGS

6. **A Resolution Temporarily Suspending Collection and Implementation of Additional Three-Quarter Cent Sales Tax Pursuant to Voter-Approved El Segundo Measure C**

Recommendation -

1. Adopt a resolution temporarily suspending collection and implementation of an additional 0.75% sales tax, as authorized under El Segundo voter-approved Measure C, and finding such action exempt from review under the California Environmental Quality Act.
2. Alternatively, discuss and take other action related to this item.

D. STAFF PRESENTATIONS

7. **Amendment to the City Contributions for CalPERS Medical Premiums**

Recommendation -

1. Adopt seven resolutions for the following groups amending the City contributions for CalPERS medical premiums consistent with the various, previously-approved memoranda of understanding and the Affordable Care Act:
 - El Segundo City Employees' Association
 - El Segundo Firefighters' Association
 - El Segundo Police Managers' Association
 - El Segundo Police Support Services Employees Association
 - El Segundo Police Officers' Association
 - El Segundo Supervisory and Professional Employees' Association
 - Unrepresented Hourly Employees considered full-time under the Affordable Care Act.
2. Alternatively, discuss and take other action related to this item.

8. **Resolution Updating Salary and Various Benefits for the Unrepresented Police Officer Trainee Classification**

Recommendation -

1. Adopt a resolution providing for revised salary and benefits for the unrepresented Police Officer Trainee classification.
2. Appropriate \$129,692 from the General Fund reserves to the various FY 2024-25 salaries and wages budget expenditure accounts.
3. Alternatively, discuss and take other action related to this item.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

H. REPORTS - COUNCIL MEMBERS

I. COUNCIL MEMBER BALDINO

J. COUNCIL MEMBER GIROUX

K. COUNCIL MEMBER PIRSZTUK

L. MAYOR PRO TEM PIMENTEL

M. MAYOR BOYLES

N. REPORTS - CITY ATTORNEY

O. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: September 27, 2024

TIME: 12:00 PM

BY: Tracy Weaver, City Clerk

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 17, 2024

CLOSED SESSION – Cancelled

OPEN SESSION – Mayor Boyles called to order at 6:03 PM

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Absent
Council Member Giroux	-	Present
Council Member Baldino	-	Present

INVOCATION – Rabbi Dovid Lisbon, Jewish Community Center

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS:

1. Proclamation read by Council Member Giroux proclaiming September 21-27, 2024 LA vs Hate, United Against Hate Week. Christibelle Villena, Scott Houston (with SB Community Coalition Against Hate), Emily Atmore and Shad McFarland accepted the proclamation on behalf of the DEI Committee.
2. Aly Mancini, Recreation, Parks, and Library Director recapped this summer's programs.
3. Council presented a Commendation to Allison Reaser-Halverson for Winning the Women's Decathlon World Championship. Mr. Reaser accepted the commendation on her behalf.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

CITY MANAGER FOLLOW-UP COMMENTS:

- Gave an update on the Hyperion Water Reclamation Plant.

A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Giroux to read all ordinances and resolutions on the agenda by title only. MOTION PASSED. 4/0

B. CONSENT:

4. Approve regular City Council meeting minutes of September 3, 2024.
(Fiscal Impact: None)

5. Approve warrants demand register for August 19, 2024 through September 1, 2024 and approve warrant demand register numbers 4B and 5A: warrant numbers 3052040 through 3052219, and 9003216 through 9003219. Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers. (Fiscal Impact: \$2,262,399.08 (\$982,783.53 in check warrants and \$1,279,615.55 in wire warrants))
6. PULLED BY MAYOR PRO TEM PIMENTEL
7. Accept Center Street Storm Drain Improvements project by Palp, Inc. DBA Excel Paving Company as complete and authorize the City Clerk to file a Notice of Completion with the Los Angeles County Recorder's Office. (Proj. No. PW 24-04) (Fiscal Impact: \$173,742.12 included in adopted FY 2024-25 budget)
8. Declare 26 self-contained breathing apparatus harnesses and 40 apparatus bottles past their service life and surplus property, authorize the donation of the self-contained breathing apparatus harnesses and apparatus bottles to El Camino College and authorize the City Manager, or designee, in a form approved by the City Attorney, to draft an agreement releasing title and all liability to accompany the El Camino College donation. (Fiscal Impact: None)
9. Authorize the City Manager to approve a third amendment to Agreement No. 6041C with Garon Wyatt Investigative Services for an additional \$50,000 for confidential personnel investigative services, increasing the total payable compensation to \$100,000 and authorize the City Manager to approve an amendment to Agreement No. 6860 with Nicole Miller & Associates for an additional \$25,000 for confidential personnel investigative services, increasing the total payable compensation to \$75,000. (Fiscal Impact: Included in adopted FY 2024-25 budget)
10. Authorize the City Manager to execute license Agreement No. 7106 with the El Segundo Unified School District to allow the use of the City Council Chamber and Executive Conference Room for School Board Meetings on the second and fourth Tuesday of each month, through August 2025. (Fiscal Impact: The City will be reimbursed the actual cost of hourly City staff time required to record and live broadcast the ESUSD School Board Meetings. The estimated cost is \$484.85 per meeting, assuming a two-hour meeting. The actual cost will vary, depending on the length of each meeting. The City will invoice the El Segundo Unified School District monthly to recoup the actual production cost)
11. Approve request to waive El Segundo Municipal Code § 10-1-4(C) to allow alcohol in the City-owned parking lot at the north-east corner of Main Street and Grand Avenue for the El Segundo Kiwanis Main Street Fair on Saturday, September 28, 2024. (Fiscal Impact: City Council approved a 75% fee waiver to support this event)

12. Waive the second reading, including by title, and adopt Ordinance No. 1664 amending El Segundo Municipal Code Titles 7, 9, and 10 to establish camping and associated regulations on public property and rules of conduct for the El Segundo Public Library and find that such actions are exempt from the California Environmental Quality Act, pursuant to Guidelines §§ 15060(c)(3), 15061(b)(3), and 15378.
(Fiscal Impact: While activities to ensure constitutional due process and carry out enforcement will require personnel and storage space; it is not currently anticipated that such requirements will cause a fiscal impact on the City's General Fund)

13. PULLED BY COUNCIL MEMBER BALDINO

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Giroux approving Consent items 4, 5 (as corrected), 7, 8, 9, 10, 11, and 12. MOTION PASSED. 4/0

PULLED ITEMS:

6. Notice of Completion and Agreement Amendments for El Segundo Boulevard Improvement Project.
(Fiscal Impact: \$8,187,537 (including funds for construction administration, inspection, and testing) included in adopted FY 2023-24 budget) See staff report for complete breakdown of funds and accounts.

Mayor Pro Tem Pimentel commented on the project.

Council discussion

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Giroux to accept El Segundo Boulevard Improvement Project by Sully-Miller Contracting Company as complete, authorize the City Clerk to file and record a Notice of Completion with the Los Angeles County Recorder's Office, authorize an increase in the construction contingencies by \$150,000 from \$700,000 to \$850,000 for Sully-Miller Contracting Company from Proposition C funds, and authorize the City Manager to execute an amendment to Agreement No. 6574B with Sully-Miller Contracting Company to increase the agreement amount by \$150,000 for a total not-to-exceed amount of \$7,436,035.30 and authorize an increase in the construction management contingencies by \$146,688.63 from \$30,000 to \$176,688.63, and authorize the City Manager to execute an amendment to Agreement No. 6600A with Z&K Consultants to increase the agreement amount by \$146,688.63 for a total not-to-exceed amount of \$436,248.63, payable from Proposition C funds. (Project No. PW 23-02) MOTION PASSED. 4/0.

13. Subcontractor Substitution for the Construction of the Urho Saari Swim Stadium/Plunge Renovation Project
(Fiscal Impact: None at this time)

Council Member Baldino asked Elias Sassoon, Public Works Director why the subcontractor was being replaced.

Mr. Sassoon gave an explanation.

Council discussion

MOTION by Council Member Baldino, SECONDED by Council Member Giroux authorizing the City Manager to substitute a subcontractor other than that designated in the original bid on Agreement No. 6864 for the Urho Saari Swim Stadium/Plunge Renovation Project. MOTION PASSED. 4/0

C. PUBLIC HEARINGS: None

D. STAFF PRESENTATIONS:

14. Continue Emergency Action for the Repair of the Storm Drain Pipe on Grand Avenue
(Fiscal Impact: City Council appropriated \$100,000 to #001-400-4302-6215 (General Fund - Repairs & Maintenance) on the September 3rd, 2024 City Council meeting. \$130,000 additional appropriations are needed at this time for the unexpected repair of an existing 8" sanitary sewer main pipe discovered while working on the storm drain pipe)

Elias Sassoon, Public Works Director, reported on an urgent matter with an 8" sanitary sewer main pipe discovered while working on the storm drain affected by the sinkhole emergency. This drain will need immediate repair. For this additional action not on the posted agenda, the Council voted by two-thirds majority to consider this additional action related to the existing emergency. Council determined that: (1) immediate action must be taken; and (2) staff became aware of the need after the agenda was posted.

Council discussion

O

MOTION by Council Member Baldino, SECONDED by Mayor Boyles approving the additional item discovered after the posting of the September 17, 2024 agenda regarding the repair of the 8" sanitary sewer main pipe which requires immediate action, and a two-thirds vote of approval. MOTION PASSED. 4/0

Elias Sassoon, Public Works Director reported on the original item.

Council Discussion

Council consensus to receive and file the report.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Giroux approving a need continue the emergency action approved under Resolution No. 5503 and additional repair of an 8" sanitary sewer drain pipe. MOTION PASSED. 4/0

- 15. Recreation Park Renovation Project Phase One - Proposed Teen Plaza Renovation Options
(Fiscal Impact: \$8,704,848.97 estimated cost for renovation of the Teen Plaza was included in the adopted FY 2024-25 Budget as part of the overall Recreation Park Projects budget)

Aly Mancini, Recreation, Parks, and Library Director and Jennifer Zell, MIG gave a presentation.

Council Discussion

MOTION by Council Member Giroux, SECONDED by Mayor Boyles approving Option 2 for the Teen Plaza renovations. MOTION PASSED. 4/0

- 16. Third and Fourth Quarter Fiscal Year 2023-24 Financial Report
(Fiscal Impact: None)

Paul Chung, Chief Financial Officer gave a presentation on the item.

Council discussion
Council consensus to receive and file the presentation.

E. COMMITTEES, COMISSIONS AND BOARDS PRESENTATIONS:

- 17. Planning Commission Update
(Fiscal Impact: None)

Michelle Keldorf, Planning Commission Chairperson gave a presentation on the item.

Council discussion
Council consensus to receive and file the presentation.

- F. REPORTS – CITY CLERK – No report
- G. REPORTS – CITY TREASURER – Not present
- H. REPORTS – COUNCIL MEMBERS

Council Member Baldino – Mentioned it is National Register to Vote Day, Congratulated the ES Football team on beating South High at South Hight and reminded everyone this Friday is Homecoming.

Council Member Giroux – No report
Council Member Pirsztuk – Absent

Mayor Pro Tem Pimentel – Attended SBCOG Transportation meeting, will attend Transportation Board meeting, will attend Sanitation meeting tomorrow, announced in late November the LAX train station is scheduled to open and mentioned culling of projects among the region will begin and attended a meeting for space innovation.

Mayor Boyles – Attended a tour with the DOD (Department of Defense), gave kudos to Todd DeVoe for Ready Day on September 12, 2024, attended the 9/11 ceremony and pancake breakfast put on by the Fire Department, attended the Slam City Skatepark event, met with Tracey Park, LA Council Member and attended Deep Tech Week events.

I. REPORTS – CITY ATTORNEY – No report

J. REPORTS/FOLLOW-UP – CITY MANAGER – No report

MEMORIAL – None

Adjourned at 8:19 PM

Tracy Weaver, City Clerk

SPECIAL CLOSED SESSION MINUTES OF THE
EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 17, 2024

CLOSED SESSION – Mayor Boyles called the meeting to order at 5:30 PM.

CALL TO ORDER / ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Absent
Council Member Giroux	-	Present
Council Member Baldino	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the agenda.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -2- MATTER(S)

1. Rebecca Smith (Former Non-Sworn Police Department Employee) v. City of El Segundo - Binding Arbitration Personnel Case.
2. Southern California Edison Company v. California State Board of Equalization, et al. Orange County Superior Court Case No. 30-2024-01403215-CU-MC-CXC

Adjourned at 6:55 PM

Tracy Weaver, City Clerk



City Council Agenda Statement

Meeting Date: October 1, 2024

Agenda Heading: Consent

Item Number: B.2

TITLE:

Warrant Demand Register for September 2, 2024 through September 8, 2024

RECOMMENDATION:

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 5B: warrant numbers 3052220 through 3052297, and 9003220 through 9003227.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the FY 2024-2025 Adopted Budget. The total of \$1,081,614.43 (\$680,204.81 in check warrants and \$401,409.62 in wire warrants) are for demands drawn on the FY 2024-2025 Budget.

BACKGROUND:

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like

Warrant Demand Register

October 1, 2024

Page 2 of 2

checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

DISCUSSION:

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

PREPARED BY:

Liz Lydic, Management Analyst

REVIEWED BY:

Wei Cao, CPA, CPFO, Finance Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Register 5b - summary

3052222 - 3052297
9003220 - 9003227

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

DATE OF APPROVAL: AS OF 9/17/24

REGISTER # 5b

001	GENERAL FUND	325,337.85
003	EXPENDABLE TRUST FUND - OTHER	3,000.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FL	-
109	ASSET FORFEITURE FUND	7,033.60
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	1,228.39
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCH.	9,404.09
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRA	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	62,395.00
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	5,175.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GC	-
312	DEVELOPER IMPACT FEES - LAW ENFORC	-
313	DEVELOPER IMPACT FEES - FIRE PROTEC	-
314	DEVELOPER IMPACT FEES - STORM DRAI	-
315	DEVELOPER IMPACT FEES - WATER DIST	-
316	DEVELOPER IMPACT FEES - WASTEWATE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEE	-
319	DEVELOPER IMPACT FEES - AQUATICS CI	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	2,304.47
502	WASTEWATER FUND	4,212.93
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	254,630.24
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER	3,839.46
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	1,643.78
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	680,204.81

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

Replacement check #s 3052220 & 3052221 - Please see attached

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

[Signature] 9/16/24

DATE:

[Signature]
9-16-24

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 9/05/24
REGISTER # 5b

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	226.78
1201	City Treasurer	
1300	City Clerk	550.00
2101	City Manager	8,881.27
2102	Communications	160.13
2103	El Segundo Media	1,174.74
2201	City Attorney	
2401	Economic Development	170.90
2402	Planning	
2405	Human and Health Services	80.00
2500	Administrative Services	7,312.68
2601	Government Buildings	8,711.95
2900	Nondepartmental	26,241.18
6100	Library	6,661.75
		60,171.38
PUBLIC SAFETY		
3100	Police	17,433.39
3200	Fire	114,310.02
2403	Building Safety	24,843.37
2404	Plng/Bldg Sfty Administration	882.69
		157,469.47
PUBLIC WORKS		
4101	Engineering	2,376.00
4200	Streets	23,832.27
4300	Wastewater	
4601	Equipment Maintenance	14,812.31
4801	Administration	400.94
		41,421.52
COMMUNITY DEVELOPMENT		
5100,5200	Recreation & Parks	32,700.68
5400	CAMPS	28,040.10
		60,740.78
EXPENDITURES		
	CAPITAL IMPROVEMENT	5,175.00
	ALL OTHER ACCOUNTS	355,226.66
	TOTAL WARRANTS	680,204.81

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 09/02/24 THROUGH 09/08/24**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
9/3/2024	Unum	124.50	Long Term Care Premium - September 2024
9/3/2024	Credit Card Fees	1,252.81	Credit Card Fees - August 2024
9/6/2024	Cal Pers	49,153.60	EFT Retirement Safety Police Classic - 1st Tier 28
9/6/2024	Cal Pers	66,716.35	EFT Retirement Misc - PEPRA New 26013
9/6/2024	Cal Pers	60,007.02	EFT Retirement Safety Fire- Classic 30168
9/6/2024	Cal Pers	43,234.99	EFT Retirement Safety-Police-PEPRA New 25021
9/6/2024	Cal Pers	33,861.12	EFT Retirement Misc - Classic 27
9/6/2024	Cal Pers	23,592.68	EFT Retirement Safety-Fire-PEPRA New 25020
9/6/2024	Cal Pers	17,817.68	EFT Retirement Sfty Police Classic-2nd Tier 30169
9/6/2024	Cal Pers	1,750.00	GASB 68 Reporting Sevices Fee
08/26/24-09/01/24	Workers Comp Activity	81,479.67	SCRMA checks issued/(voided)
08/26/24-09/01/24	Liability Trust - Claims	11,464.50	Claim checks issued/(voided)
08/26/24-09/01/24	Retiree Health Insurance	10,954.70	Health Reimbursement checks issued
		<u>401,409.62</u>	

DATE OF RATIFICATION: 09/10/24

TOTAL PAYMENTS BY WIRE:

401,409.62

Certified as to the accuracy of the wire transfers by:

	<u>9/10/24</u>
Treasury & Customer Services Manager	Date
	<u>9/10/24</u>
Chief Financial Officer	Date
	<u>9-11-24</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.



City Council Agenda Statement

Meeting Date: October 1, 2024

Agenda Heading: Consent

Item Number: B.3

TITLE:

Amendments to Agreements With Willdan Engineering and True North Compliance Services, Inc. for Plan Check and Inspection Services

RECOMMENDATION:

1. Authorize the City Manager to execute an amendment to Agreement No. 6756 with Willdan Engineering to increase the annual not-to-exceed amount by \$175,000 for a total not-to-exceed amount of \$250,000 per fiscal year for building plan check review and inspection services.
2. Authorize the City Manager to execute an amendment to Agreement No. 6755 with True North Compliance, Inc. to increase the annual not-to-exceed amount by \$175,000 for a total not-to-exceed amount of \$250,000 per fiscal year for building plan check review and inspection services.
3. Appropriate \$250,000 from the General Fund Reserves to FY 2024-25 budget expenditure account 001-400-2403-6214.
4. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

All fees related to this item are paid from fees collected by the City for either plan check or inspection services. The consultant fee is 70% of the fee collected by the City, the remaining 30% of the fee covers the administrative and overhead costs of the City. Each agreement will be amended to a not-to-exceed compensation cap of \$250,000 each fiscal year until the expiration of the three-year term on September 19, 2026. If approved, the new combined contract amount for True North Compliance (True North) and Willdan Engineering (Willdan) for the first year would be \$500,000, and \$1,500,000 for the full three-year term.

The FY 2024-25 adopted budget includes \$250,000 for Professional and Technical Services for True North (\$125,000), Inc., and Willdan (\$125,000). Salary Savings from

**Amendments to Agreements With Willdan Engineering and True North
Compliance Services, Inc.**

October 1, 2024

Page 2 of 3

the Community Development Department would not cover the additional contract amendment. Approval of the contract amendments will require an additional appropriation of \$250,000 for fiscal year 2024-25 from the General Fund Reserves. The budget breakdown is as follows:

Amount Budgeted: \$250,000 (\$125,000 True North, \$125,000 Willdan)
Additional Appropriation: \$250,000 (\$125,000 True North, \$125,000 Willdan)
GL Account #: 001-400-2403-6214

BACKGROUND:

On September 19, 2023, City Council approved two professional service agreements with each True North and Willdan for building plan check review and inspection services, for a total, fiscal year not-to-exceed compensation cap of \$75,000 each. Historically, the City has maintained on-call plan check and inspection services through third party consulting firms in order to maintain a consistent level of service when experiencing surges in permitting activity or staff turn over.

DISCUSSION:

The Building and Safety Division continues to see a steady level of permitting activity, processing an average of 800-1,000 building permits annually. Despite ongoing recruitment efforts over the last 18 months, a shortage in the availability of qualified candidates to fill two existing vacated Plan Check Engineer positions created a greater reliance on True North and Willdan to keep up with plan review services.

Although recruitment efforts to fill the vacated Plan Check Engineer positions will continue, in order to keep up and maintain the level of service expected in El Segundo, staff may need to increase the volume of plan check reviews sent out to professional services. Costs are only incurred when plan review or inspection services are requested. As described above, all costs are paid from fees collected by the City for applicable plan review or inspection services. Consequently, corresponding revenue is offset by the increased expenditure, with 70% of the fee paying for professional services and 30% supporting the City's administrative and overhead costs.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion

PREPARED BY:

Michael Allen, Community Development Director

REVIEWED BY:

**Amendments to Agreements With Willdan Engineering and True North
Compliance Services, Inc.**

October 1, 2024

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Michael Allen, Community Development Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: October 1, 2024

Agenda Heading: Consent

Item Number: B.4

TITLE:

Continue Emergency Action for the Repair of the Storm Drain and Sewer Line on Grand Avenue

RECOMMENDATION:

1. Receive and file staff's report regarding the status of the emergency repairs to the storm drain pipe and sewer line on Grand Avenue, west of Indiana Street.
2. Adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5503.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

City Council appropriated \$100,000 to account #001-400-4302-6215 (General Fund - Repairs & Maintenance) at the September 3, 2024 City Council meeting. The additional \$130,000 needed to repair the sewer line is available in the Sewer Fund #502-400-8204-8647 (Sewer Main Repair). No additional appropriations are needed at this time.

BACKGROUND:

After authorizing the award of a contract without public bidding due to an emergency, state law requires that the City Council review the emergency action at each regular meeting thereafter. If the Council determines by four-fifths votes that there is a need to continue the emergency action, then such work may continue.

DISCUSSION:

On September 3, 2024, the City Council adopted Resolution No. 5503 to declare an emergency, under Public Contract Code §§ 20168 and 22050, due to a sinkhole caused by a crack developed on a storm drain lateral pipe, and approved the award of a contract to Williams Pipeline Contractors to effectuate the necessary repairs. State law

Continue Emergency Action for the Repair of the Storm Drain and Sewer Line on Grand Avenue

October 1, 2024

Page 2 of 3

requires the City Council to review the emergency action at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action." Staff provides this report and associated presentation to facilitate the mandated emergency review.

The work began on repairing the storm drain lateral pipe, including excavating to a depth of approximately 20 feet to uncover the damaged pipe. The repair of this pipe was completed on September 6, 2024, and subsequently the back-filling of the excavated pit work began. However, during the back-filling of the excavation pit, it was discovered that the existing 8-inch sanitary sewer main was vertically displaced for a length of 140-feet, and would need to be replaced with a budget of \$130,000.

Staff explained the need for this additional work at the September 17, 2024 City Council meeting, and the City Council unanimously determined that there was a need to include this additional work as part of the continuation of the emergency action. At this time, repair work is being done to replace approximately 140-feet of sewer pipe in Grand Avenue. It is anticipated that the repair work will be completed by the end of next month. Accordingly, staff believes it is appropriate for the City Council to continue the ongoing local emergency.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Goal 2: Optimize Community Safety and Preparedness

Strategy C: Protect and prepare the El Segundo Community and staff for any emergency, disaster, or environmental violation.

Strategy D: Ensure that the community feels safe and is satisfied with the services of the El Segundo Police Department.

PREPARED BY:

Cheryl Ebert, Senior Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

**Continue Emergency Action for the Repair of the Storm Drain and Sewer Line on
Grand Avenue
October 1, 2024
Page 3 of 3**

1. CC RESOLUTION 5503

RESOLUTION NO. 5503

A RESOLUTION ADOPTED PURSUANT TO PUBLIC CONTRACTS CODE § 20168 FINDING THAT AN EMERGENCY HAS EXISTED WITHIN THE CITY, AUTHORIZING CONTRACTING WITHOUT THE NEED FOR BIDDING PURSUANT TO PUBLIC CONTRACTS CODE § 22050

The City Council does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. Pursuant to Public Contracts Code § 20168, the City Council may, upon a four-fifths vote, declare that public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property because of an emergency.
- B. In accordance with Public Contracts Code §§ 20168 and 22050, the City Council may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts.
- C. On August 15, 2024, a sudden, unforeseen collapse occurred on a City storm drain line located in Grand Avenue approximately 10-ft west of the intersection of Grand Avenue and Indiana Street.
- D. In compliance with applicable law, and to protect public, health, safety and welfare, the City took immediate emergency action to cause the storm drain to be repaired beginning on August 15, 2024.
- E. The utility line collapse created a sudden, unexpected occurrence that poses a clear and imminent danger to City property, its citizens, and employees. This threat required immediate action to prevent or mitigate the loss or impairment of essential public services.
- F. Under such emergency conditions, the City Council finds that the delay resulting from public bidding would imperil essential public services.

SECTION 2: *Approval; Delegation.* The City Council approves the expense of \$100,000 from the General Fund for the time and materials contracting cost required for the repairs required to remediate the emergency described in Section 1, above. The City Manager or designee is authorized to execute agreements or other associated documents, in forms approved by the City Attorney, to effectuate the necessary repairs.

SECTION 3: In light of the emergency described above, the City Council directs the City Manager, or designee, to take all steps necessary to protect public health, safety and welfare including, without limitation, awarding and signing contracts in accordance with Public Contracts Code § 22050.


SECTION 4: This Resolution will become retroactively effective immediately upon adoption and remain effective unless superseded by a subsequent resolution.

SECTION 5: Pursuant to Public Contracts Code § 22050(c), the City Council will review this emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the work described above is completed. The Council must determine by a four-fifths vote that there is a need to continue the work at each meeting or terminate the action at the earliest possible date that conditions warrant.

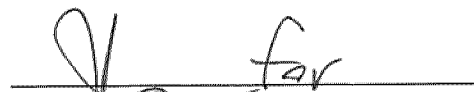
PASSED AND ADOPTED this 3rd day of September, 2024.


Drew Boyles, Mayor

ATTEST:


Tracy Weaver, City Clerk

APPROVED AS TO FORM


Mark D. Hensley, City Attorney

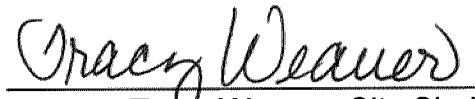
CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. 5503 was duly passed, approved, and adopted by said City Council at a regular meeting held on the 3rd day of September, 2024, approved and signed by the Mayor, and attested to by the City Clerk, by the following vote:

- AYES: Mayor Boyles, Mayor Pro Tem Pimentel, Council Member Pirsztuk, Council Member Giroux and Council Member Baldino
- NOES: None
- ABSENT: None
- ABSTAIN: None

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 3rd day of September, 2024.



Tracy Weaver, City Clerk
of the City of El Segundo,
California



City Council Agenda Statement

Meeting Date: October 1, 2024

Agenda Heading: Consent

Item Number: B.5

TITLE:

Resolution Establishing the Basic Hourly Salary Range for the License Permit Specialist I-II Part-Time Classification

RECOMMENDATION:

1. Adopt a resolution establishing the basic hourly salary range for the License Permit Specialist I-II Part-Time Classification.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Funding for the License Permit Specialist Part-Time I/II position assigned to the Fire Department was approved as part of the FY 2024-25 budget. No additional appropriation is needed at this time.

BACKGROUND:

The FY 2024- 2025 budget was adopted by City Council on June 4, 2024 and included an appropriation to the Fire Department budget for part-time salaries in the amount of \$31,262 for a License Permit Specialist I-II part-time position. Funding for this position is offset by the fees collected by the City for inspection services, plan check, and building and safety plan reviews. This unrepresented part-time position is anticipated to work up to 19 hours per week. The attached resolution establishes the basic hourly salary range at the same hourly rate as the represented full-time classification.

DISCUSSION:

The part-time License Permit Specialist I-II will provide the Fire Department with a greater ability to enhance customer service for residents and businesses by supplementing full-time staff to reduce the response time for scheduling inspections, issuing permits and violation notices, and verifying online payment with the Finance Department for these services.

License Permit Specialist I-II Part-Time Basic Salary Range

October 1, 2024

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The Fire Department conducts approximately 3,200 inspections annually which require significant administrative staff assistance to provide customer service to the public for these items in-person, over the phone, and via email. The Department is now compliant with all State-mandated inspections and this position will ensure that compliance levels are maintained.

A resolution is required to establish the basic hourly salary range for this part-time position. Upon approval and adoption by the City Council, Human Resources will open a competitive recruitment for the position.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion

Goal 4: Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

Strategy B: Improve organizational excellence by implementing processes and tools that facilitate data collection and analysis while promoting data-driven decision-making.

PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution Establishing Basic Salary Range for Part Time License Permit Specialist
2. Exhibit A- Resolution to Establish Basic Salary Range

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING BASIC SALARY RANGES FOR
PART-TIME JOB CLASSIFICATIONS**

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council approves the following basic salary range, as further explained in the attached Exhibit “A” to this Resolution, which is incorporated by reference:

Classification	Salary Range
License/Permit Specialist I (Part-Time)	\$24.82 - \$30.17 Hourly
License/Permit Specialist II (Part-Time)	\$28.08 - \$34.13 Hourly

SECTION 2: *Authority.* The City Manager or his designee is authorized to take any steps necessary in order to effectuate this Resolution.

SECTION 3: *Construction.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council’s intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 4: *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions and make a minute of this adoption of the Resolution in the City Council’s records and the minutes of this meeting.

SECTION 6: This Resolution is effective October 5, 2024 and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 1st day of October, 2024

Drew Boyles,
Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2024, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

Exhibit "A" - Salary Schedule

LICENSE PERMIT SPECIALIST I/II (PART-TIME)
EFFECTIVE OCTOBER 5, 2024

Part-Time Hourly Pay Schedule									
EFFECTIVE DATE	SALARY REVISION EFFECTIVE DATE	AGREEMENT NUMBER	JOB CLASS TITLE	GROUP BU	GRADE	PAY TYPE	HOURLY	MONTHLY	ANNUAL
10/5/2024	10/1/2024		License/Permit Specialist I (Part-Time)	TEMPORARY	17pt	Hourly	24.82	-	-
							26.06	-	-
							27.36	-	-
							28.73	-	-
							30.17	-	-
10/5/2024	10/1/2024		License/Permit Specialist II (Part-Time)	TEMPORARY	22pt	Hourly	28.08	-	-
							29.49	-	-
							30.96	-	-
							32.51	-	-
							34.13	-	-



City Council Agenda Statement

Meeting Date: October 1, 2024

Agenda Heading: Public Hearings

Item Number: C.6

TITLE:

A Resolution Temporarily Suspending Collection and Implementation of Additional Three-Quarter Cent Sales Tax Pursuant to Voter-Approved El Segundo Measure C

RECOMMENDATION:

1. Adopt a resolution temporarily suspending collection and implementation of an additional 0.75% sales tax, as authorized under El Segundo voter-approved Measure C, and finding such action exempt from review under the California Environmental Quality Act.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Adoption of the resolution would suspend the City's collection of Measure C's 0.75% sales tax, which city staff estimated could generate approximately \$9 million in additional City sales tax revenues annually. Approval of the suspension would obviate the need for tax implementation costs, including California Department of Tax and Fee Administration (CDTFA) implementation fees (\$175,000) and associated audit consultant fees (approximately \$2,500 per year).

BACKGROUND:

On April 10, 2018, 83% of the voters of the City of El Segundo approved Measure C, (Ordinance No. 1566; El Segundo Municipal Code (ESMC) Chapter 3-8) authorizing the imposition of a three-quarter cent (0.75%) transaction and use tax (sales tax), to become effective once another taxing entity places a new or increased retail transactions and use tax on the ballot seeking voter approval.

On June 25, 2024 the Los Angeles County (County) Board of Supervisors submitted a citizens' sales tax measure, entitled "Affordable Housing, Homelessness Solutions and Prevention Now Measure" (the "County Tax Measure"), to voters for the November 5, 2024 election. The County Tax Measure would repeal and replace the County's

Measure C Suspension

October 1, 2024

Page 2 of 4

Measure H quarter-cent (0.25%) sales tax and replace it with a permanent half-cent (0.50%) tax, thus increasing sales taxes in the County by 0.25%. Measure H otherwise is set to sunset in 2027.

The submission of the County Tax Measure to voters triggered the City's ability to collect additional Measure C three-quarter cent (0.75%) transaction and use tax (i.e. sales tax). County voter approval of the County Tax Measure would allow for El Segundo's ongoing collection of the additional 0.75% sales tax. The County Tax Measure's failure would require the City Council's suspension of the additional 0.75% sales tax collection. Notwithstanding the City's ability to collect the additional 0.75% sales tax, Measure C, via ESMC § 3-8-15 (Suspension or Reduction), authorizes the City Council to suspend or reduce the imposition of the additional 0.75% sales tax, after a public hearing. For clarity, "reduction" of the tax means the imposition of only a portion of the 0.75% collection otherwise allowable.

State law provides that the combined rate of all sales taxes imposed by local taxing authorities in any county (including the county itself and cities within the county) may not exceed 2 percent. (Rev. & Tax Code 7251.1.) That, together with other state laws, effectively caps the total permissible sales tax rate within a county at 10.25 percent. However, AB 1679 (2023) authorized the County of Los Angeles to impose a sales tax of no more than 0.50 percent (to fund homeless prevention efforts) that, in combination with other sales taxes, may exceed the 2 percent cap on locally imposed sales taxes. The net effect of AB 1679 was to increase the cap on local sales taxes in Los Angeles County from 2.00% to 2.25%. (Rev. & Tax Code 7286.01.) Accordingly, the maximum permissible total sales tax in Los Angeles County is now 10.50%.

The table below illustrates the sales tax rate in El Segundo based upon the County Tax Measure's success or failure (without inclusion of Measure C's additional 0.75% sales tax).

District	Current rate with current 0.25% County Tax Measure (i.e. rate if County Tax Measure fails). Note: Measure H replaces sunsets in 2027	Rate if County Tax Measure approved (new County 0.50% County Measure H's 0.25%)
California	6.00%	6.00%
Los Angeles County	3.50%	3.75%
Total rate	9.50%	9.75%

Measure C Suspension

October 1, 2024

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in El
Segundo

Measure C allows the City to capture the 0.75% difference between the 10.50% sales tax cap now allowable under AB 1679 and the 9.75% sales tax that would be effective if the County Tax Measure is approved. If the County Tax Measure fails, the total tax rate would remain at 9.50%.

DISCUSSION:

On August 20, 2024, following City staff's presentation regarding potential options regarding Measure C tax collection, including implementation measures, the City Council directed preparation of a resolution suspending the City's collection of the additional 0.75% sales tax. As noted above, ESMC § 3-8-15 (Suspension or Reduction), authorizes the suspension of the additional 0.75% sales tax.

In accordance with the City Council's August 20, 2024 direction, the proposed resolution would suspend collection of the entire additional 0.75% sales tax under Measure C. Section 2(C) of the proposed Resolution reserves the City Council's existing discretion to, at a later time, partially or completely activate the additional 0.75% sales tax, pursuant to the same authorizing triggers that the City's voters approved under Measure C. For example, if the County Tax Measure fails in November, the sales tax in El Segundo would remain at 9.50%, and the Measure C tax will remain suspended unless and until it is again triggered by an applicable taxing district placing a sales tax on the ballot. This would be in light of the 10.50% sales tax cap now allowable under AB 1679. Alternatively, if the County Tax Measure prevails, the City could still reverse the suspension and capture the additional 0.75% sales tax difference between the 10.50% sales tax cap allowable under AB 1679 and the 9.75% sales tax based on its reserved rights in Resolution Section 2(C) and ESMC § 3-8-15 (Suspension or Reduction).

Consistent with § 3-8-15, the public hearing to consider this Resolution was duly published in a newspaper of general circulation. With regard to environmental review, the proposed Resolution would find that the tax suspension is exempt from further review under state law (California Public Resources Code §§ 21000, et seq., "CEQA" and 14 California Code Regulations § 15000, et seq.) because it involves governmental fiscal activities which do not involve any commitment to any specific project and will not result in direct or indirect physical changes in the environment. Accordingly, this action does not constitute a "project" that requires environmental review (14 CCR § 15378 (b)(4)).

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Measure C Suspension

October 1, 2024

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Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

PREPARED BY:

Joaquin Vazquez, Assistant City Attorney

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution - Measure C Suspension

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO TEMPORARILY SUSPENDING COLLECTION OF THE 0.75 PERCENT TRANSACTIONS AND USE TAX AUTHORIZED BY THE VOTERS AT THE GENERAL MUNICIPAL ELECTION HELD ON APRIL 10, 2018 (MEASURE C), AND DETERMINING THIS RESOLUTION IS EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

The City Council of the City of El Segundo resolves as follows:

SECTION 1. The City Council finds as follows:

- A. At the general municipal election held on April 10, 2018, the voters of the City of El Segundo adopted Ordinance No. 1566 (“Measure C”).
- B. Measure C authorized a 0.75 percent transactions and use tax, the collection of which was suspended for so long as any district having taxing powers within the City’s jurisdiction did not place a measure on the ballot seeking voter authorization for a new or increased transactions and use tax. In the event a district with taxing powers within the City’s jurisdiction sought voter approval of a new or increased transactions and use tax, the City would commence collection of the tax authorized by Measure C.
- C. On June 18, 2024, the County of Los Angeles announced that its “Affordable Housing, Homelessness Solutions and Prevention Now” measure (hereinafter, the “County Tax Measure”) seeking voter approval of a new transactions and use tax had qualified for the November 2024 ballot. Placement of the County Tax Measure on the November 2024 ballot triggered commencement of collection of the City’s Measure C tax.
- D. Measure C expressly authorizes the City Council to suspend or reduce the 0.75 percent transactions and use tax by resolution after a public hearing. (El Segundo Municipal Code (“ESMC”) § 3-8-15.)
- E. The City Council desires to suspend, temporarily, collection of the 0.75 percent transactions and use tax authorized by Measure C. By this action, the City Council expressly reserves all power, authority, and discretion vested in it by the voters through Measure C, and does not waive its power, authority, and discretion to implement, at a future date, all or any portion of the Measure C tax in accordance with the provisions of Measure C.

- F. In accordance with ESMC § 3-8-15, the City Council held a duly noticed public hearing on October 1, 2024, at which time it heard and considered all oral and written testimony from the public prior to acting on this Resolution.

SECTION 2. *Action.*

- A. Pursuant to ESMC § 3-8-15, the City Council hereby temporarily suspends collection of the 0.75 percent transactions and use tax authorized by Measure C.
- B. The City Council expressly reserves all power, authority, and discretion vested in it by the voters through Measure C, and does not waive its power, authority, and discretion to implement, at a future date, all or any portion of the Measure C tax in accordance with the provisions of Measure C.
- C. If the County Tax Measure fails to become effective, the tax authorized by Measure C will remain suspended for so long as any district having taxing powers within the City's jurisdiction does not place a measure on the ballot seeking voter authorization for a new or increased transactions and use tax.

SECTION 3. The City Manager is hereby authorized to take any actions that are necessary and appropriate to carry out the purpose and intent of this Resolution.

SECTION 4. *Effective Date.* This Resolution shall go into effect immediately upon adoption.

SECTION 5. *CEQA.* This Resolution is exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA regulations (14 California Code Regulations § 15000, et seq.) because it involves governmental fiscal activities which do not involve any commitment to any specific project and will not result in direct or indirect physical changes in the environment. Accordingly, this action does not constitute a "project" that requires environmental review (14 CCR § 15378 (b)(4)).

SECTION 6. The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

AYES:
NOES:
ABSENT:
ABSTAIN:

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: October 1, 2024

Agenda Heading: Staff Presentations

Item Number: D.7

TITLE:

Amendment to the City Contributions for CalPERS Medical Premiums

RECOMMENDATION:

1. Adopt seven resolutions for the following groups amending the City contributions for CalPERS medical premiums consistent with the various, previously-approved memoranda of understanding and the Affordable Care Act:

- El Segundo City Employees' Association
- El Segundo Firefighters' Association
- El Segundo Police Managers' Association
- El Segundo Police Support Services Employees Association
- El Segundo Police Officers' Association
- El Segundo Supervisory and Professional Employees' Association
- Unrepresented Hourly Employees considered full-time under the Affordable Care Act.

2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Funding for action related to the previously approved memoranda of understanding (MOUs) is incorporated in the adopted FY 2024-25 operating budget. The fiscal impact of the medical contribution for Unrepresented Hourly Employees considered full-time under the Affordable Care Act (ACA) is dependent upon the number of employees who accept the offer of coverage. The estimated maximum fiscal impact for calendar year 2025 is projected to be approximately \$28,857. Sufficient funding is included in the adopted FY 2024-25 operating budget.

BACKGROUND:

Staff and representatives of the employee labor groups met and conferred, and City Council adopted and approved the MOUs listed above, which provide for a \$50 increase

Amendment to the City Contributions for CalPERS Medical Premiums

October 1, 2024

Page 2 of 4

to the City's monthly medical contribution effective January 1, 2025, bringing the City's total monthly contribution to \$1,800 per month.

A Flexible Benefit Plan for unrepresented Management and Confidential employees is outlined in Chapter 1A2 of the Administrative Code, Section 1A2.105. Management and Confidential Series employees receive a \$932 monthly contribution consisting of a medical contribution under the Public Employees Medical and Hospital Care Act (PEMHCA) plus a \$818 Flexible Dollars Benefit. Effective January 1, 2025, the monthly City contribution to the Flexible Dollars Benefit will increase by \$50. The PEMCHA contribution will remain at \$932, and the new Flexible Dollar contribution will be \$868, totaling \$1,800 per month.

On October 3, 2023, the City Council adopted a monthly minimal essential health contribution for unrepresented hourly employees as required by the ACA. Each year, an affordability analysis must be conducted to determine if an adjustment to the contribution is necessary to maintain affordability.

All represented employee groups are now aligned so that every employee receives the same \$1,800 monthly contribution effective January 1, 2025. As required by CalPERS, separate resolutions for each group are attached to this report to effectuate the changes to City contributions. Information regarding the Resolutions previously approved by City Council providing for the increases to City contributions is detailed below:

El Segundo City Employees' Association (CEA): City Council adopted the successor CEA MOU on September 3, 2024 by Resolution 5504.

El Segundo Firefighters' Association (ESFA): City Council adopted the successor ESFA MOU on May 21, 2024 by Resolution 5488.

El Segundo Police Managers' Association (PMA): City Council adopted the successor PMA MOU on November 7, 2023 by Resolution 5447.

El Segundo Police Support Services Employees' Association (PSSEA): City Council adopted the successor PSSEA MOU on June 20, 2023 by Resolution 5426.

El Segundo Police Officers' Association (POA): City Council adopted the successor POA MOU on May 2, 2023 by Resolution 5411.

El Segundo Supervisory and Professional Employees' Association (SPEA): City Council adopted the successor SPEA MOU on April 18, 2023 by Resolution 5408.

El Segundo Administrative Code Chapter 1A2 Management & Confidential Series: City Council adopted Resolution 5433 (Mid-Management and Confidential) on August 15, 2023 and 5307 (Executive Management) on February 1, 2022 to increase the City medical contributions under PEMHCA. Resolution 5496 was adopted on August 15,

Amendment to the City Contributions for CalPERS Medical Premiums

October 1, 2024

Page 3 of 4

2023 and adjusted the Flexible Benefit contribution for both Executive and Mid-Management Confidential employees.

Unrepresented Hourly Employees considered full-time under the ACA: The ACA requires employers to offer affordable, minimum essential health insurance coverage to employees that work “full-time.” Under the ACA, an employee that works an average of 30 hours per week during the City’s designated measurement period of November 1 through October 31 is considered full-time. Employee work hours are tracked throughout the year and an annual eligibility analysis is conducted in October. The minimum essential coverage (MEC) for each calendar year is calculated using the ACA affordability threshold, federal poverty level for Los Angeles, and CalPERS lowest medical premium rate.

Effective January 1, 2025, the affordability threshold is 9.02% and the cost of the lowest CalPERS medical premium is \$714.40 per month. The maximum employee monthly contribution will be \$113.28, and the minimum employer contribution will be \$601.20 per month. After conducting an early analysis of the employee hours worked thus far during the November 1, 2023 through October 31, 2024 measurement period, we anticipate that there will be four employees eligible for an offer of coverage. The fiscal impact is dependent upon the number of employees who accept the medical coverage through the City’s CalPERS plan (currently no employees have accepted the City’s ACA offer of coverage). Based on the limited number of qualifying employees, the estimated maximum fiscal impact for calendar year 2025 is projected to be approximately \$28,857.

City Council adopted a minimum essential coverage contribution on October 3, 2023 for the calendar year beginning January 1, 2024. The attached resolution updates the MEC and establishes a new MEC allowance of \$601.20 per month effective January 1, 2025.

DISCUSSION:

CalPERS requires contracting agencies participating in the Health Plan under PEMHCA to submit a change resolution approved by the City Council to amend the employer contribution for medical premiums. This item outlines the previously adopted City medical contributions in MOUs and the Administrative Code and fulfills the City’s obligation to adjust the MEC allowance as appropriate for unrepresented hourly employees considered full-time under the ACA. Human Resources will ensure that the approved resolutions are recorded with CalPERS and work with Finance to implement the increases to the City’s contribution for medical premiums.

Amendment to the City Contributions for CalPERS Medical Premiums

October 1, 2024

Page 4 of 4

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution Fixing the Employer Contribution 003 El Segundo El Segundo City Employees Association (CEA)
2. Resolution Fixing the Employer Contribution 004 El Segundo El Segundo Firefighters Association (ESFA)
3. Resolution Fixing the Employer Contribution 007 El Segundo Police Managers Association (PMA)
4. Resolution Fixing the Employer Contribution 008 El Segundo Police Support Services Employees Association (PSSEA)
5. Resolution Fixing the Employer Contribution 002 El Segundo Police Officers Association (POA)
6. Resolution Fixing the Employer Contribution 005 El Segundo Supervisory and Professional Employees Association (SPEA)
7. Medical Contribution Resolution Non-Represented Hourly

RESOLUTION NO. Number
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
003 EL SEGUNDO CITY EMPLOYEES' ASSOCIATION

- WHEREAS, (1) **City of El Segundo** is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **El Segundo City Employees' Association**; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$1,800.00** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) **City of El Segundo** has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of **City of El Segundo** shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **City of El Segundo** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the City Clerk to file with the Board a verified copy of this resolution, and to perform on behalf of **City of El Segundo** all functions required of it under the Act; and be it further
- RESOLVED, (e) That coverage under the Act be effective on **January 1, 2025**.

Adopted at a regular meeting of the El Segundo City Council at El Segundo, CA, this 1st day of October, 2024.

Signed: _____
Drew Boyles, Mayor

Attest: _____
Tracy Weaver, City Clerk

RESOLUTION NO. Number
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
004 EL SEGUNDO FIREFIGHTERS' ASSOCIATION

- WHEREAS, (1) **City of El Segundo** is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **El Segundo Firefighters' Association**; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$1,800.00** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) **City of El Segundo** has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of **City of El Segundo** shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **City of El Segundo** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the City Clerk to file with the Board a verified copy of this resolution, and to perform on behalf of **City of El Segundo** all functions required of it under the Act; and be it further
- RESOLVED, (e) That coverage under the Act be effective on **January 1, 2025**.

Adopted at a regular meeting of the El Segundo City Council at El Segundo, CA, this 1st day of October, 2024.

Signed: _____
Drew Boyles, Mayor

Attest: _____
Tracy Weaver, City Clerk

RESOLUTION NO. Number
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
007 EL SEGUNDO POLICE MANAGERS' ASSOCIATION

- WHEREAS, (1) **City of El Segundo** is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **El Segundo Police Managers' Association**; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$1,800.00** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) **City of El Segundo** has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of **City of El Segundo** shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **City of El Segundo** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the City Clerk to file with the Board a verified copy of this resolution, and to perform on behalf of **City of El Segundo** all functions required of it under the Act; and be it further
- RESOLVED, (e) That coverage under the Act be effective on **January 1, 2025**.

Adopted at a regular meeting of the El Segundo City Council at El Segundo, CA, this 1st day of October, 2024.

Signed:

Drew Boyles, Mayor

Attest:

Tracy Weaver, City Clerk

Approved to Form:

Mark D. Hensley, City Attorney

RESOLUTION NO. Number
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
008 EL SEGUNDO POLICE SUPPORT SERVICES EMPLOYEES' ASSOCIATION

- WHEREAS, (1) **City of El Segundo** is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **El Segundo Police Support Services Employees' Association**; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$1,800.00** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) **City of El Segundo** has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of **City of El Segundo** shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **City of El Segundo** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the City Clerk to file with the Board a verified copy of this resolution, and to perform on behalf of **City of El Segundo** all functions required of it under the Act; and be it further
- RESOLVED, (e) That coverage under the Act be effective on **January 1, 2025**.

Adopted at a regular meeting of the El Segundo City Council at El Segundo, CA, this 1st day of October, 2024.

Signed: _____
Drew Boyles, Mayor

Attest: _____
Tracy Weaver, City Clerk

Approved to Form: _____
Mark D. Hensley, City Attorney

RESOLUTION NO. Number
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
002 EL SEGUNDO POLICE OFFICERS' ASSOCIATION

- WHEREAS, (1) **City of El Segundo** is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **El Segundo Police Officers' Association**; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
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- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the City Clerk to file with the Board a verified copy of this resolution, and to perform on behalf of **City of El Segundo** all functions required of it under the Act; and be it further
- RESOLVED, (e) That coverage under the Act be effective on **January 1, 2025**.

Adopted at a regular meeting of the El Segundo City Council at El Segundo, CA, this 1st day of October, 2024.

Signed:

Drew Boyles, Mayor

Attest:

Tracy Weaver, City Clerk

Approved to Form:

Mark D. Hensley, City Attorney

RESOLUTION NO. Number
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION
005 EL SEGUNDO SUPERVISORY AND PROFESSIONAL EMPLOYEES'
ASSOCIATION

- WHEREAS, (1) **City of El Segundo** is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act") for participation by members of **El Segundo Supervisory and Professional Employees' Association**; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
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- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the City Clerk to file with the Board a verified copy of this resolution, and to perform on behalf of **City of El Segundo** all functions required of it under the Act; and be it further
- RESOLVED, (e) That coverage under the Act be effective on **January 1, 2025**.

Adopted at a regular meeting of the El Segundo City Council at El Segundo, CA, this 1st day of October, 2024.

Signed: _____
Drew Boyles, Mayor

Attest: _____
Tracy Weaver, City Clerk

Approved to Form: _____
Mark D. Hensley, City Attorney

RESOLUTION NO. Number
FIXING THE EMPLOYER CONTRIBUTION
UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT
AT AN EQUAL AMOUNT FOR EMPLOYEES
WITH RESPECT TO
009 UNREPRESENTED HOURLY EMPLOYEE GROUP

- WHEREAS, (1) **City of El Segundo** is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”) for participation by members of **El Segundo Unrepresented Hourly Employee Group**; and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for employees, but may not be less than the amount prescribed by Section 22892(b) of the Act; now, therefore be it
- RESOLVED, (a) That the employer contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$601.20** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) **City of El Segundo** has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees of **City of El Segundo** shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that **City of El Segundo** would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the City Clerk to file with the Board a verified copy of this resolution, and to perform on behalf of **City of El Segundo** all functions required of it under the Act; and be it further
- RESOLVED, (e) That coverage under the Act be effective on **January 1, 2025**.

Adopted at a regular meeting of the El Segundo City Council at El Segundo, CA,
this 1st day of October, 2024.

Signed: _____
Drew Boyles, Mayor

Attest: _____
Tracy Weaver, City Clerk



City Council Agenda Statement

Meeting Date: October 1, 2024

Agenda Heading: Staff Presentations

Item Number: D.8

TITLE:

Resolution Updating Salary and Various Benefits for the Unrepresented Police Officer Trainee Classification

RECOMMENDATION:

1. Adopt a resolution providing for revised salary and benefits for the unrepresented Police Officer Trainee classification.
2. Appropriate \$129,692 from the General Fund reserves to the various FY 2024-25 salaries and wages budget expenditure accounts.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The fiscal impact of the updated salary and various benefits for the unrepresented, "Police Officer Trainee" classification for the remainder of FY 2024-25 is approximately \$129,692. This total fiscal impact includes six El Segundo Police Department trainee incumbents and two additional new hires that are expected to begin employment in early October. Additional appropriation from the General Fund reserves is needed in the following amounts to these accounts:

001-400-3102-4101 Salaries Full-time - \$99,694.18
001-400-3102-4201 Retirement CalPERS - \$10,158.84
001-400-3102-4202 FICA/Medicare - \$7,626.60
001-400-3102-4203 Workers' Compensation - \$12,212.54

BACKGROUND:

The El Segundo Police Department (ESPD) officer trainees must serve a limited-term appointment typically lasting six months, and, upon successful completion of the ESPD Academy, may be appointed to a probationary sworn (safety) ESPD Officer classification which is represented by the El Segundo Police Officers' Association

Updated Salary and Benefits for the Police Officer Trainee Classification

October 1, 2024

Page 2 of 4

(POA). The City has established the Police Officer Trainee employment classification for these ESPD trainees under a probationary, non-sworn (miscellaneous) classification that is not represented by any bargaining unit.

The City Council adopted Resolution No. 5025 on February 21, 2017 to establish salary and benefits for the Police Officer Trainee classification. For base salary, Resolution No. 5025 established a Police Officer Trainee classification hourly rate of eighty percent (80%) of the ESPD sworn officer salary. Non-salary benefits (health, dental, vision and life insurance) and sick and vacation leave accruals for the Police Officer Trainee classification mirror those for sworn ESPD officers covered under the POA Memorandum of Understanding (MOU). The Police Officer Trainee does not receive any other benefits (i.e. special pays) provided under the POA MOU unless and until they are appointed to a sworn ESPD officer position.

DISCUSSION:

To assist ESPD and the Human Resources Department with filling projected ESPD officer vacancies due to expected retirements, the City Council adopted Resolution No. 5415 authorizing an expansion of the Lateral Police Officer Incentive Program on May 16, 2023. This program provides a total of \$40,000 to successful candidates that pass probation and remain employed as an ESPD Police Officer for five years.

Under the Lateral Police Officer Incentive Program, the bonus is paid as follows: \$10,000 upon hire, \$10,000 upon completion of probation, \$8,000 upon completion of second year of employment, \$6,000 after completion of third year, and \$6,000 after completion of fourth year. Additionally, any current City employee is provided with a \$10,000 bonus paid in two \$5,000 increments for referring a lateral ESPD officer: when the officer is hired and again when they successfully complete probation. The expansion of the Lateral Police Officer Incentive Program has assisted recruitment efforts in this very competitive labor market.

ESPD is currently budgeted and staffed with 62 sworn personnel (i.e.- Police Officers, Sergeants, Lieutenants, Captains, and the Chief of Police). On June 20, 2023, City Council authorized an additional 10 sworn personnel to attain a total of 72 sworn personnel. The Police and Human Resources Departments have been diligently working together to fill the additional 10 positions to achieve the goal of 72 sworn personnel.

Currently, six ESPD officer trainees attend the Police Academy with two additional ESPD officer trainees starting in early October 2024. Upon graduation from the Police Academy, the trainees may be appointed to a sworn ESPD officer position. If all eight trainees are successful, that would place the Department at 70 sworn personnel, just two under the staffing goal of 72 sworn officers. Recruitment and selection for the Police Officer Trainee and Police Officer are ongoing to maintain staffing and to account for regular attrition due to retirements or other separations.

Updated Salary and Benefits for the Police Officer Trainee Classification

October 1, 2024

Page 3 of 4

The unrepresented Police Officer Trainee classification does not participate in a meet and confer labor negotiations process as is customary with the represented employees in bargaining units (i.e. POA). While Resolution No. 5025 established a link between the Police Officer Trainee and ESPD Officer salaries and some of their benefits, it is only updated via a successor resolution; there is no automatic increase. The last adjustment was made in February 2017, more than seven and a half years ago. Updating the salary to reflect the previously approved range set at eighty percent (80%) of ESPD officer salary will recognize the position's responsibilities and provide the City with a more competitive edge in recruitment efforts.

The City Council adopted Resolution No. 5411 approving the successor POA MOU on May 2, 2023 which includes a three percent (3%) salary increase effective the pay period that includes January 1, 2025. The resolution attached to this report includes a salary range adjustment for the Police Officer Trainee effective October 5, 2024 along with a second salary range adjustment to align with the POA increase effective December 28, 2024. The basic salary would maintain the trainees' eighty percent (80%) of the ESPD officer salary.

Upon City Council approval, Human Resources will process salary increases for the current ESPD officer trainees and post the updated salary on the publicly available schedule on the City's website as required by CalPERS.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution Establishing Updated Salary and Various Benefits for Police Officer Trainees
2. Exhibit A- Police Officer Trainee Salary Schedule Effective October 5 2024
3. Exhibit B- Police Officer Salary Schedule Effective December 28, 2024

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING UPDATED SALARY AND
VARIOUS BENEFITS FOR POLICE OFFICER TRAINEES**

The City Council of the City of El Segundo does hereby resolve as follows:

SECTION 1: *Classification.* The Police Officer Trainee classification is a probationary non-sworn classification that is not represented by any bargaining unit. Police Officer Trainees must serve a limited-term appointment, and, upon successful completion of the Police Academy, may be appointed to a probationary sworn Police Officer classification which is represented by the Police Officers' Association ("POA").

SECTION 2: *Base Salary.*

- A. The City of El Segundo ("City") previously approved and adopted Resolution No. 5025 on February 21, 2017 providing for salary and benefits for the Police Officer Trainee classification. The base salary was established at an hourly rate of eighty percent (80%) of the Police Officer salary range. Benefits provided to this position for retirement, health, dental, vision along with sick and vacation leaves were provided at the same level as the Police Officer classification.
- B. The City seeks to update the Police Officer Trainee classification base salary hourly rate of eighty percent (80%) of the Police Officer salary range to align with recent updates to the Police Officer salary range.
- C. Accordingly, the Police Officer salary range is updated and will take effect as follows:
 1. Effective October 5, 2024, the Police Officer Trainee classification base salary shall be as set forth in Exhibit "A" to this Resolution, which is attached hereto and incorporated by this reference. Such base salary will be equal to eighty percent (80%) of the Police Officer salary range effective as of October 5, 2024.
 2. Effective December 28, 2024, the Police Officer Trainee classification base salary shall be as set forth in Exhibit "B" to this Resolution, which is attached hereto and incorporated by this reference. Such base salary will be equal to eighty percent (80%) of the Police Officer salary range effective as of December 28, 2024.

SECTION 3: *Retirement Plan.* The classification of Police Officer Trainee shall participate in the California Public Employees' Retirement System ("CalPERS") Miscellaneous coverage group as follows:

- A. Classic Members- 2%@60. This formula shall apply to Police Officer Trainees hired on or after December 30, 2012 who are otherwise not a "new employee" and/or "new member" of CalPERS under Government Code section 7522.04 also

known as the California Public Employees’ Pension Reform Act of 2013 (“PEPRA”). Employees shall be responsible for paying the statutorily mandated employee CalPERS contribution.

- B. New Members- 2%@62. This formula shall apply to “new employees” and/or “new members” as defined by PEPRA. Employees shall be responsible for paying the statutorily mandated employee CalPERS contribution.
- C. Attainment of Sworn Status- Upon successful completion of the Police Academy, the Police Officer Trainee may be appointed to a sworn Police Officer classification and participate in the CalPERS Safety coverage group with applicable retirement formula.

SECTION 4: *Benefits.* Police Officer Trainees shall be offered the following benefits:

- A. Health Insurance- Employees shall receive the same monthly medical contribution offered to members of the POA and shall be eligible to enroll in the same medical plans offered to POA. For 2024, the City monthly medical contribution is \$1,750. Effective January 1, 2025, the City monthly medical contribution increases to \$1,800.
- B. Optical, Dental and Life Insurance- Employees shall receive the same monthly medical contribution offered to members of the POA. The City’s monthly contribution shall not exceed \$184.25. Premiums shall be paid in the following order of precedence: Optical, Life, and Dental insurance.
- C. Other Benefits- Employees are eligible to enroll in the City’s Flexible Spending Account, Dependent Care Account, Deferred Compensation, and Long-Term Care programs. All associated costs or contributions shall be borne by the employee.

SECTION 5: *Leave.* Police Officer Trainees shall accrue Sick and Vacation Leave as follows:

- A. Sick Leave- Employees shall accrue Sick Leave at the rate of eight (8) hours per month.
- B. Vacation Leave- Employees shall accrue vacation hours per pay period according to the schedule below based on length of City service. Vacation Leave may only be taken after successful completion of the Police Academy.

Years of Service	Annual Accrual Rate	Accrual Per Pay Period
0-5	96 hours	3.69 hours
6-10	120 hours	4.61 hours
11-15	144 hours	5.53 hours
16+	176 hours	6.76 hours

SECTION 6: *Repeal.* All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7: *Signature Authority.* The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of El Segundo, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

SECTION 8: *City Clerk Direction.* The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions and make a minute of this adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 9: *Effective Date.* This Resolution will become effective immediately and will remain effective unless repealed or superseded.

PASSED AND ADOPTED RESOLUTION NO. _____ this 1st day of October, 2024.

Drew Boyles,
Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ___ day of _____, 2024, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

POLICE OFFICER TRAINEE PAY SCHEDULE
Effective October 5, 2024

EFFECTIVE DATE	SALARY REVISION EFFECTIVE DATE	AGREEMENT NUMBER	JOB CLASS TITLE	GROUP BU	GRADE	PAY TYPE	HOURLY	MONTHLY	ANNUAL
10/5/2024	10/1/2024		Police Officer Trainee	Unrepresented	687-t	Hourly	36.33	6297.12	75565.41
							38.15	6611.97	79343.69
							40.05	6942.58	83310.93
							42.06	7289.70	87476.45
							44.16	7654.19	91850.28
							48.57	8419.60	101035.24

POLICE OFFICER TRAINEE PAY SCHEDULE
Effective December 28, 2024

EFFECTIVE DATE	SALARY REVISION EFFECTIVE DATE	AGREEMENT NUMBER	JOB CLASS TITLE	GROUP BU	GRADE	PAY TYPE	HOURLY	MONTHLY	ANNUAL
12/28/2024	10/1/2024		Police Officer Trainee	Unrepresented	687-t	Hourly	37.42	6486.03	77832.38
							39.29	6810.34	81724.03
							41.25	7150.86	85810.27
							43.32	7508.39	90100.70
							45.48	7883.82	94605.79
							50.03	8672.19	104066.30